

THE TOWN OF LAUREL
MAYOR AND COUNCIL MEETING
Laurel Town Hall
201 Mechanic Street
May 18, 2026
7:00 p.m.

1. Opening Prayer
2. Pledge of Allegiance
3. Mrs. Sharon Ardisana RE: Transparency & Accountability
4. Mr. Ron Handy RE: GVI Update
5. Mrs. Precious Henry RE: Youth Update Presentation
6. Minutes –April 20, 2026
7. Department Head Reports April 2026
8. Old Business
 - 11th Street Update – Town Manager Smith
 - Update on Opened & Unfinished Items – Town Manager Smith
9. New Business
 - Ordinance 2026-2 RE: Curfew Ordinance – Town Manager Smith
 - Ordinance 2026-3 RE: Utility Specifications – Town Manager Smith
 - Public Participation Policy - Mayor Oliveras
10. Mayor and Council Comments
11. Citizens Comments
12. Closed Session RE: Personnel Matters & Legal Matters
13. Adjourn

Note to the Public: In accordance with 29 Del. C. § 1004 (e) (2), this agenda was posted on May 11, 2026, at 3:24 p.m., at the time it was prepared by the Town Manager and at least seven (7) days in advance of the meeting. This agenda is subject to change to include the additional items including Executive/Closed Session or the deletion of items including Executive/Closed Session, which arise at the time of the meeting. Agenda items listed may be considered out of sequence.

Join Zoom Meeting

<https://us02web.zoom.us/j/89931849221?pwd=KaLCshiZixgaunXdDTl0iWiVlGEoch.1>

Meeting ID: 899 3184 9221

Passcode: 943903

AGENDA AMENDED ON WEDNESDAY, MAY 13, 2026, AT 9:12 A.M. TO INCLUDE THE YOUTH UPDATE PRESENTATION GIVEN BY MRS. PRECIOUS HENRY AS THE REQUEST WAS RECEIVED ON WEDNESDAY, MAY 13, 2026.

The Town of Laurel
Mayor & Council Meeting Minutes
April 20, 2026

A Mayor & Council Meeting was held at Laurel Town Hall in the Mayor & Council Chambers on Monday, April 20, 2026, beginning at 7:00 p.m. The following persons were in attendance Mayor Carlos Oliveras, President of Council Chris Calio, RogJenea Fisher via ZOOM, George Lodato, Jonathan Kellam via ZOOM, and Donald Holden. Also, in attendance were Public Works Director James Foskey, Director of Code Enforcement Dan Hogg, Chief Robert Kracyla, Finance Manager Melissa Naselli, Recording Secretary Alexis Oliphant, and Town Manager Jamie Smith. It was noted that there was one vacancy on Mayor & Council.

Mayor Oliveras presented a Tribute to Mr. Kyree Muse for the Boys & Girls Club Junior Youth of the Year.

Mayor Oliveras stated Mrs. Joyce Sessom's from the ARK is attendance to recognize one of her students. Mrs. Sessom's stated students competed in a Black History Month Contest this past February where the 1st place winner was awarded \$100.00 and the 2nd place winner was awarded \$50.00. She stated Mrs. Taylor Harry was awarded 1st place and she presented on Garrett Morgan.

Mayor Oliveras stated Mrs. Anne Marie Townsend, from the ROSSI Group is attendance to present on the Zoning Ordinance. Mrs. Townsend stated the General Assembly passed Senate Joint Resolution 8 (SJR8), directing the DHSA to create a pilot program to provide technical assistance for municipal government related to zoning reform to allow for more affordable housing. She advised in response to Delaware's housing affordability crisis, the General Assembly passed House Bill 442 creating the Affordable Housing Production Task Force. This zoning reform will allow for more choices and styles. The DHSA opened an application process for municipalities to participate in this pilot program where they could select zoning reform options and the Town of Laurel applied to participate. Mrs. Townsend explained the approach that includes the following steps (1.) Project Initiation, (2.) Zoning & Regulatory Framework Analysis, (3.) Barrier Identification & Strategy Alignment, (4.) Drafting Amendments, and (5.) Presentations to PC, Council & HRC. She explained that a Housing Resources Committee (HRC) is an advisory group of non-participating jurisdictions and state agencies who have deep understanding of local development processes. The HRC will meet monthly with municipals officials attending every other month. The following agencies DNREC, Del-DOT, DSHA, a Municipal Planner, and a New Castle County Land Use Representative will represent the committee. She shared the following participating jurisdictions who are participating in the program. She provided a brief overview of the housing affordability in Delaware. She stated cost-burdened households include households who spend at least 30% of their total income on rent or mortgage payments and utilities. The median monthly housing cost in Laurel is \$1,019 and the individuals would need to make \$3,397 a month to afford median housing cost in Laurel. She explained fewer people are making the transition from renters to homeowners with only 21% being first time homebuyers. She stated the owner and renter occupancy in Laurel includes 60% of renter occupied and 40% homeowner occupied. She advised the town submitted a resolution to allow ADU's and/or "missing middle" housing types as permitted in residential zones. Mrs. Townsend stated she will send Town

Manager Smith a link that will allow Mayor & Council to provide additional feedback. Mrs. Townsend inquired if Mayor & Council had any questions or comments.

Director of Code Enforcement Hogg recommended to Mayor & Council that an engineer stamp be required on structural plans instead of an architectural stamp for multi-height buildings.

Mayor Oliveras stated Mr. Joe Lawson, from Southern Delaware Alliance for Racial Justice, is in attendance to provide an update. Mr. Lawson stated he has been attending One-Laurel Meetings on a regular basis. The objective of Southern Delaware Alliance for Racial Justice is ending racism in Sussex County, the state, and the country. Their primary goal is to support the youth where they provide scholarships and academic recognition. He explained various programs including the Dialogue to End Racism and the History Book Festival. The Vice President was in attendance, and she expressed her concern regarding legislative advocacy and probation reform. Mayor & Council thanked them for their time and presentation.

Mayor Oliveras stated Mr. Charlie Kistler, from the HELP Initiative, is in attendance to provide an update. Mr. Kistler presented the Delaware Energy Fund and Delmarva Power Customer Relief Fund for residents can apply for. The Delaware Energy Fund provides assistance to consumers whose household income is less than 350% of the federal poverty level and will be funded and administered by Energize Delaware. The Delmarva Power Customer Relief Fund is made possible through a one-time \$4.5 million charitable contribution from Exelon, Delmarva Power's parent company, to the Delaware Energy Fund, and is designed to support limited to moderate income customers. He presented on "Project Safe Neighborhoods," (PSN) initiative is to contribute to the reduction in criminal activity and the lower energy burden for residents as well as build trust in neighborhoods through education and behavioral change. He explained the primary goals included to improve public safety by installing energy-efficient lighting, educate residents in improving emergency response, and build and strengthen a sustainable partnership among neighborhood stakeholders. A representative from Community Solar Circle presented on how residents can start saving 10-20% on their monthly electricity bills with partnership with HELP Initiative. Mr. Kistler stated he will need a letter from the town for authorization pertaining the program.

Mayor Oliveras stated Mrs. Handy from Operation West Laurel, is in attendance to provide an update. She advised OWL will be creating community gardens to promote crime prevention and environmental design within the town. She provided an update on three proposed community gardens: (1.) A flower garden installation at the Laurel Police Dept. (2.) A community vegetable garden located at Mt. Zion Property, and (3.) A peace and healing Garden where they will be partnering with the Laurel High School. She advised Project Rise Students will be helping with the maintenance of the gardens to help engage young men. She advised they continue to provide academic support and mentoring along with their workforce training program.

Mrs. Handy addressed her concern regarding the street party that occurred this past weekend. She wants assurance the town has a plan in effect pertaining community violence to prevent the

violence that occurred in 2023. She stated a coordinated task force needs to be implemented that includes conversations with the school district, the town, and law enforcement. She looks forward for a response within the next month.

Mayor Oliveras shared his concerns pertaining the incident that happened this past weekend and he has met with Chief Kracyla, Captain Bryan, and Lieutenant Bauer regarding the situation.

Mayor Oliveras stated Mrs. Michelle Harris, from One-Way Apostolic Ministries is in attendance to provide an update. Mrs. Harris stated she is inviting Mayor & Council to attend an outreach on Sunday, May 24, 2026 at Roger C. Fisher Park from 1:00 p.m. to 8:00 p.m. She is proposing 100 to 150 people will be in attendance. She is requesting if police officers could provide general security and if water access is available for a baptism pool.

The Mayor & Council Regular and Closed Session Minutes of March 17, 2026, were presented for review. Councilman Holden made a motion to accept the meeting minutes of March 17, 2026, as presented. Councilman Lodato seconded the motion. Vote was 6-0, with one vacancy.

The March 2026 Department Head Reports were presented for review.

- Public Works Director Foskey stated the Transite Main Replacement on 8th Street will be wrapping up shortly as they have one more tie in to complete. He stated the Hometown Hero Banners were installed two months earlier than scheduled.

Mayor Oliveras thanked Public Works Director Foskey for the car show held at Heritage Day.

- Director of Code Enforcement Hogg stated he has completed his first full month and he is getting acclimated to all the systems. He stated 21 housing violations were cited and 10 permits were issued, which he stated both will be picking up as were entering warmer months.
- Judge Ruffin stated she had no additions to her report.
- Finance Manager Naselli stated she contacted the Delaware Office of Unclaimed Property and the towns name was on the list and the town will be receiving money.
- Town Manager stated a Community Clean-Up was held on April 10, 2026, and she wanted to thank all the volunteers who participated. She advised the Laurel Public Library held a clean-up as well. She thanked Operations Manager Oliphant, Public Works Director Foskey, and Mr. Brent Boyce for all their hard work towards Heritage Day. She advised Senator Richardson was the winner of the Mayor "Cluckin n'Chicken," Toss. She also thanked Mrs. Ann Davis who donated the chickens and the Laurel Historical Society for having their properties open and having a petting zoo. She provided an update pertaining

the Promenade that a contractor will be on site with building plans submitted to code for their review with 1st phase of construction following.

Councilman Kellam made a motion to accept the March Department Head Reports as presented. President of Council Calio seconded the motion. Vote was 7-0.

Town Manager Smith presented the 11th Street Update. She stated a resident attended a previous Mayor & Council Meeting and had requested 11th Street to be closed. She reached out to Del-DOT as a portion of VanBuren Street is state owned and they advised her a traffic impact study will not be required. She advised the next step is for Town Manager Smith, Public Works Director Foskey, and Chief Kracyla to provide a recommendation to the Street Committee. She stated a portion of land is in the town's short-term growth area and by closing the street it could limit the town's access. She advised the town could look into reducing the speed limit as an alternative than closing the street.

Councilman Lodato expressed his concerns regarding past issues that haven't been addressed and that are not carried over on the agenda under old business. The items he mentioned included (1.) At May 2025 Meeting he inquired if code violations could be listed on the town's website and (2.) At July 2025, October 2025, and December 2025 Meetings he inquired if Mayor & Council could have final say on Board of Adjustment and P&Z Meeting zoning decisions.

Town Manager Smith presented the Delaware Park and Recreation Grant. Town Manager Smith stated each year the town is eligible to apply for a \$25,000 matching grant. She stated the Laurel Lions Club has reached out to the town inquiring if the town would apply for the grant on their behalf for the construction and installation of pickleball courts at North Laurel Early Learning Academy. She advised she has reached out to the state and town is allow to apply on behalf of the Lions Club. She stated the Lions Club will have a maintenance agreement stating they will be responsible for maintenance of the courts for 20 to 25 years. She advised the school is under the understanding of the installation of the pickleball courts.

Mr. Shwed stated the Laurel School District is in agreement and they will continue and support the installation of the courts. He stated they have raised \$42,000 and the estimated completed cost is \$56,112.00. He thanked Mayor & Council for their time and consideration.

Councilman Lodato made a motion to apply for the Delaware Park and Recreation Grant on behalf of the Lions Club for the installation of the pickleball courts at North Laurel Early Learning Academy. President of Council Calio seconded the motion. Vote was 6-0, with one vacancy.

Town Manager Smith presented the Water/Sewer Connection Policy. She advised approximately a year and a half ago Mayor & Council updated the Utility Requirements that in order to get a building permit a property owner must have water and sewer on the property and be up to town specs. She is proposing an amendment to the policy for properties that are not on a state-maintained

road to pay a flat fee for water and sewer tie in when applying for their permit to allow the town to handle tie in. Town Manager Smith stated this will allow owners to work on renovations while the contractor is lining up to complete the work. Currently no building permit is issued until all infrastructure work is completed. President of Council Calio requested an amendment to be drafted for consideration.

Town Manager Smith stated a Letter of Authorization must be accepted on behalf of Mr. Kistler's HELP Initiative Program as presented earlier. President of Council Calio made a motion to accept a letter of authorization on behalf of the HELP Initiative Program. Councilman Lodato seconded the motion. Vote was 6-0, with one vacancy.

Town Manager Smith presented Resolution 2026-3. Town Manager Smith stated a resolution is needed on behalf of the town to authorize transfers, receive copy bank statements, or borrow from the line of credit at M&T Bank. She advised a resolution would be needed to include authorization. Councilman Lodato made a motion to accept Resolution 2026-3. Councilwoman Fisher seconded the motion. Vote was 6-0, with one vacancy.

Councilman Lodato thanked the town for their hard work at Heritage Day.

Councilman Lodato stated the Communication Committee Meeting has met two times and minutes will be updated to the website soon.

Councilman Lodato inquired if a representative pertaining the clean-up around the shoreline at the mill dam has been addressed. Town Manager Smith stated yes, they have been contacted.

Mrs. Sharon Ardisana, resident of the Villas, expressed her concern regarding the continuation of funding the Alderman's Court. She advised there are six alderman courts within the state with them being mostly beach municipalities who are generating more revenue due to parking violations. She recommends the town to utilize the Court of Commons Please instead of funding the Alderman Court. She stated if the town chose to do away with the Alderman's Court the town could save an estimated \$200,000 in operating cost that could be generated to the police department to staff a drug investigation unit versus pulling patrol officers from the road. She reviewed FY 2024 and FY 2025 Alderman Court financials and expressed the court isn't generating enough revenue to operate the department. She requests at the next Mayor & Council Meeting that the town present on the feasibility study if the town is elected to transfer to the Court of Common Please.

Mrs. Elizabeth Collins, owner of property at the end of 11th Street, expressed her concerns with the request Mayor & Council received to close 11th Street, as it will limit access to her property if ever developed.

Mrs. Trina Ennis, Gibson Avenue, expressed her concerns regarding the last weekends block party at Little Creek.

Mr. Steve Kamer expressed his concerns regarding 219, 229, and 239 Market Street. He advised the property has several unregistered vehicles. Town Manager Smith stated this an ongoing issue with this property. As it sits it's Mayor & Council's discretion to amend the zoning ordinance to resolve this issue if they elect.

Mr. Kamer expressed his concerns regarding the mini vans parked at the 1921 Building. President of Council Calio stated this property is owned by the Laurel School District and they could address any concerns.

With there being no further business, Councilman Lodato made a motion to adjourn the meeting. Councilwoman Fisher seconded the motion. Vote was 6-0, with one vacancy.

Meeting Adjourned at 9:15 p.m.

Mayor

President of Council

Town Manager

Recording Secretary

The Town of Laurel
Mayor & Council Workshop Minutes
May 11, 2026

A Mayor & Council Workshop was held at Laurel Town Hall in the Mayor & Council Chambers on Monday, May 11, 2026, beginning at 7:00 p.m. The following persons were in attendance Mayor Carlos Oliveras, President of Council Chris Calio, RogJenea Fisher via ZOOM, George Lodato, Jonathan Kellam, and Donald Holden via ZOOM. Also, in attendance were Recording Secretary Alexis Oliphant, and Town Manager Jamie Smith. It was noted that there was one vacancy on Mayor & Council.

Mayor Oliveras stated Mr. Tim Smith from Delmarva Digital is in attendance to present a presentation and a questionnaire for Mayor & Council. Mr. Smith stated Delmarva Digital has 29 years within the town and they are looking forward to continuing their partnership with the town. Mr. Smith stated they invest in the local community by providing local internships and local employment opportunities. He stated Delmarva Digital has a background in creating custom websites and software. He advised for the last 25 years they have built custom websites for municipalities. They also build software social platforms for HIPPA Projects including Easter Seal and Delaware Breast Cancer. Their goal is to give users and administrators easy access on the backend to upload on the website.

Mrs. Sharon Ardisana, resident of the Villas and member of the Communication Committee, inquired if the town should consider adopting into a bigger platform for interface. Mr. Smith stated no he doesn't believe it would be in the town's best interest to transition into a larger platform. He recommended that the town should begin with an automated system on selected forms. One example he recommended was to automate the business license forms to reduce a paper trail.

Mr. Smith reviewed the Town of Georgetown's and the City of Milford's Police Department with Mayor & Council.

Town Manager Smith inquired if Mr. Smith could provide an estimated price range if the town elected to update their website like the ones presented earlier. Mr. Smith proposed a ballpark figure of \$15,000 to \$20,000 to re-do the website with any new additions.

Mr. Smith recommended the town to begin automating a selected handful of forms for example business licenses. He recommended that the town should not put all their forms to an automated system as this may not be good practice. He stated Delmarva Digital would work with the town staff to review their process to obtain a permit.

Town Manager Smith stated the town has a clean hands ordinance, which means that an applicant must not have any past dues to obtain a permit or license.

Mr. Smith stated an applicant can submit the application with payment being received after the town goes through their approval process. He also stated an applicant status can be created, so the applicant can see where they are through the process.

Town Manager Smith recommended showing the permit requirements on the application prior to submittal.

Town Manager Smith inquired if Mayor & Council decided to move forward with updating the towns website would you recommend in phasing the projects.

Mr. Smith stated he recommends phasing the projects depending on the towns budgetary needs.

Town Manager Smith stated the town utilizes Edmunds a software system for billing and invoicing. She stated residents have inquired if they can access their bill online and to access a bill online Edmunds would need to set up the software for a fee of \$4,500 and a \$500.00 a yearly fee.

Town Manager Smith stated she can contact Edmunds to see if this would be an option to interface with the towns website.

Mrs. Ardisana inquired if an electronic signature could be implemented. Mr. Smith stated yes.

Mr. Smith recommends the town to analyze and prioritize the phases depending on the budgetary needs of the town.

Councilman Lodato inquired if a monthly calendar can be implemented on the towns home page.

Mr. Smith stated a graphical calendar can be implemented where the picture of the water tower resides on the home page. Town Manager Smith explained community events will be listed by the administrator, and a policy will need to be implemented. A linear calendar can be implemented as well.

Councilman Lodato stated the Communication Committee are reviewing the resources links page and provided a list of links and resources to Mr. Smith. He stated the organizations that we have links for could include their own calendar of events for the visitors to see.

Town Manager Smith stated a policy would need to be implemented to list any links and calendar of events.

Town Manager Smith recommended for the Budget Committee to provide their recommendations to Mayor & Council for their review as Mayor & Council will prioritize phases that are consistent to the town's budgetary needs.

Mayor & Council thanked Mr. Smith for his time and presentation.

Mayor & Council Workshop adjourned at 8:01 p.m.

Mayor & Council Workshop
May 11, 2026
Page. 3

Mayor

President of Council

Town Manager

Recording Secretary

CODE ENFORCEMENT REPORT APRIL 2026

12 VEHICLES WRITTEN FOR EXPIRED / NO TAGS , 2 TOWED .

21 PERMITS TOTALING \$16,580.96

2 NEW HOME PERMITS

0 WORK ORDERS FOR GRASS (START OF SEASON)

1 STOP WORK ORDER

47 NEW CASES , INCLUDING : 35 GRASS , 4 RUBBISH

Town of Laurel Monthly Report for April 2026
Public Works Department
Prepared by James Foskey on May 12, 2026

Septage receiving station

Intake for April was 1,095,973 gallons - which resulted in income of 71,630.98

- PW's department for the month of March. Staff continued to clean catch basins from debris along the streets to help with MS4 compliance and meter reads. Staff assisted with the installation of new sewer main behind 502 Center Street, installed 16 story walk signs in Market Street Park for the Library, repaired a broken sewer lateral on 5th Street, repaired broken sewer lateral on west 7th Street Installed Hometown hero banners and began spraying weeds around town.
- Water Plant- Staff performed monthly Bacteria & Fluoride testing of the Town's water system and reported to the State. Staff continued working with 120 Water for lead and copper compliance, and Hydro Corp for cross connection compliance. Staff replaced bands on Hypo pump A, replaced caustic pump tubing. Did various locates around town and repaired a broken window at the South tank.
- Waste water-Staff continued routine maintenance at the WWTP facility, and provided monthly reports to the state. Staff repaired the incubator in the Lab, Removed and replaced RAS pump #1, replaces transformer at septage receiving panel, replaced the chart recorder at outfall location. Frac tanks were cleaned and aprox.. 21 toons of solids were removed
- Transite Phase 4 water main replacement has been completed other than final walk-through punch list items. We are continuing to work with GMB on a new water treatment facility located at Dunbar, and various sewer and street paving projects.



LAUREL POLICE DEPARTMENT

1110 W. 6TH STREET, SUITE #1
LAUREL, DELAWARE 19956
Phone: 302-875-2244/ Fax: 302-497-3003



Robert F. Kracyla
Chief of Police

MAYOR AND TOWN COUNCIL REPORT April 2026

- For the month of April 2026, the Laurel Police Department handled a total of 360 complaints/calls for service.

Complaint Breakdown

- Motor Vehicle Collisions: 15
- DUI: 6
- Felony Investigations: 23
- Misdemeanor Investigations: 74
- Follow-up investigations: 120
- Crime Prevention Checks: 16
- Other calls for service: 214

Crime Breakdown

- Felony Charges: 21
- Misdemeanor Charges: 46
- Fugitive Charges: 16

Traffic Breakdown

- Traffic Citations Issued: 69
- Parking Tickets: 1
- Warnings: 17

Assist Other Agencies

- Assist DSP: 14
- Assist other Police Departments: 10
- Assist Fire and EMS / Fire: 6

“Laurel...Our Community...Our Commitment”



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Robert F. Kracyla
Chief of Police

Warrants Generated/ Executed

- Felony Warrants: Generated 16 Executed 15
- Misdemeanor Warrants: Generated 26 Executed 22
- Search Warrants: Generated 10 Executed 9

Notable Incidents/ Investigative Updates

- 4/1 - Chief Kracyla attended the monthly meeting for Rep Danny Short
- 4/2 - Chief Kracyla attended De-escalation training provided by the State Police.
- 4/7 – Chief Kracyla met with Rep. Tim Dukes regarding possible funding for a repeater for the Police Department.
- 4/8 – Chief Kracyla attended the One Laurel Meeting.
- 4/8 – Chief attended the Town Hall Meeting at Little Creek Apts.
- 4/9 – Chief and Lt. Bauer attended the Seaford PD SPEAR training.
- 4/11 – Chief attended the Laurel Heritage Day celebration in Town.
- 4/13 – Chief attended the Town Hall at Hollybrook.
- 4/14 – Chief attended the Delaware Police Chiefs meeting in Dover.
- 4/17 – Chief met with Bonnie Stancell.
- 4/17 – Chief participated and led the Laurel Little League Parade
- 4/18 – Block Party in Little Creek
- 4/20 – Town Hall meeting
- 4/21 – Chief attended the Sussex Co. Chiefs Meeting in Rehoboth.
- 4/22 – Chief attended and hosted the One Laurel meeting at the PD.
- 4/28 – Chief attended the O2X Wellness Class at the Academy.
- 4/29 – Chief met with GVI, as well as meeting with Town leaders at the Laurel library with the Mayor and Town Manager.

“Laurel...Our Community...Our Commitment”

**ALDERMAN COURT 35
ACCOUNT RECEIVABLE REPORT BY CATEGORIES
APRIL 2026**

	26-Mar	26-Apr
TOWN FINES	\$98,853.57	\$97,821.13
VICTIMS COMP. FUND	\$16,523.75	\$16,724.00
COURT COSTS	\$40,694.73	\$40,493.69
VIDEOPHONE FUND	\$1,375.00	\$1,390.00
TRANSPORTATION FUND	\$38,223.75	\$37,777.50
COURT SECURITY FUND	\$43,123.39	\$43,668.28
STATE POLICE FUND	\$12,803.45	\$12,858.85
LOCAL LAW ENFORCEMENT FUND	\$12,868.36	\$12,919.91
VICTIM RIGHTS FUND	\$508.40	\$500.40
AMBULANCE FUND	\$14,348.41	\$14,500.01
MAIL IN LATE FEE	\$6,538.84	\$6,433.84
RESTITUTION	\$608.15	\$608.15
TOTAL	\$286,469.80	\$285,695.76
3-10+ YEARS	\$133,922.85	\$134,873.89
TOTAL TO TOWN	\$139,548.30	\$138,314.82

LAUREL ADLERMAN COURT 35

APRIL 2026 MONTHLY COLLECTION REPORT

	CHECKS & CASH	VISA/MASTERCARD/DEBIT	DISCOVER	EPAY - VISA/MASTERCARD/DEBIT	EPAY - DISCOVER	TOTAL
VIDEO PHONE	\$17.00	\$58.00	\$2.00	\$62.00	\$4.00	\$143.00
VCF	\$189.00	\$545.55	\$23.50	\$636.40	\$48.20	\$1,442.65
VRF	\$0.00	\$14.00	\$0.00	\$0.00	\$0.00	\$14.00
COURT COSTS	\$423.70	\$1,637.05	\$55.00	\$1,455.84	\$145.00	\$3,716.59
FINE	\$637.50	\$2,533.00	\$95.00	\$2,702.10	\$213.00	\$6,180.60
CT. SEC. FEE	\$559.50	\$1,602.90	\$60.00	\$2,032.71	\$150.00	\$4,405.11
TRANSP. FUND	\$355.50	\$1,185.00	\$47.50	\$1,101.85	\$106.50	\$2,796.35
DSP FUND	\$146.50	\$421.00	\$15.00	\$525.60	\$37.50	\$1,145.60
LOCAL LAW ENF. FD	\$142.50	\$426.50	\$15.00	\$526.95	\$37.50	\$1,148.45
EMS FUND	\$206.00	\$572.40	\$0.00	\$642.50	\$50.00	\$1,470.90
OVERPAYMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
APPEAL FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:	\$2,677.20	\$8,995.40	\$313.00	\$9,685.95	\$791.70	\$22,463.25

LAUREL ADLERMAN COURT 35

APRIL 2026 MONTHLY DISTRIBUTION REPORT

		CHECKS OR CREDIT CARD RETURNS	
VIDEO PHONE	\$143.00		\$143.00
VCF	\$1,442.65		\$1,442.65
VRF	\$14.00		\$14.00
COURT COSTS	\$3,716.59		\$3,716.59
FINE	\$6,180.60		\$6,180.60
CT. SEC. FEE	\$4,405.11		\$4,405.11
TRANSP. FUND	\$2,796.35		\$2,796.35
DSP FUND	\$1,145.60		\$1,145.60
LOCAL LAW ENF. FD	\$1,148.45		\$1,148.45
EMS FUND	\$1,470.90		\$1,470.90
TOTAL COLLECTIONS	\$22,463.25		\$22,463.25
TOTAL FINE & COSTS			\$9,897.19
TOTAL BANK FEES			\$312.72
TOTAL COURT SECURITY FEE			\$4,092.39
TOTAL FINE & COSTS			\$9,897.19
GRAND TOTAL FOR DISTRIBUTION			\$22,150.53

Town of Laurel 4/30/26
 Finance Report - FY 2026

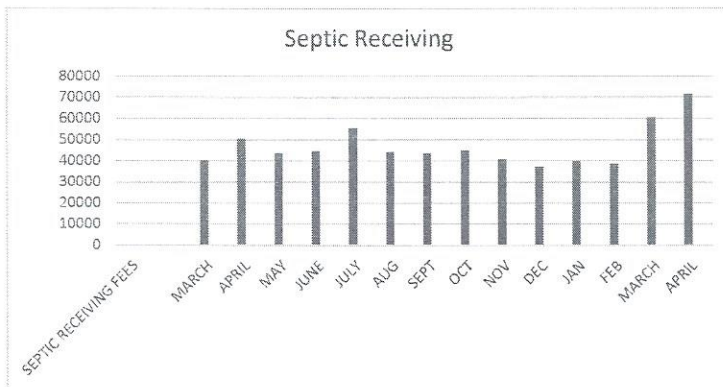
Budgeted Revenue as of April 30, 2026

Below are some revenue items & their year-to-date totals.

	<u>Budget</u>	<u>Realized</u>	
Alderman Court Fines	275000	104861	38%
Fees - Court Security	85000	49857	59%
Fines - Court of Common Pleas	10500	6984	67%
Fines - Voluntary Assessment	17000	11818	70%
Services Provided & Billed (through violations)	55000	21506	39%
Building Permits	68000	31100	46%
Public Facilities Impact Fees	30000	22293	74%
Transfer Tax	160000	87201	55%
Dunbar Rental Income	60000	62883	105%
Water Fees (billed)	1030000	820915	80%
Wastewater Fees (billed)	1390000	1094965	79%
Water Impact & Connection Fees		3000	
WW Impact & Connection Fees		4000	
Septic Receiving Fees (billed)	560000	477418	85%

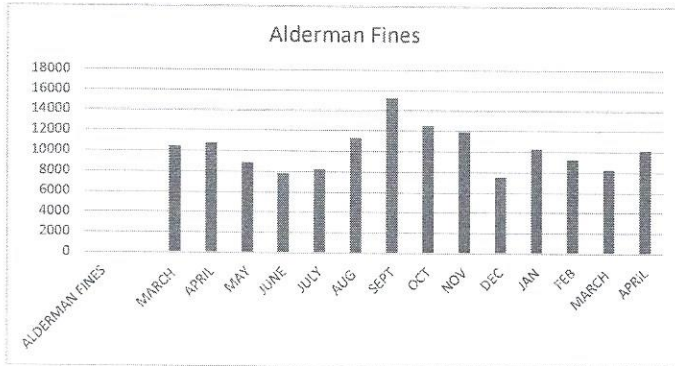
Budgeted revenue that is higher than average for this time of the year are in bold.

The following two graphs have been added to this report to show the trend of two major revenue items. The graph covers the past fourteen months.



SEPTIC RECEIVING FEES

MARCH	40306
APRIL	50599
MAY	43681
JUNE	44733
JULY	55590
AUG	44316
SEPT	43668
OCT	45058
NOV	40798
DEC	37249
JAN	40114
FEB	38574
MARCH	60420
APRIL	71631



ALDERMAN FINES

MARCH	10445
APRIL	10817
MAY	8883
JUNE	7835
JULY	8251
AUG	11337
SEPT	15268
OCT	12538
NOV	11929
DEC	7544
JAN	10315
FEB	9243
MARCH	8290
APRIL	10141

Police K-9

YTD Donations
36340

YTD Expended
15855



Town of LAUREL DELAWARE

Jamie Smith, Town Manager
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TOWN COUNCIL REPORT

April 2026

- **Economic Development** – The town staff continues to work with a commercial and a residential developer for two properties along U. S. Route 13. The developer of McDonald presented an amendment to their preliminary plan, to include an additional three commercial businesses. Wawa is waiting on all final permits and hopes to have state approvals within the next 60 to 90 days. We are working with our engineers and the developers on the infrastructure plans to be able to give them approval and be ready to move forward once they receive all final approvals on their site plan. Continue to work with a developer for the development of residential property located on Central Avenue and the same developer is looking at developing property on Discount Land Road for the development of a mixed use residential parcel. The Promenade should be moving forward with site work in early May. Once site work is completed, construction of the homes will begin. Mr. Bobby Horsey who has presented a conceptual drawing for development along U. S. Route 13 and Camp Road.
- **TAP Funding Update** – In regards to the TAP Funding the Town received last year for the Ramble Walkway, the construction has been completed. Phase 1 of the Walkway install, is to begin at Roger C. Fisher Park. In order to completed this, a waiver and easement is needed from the Railroad company to go under the railroad bridge, due to the time it is taking to obtain the necessary easement. Contact has been made from the Railroad Company and they were supportive as long as we meet the requirements for a safety structure. However, it has been determined, it is almost impossible to meet the requirements of a safety structure.

The Ramble Committee has met and discussed the possibility of a board walk type pathway under the railroad bridge that would be closer to the water and allow the requirements for a safety structure. We will continue working towards this.

- Main Street Assessment – I have been working with Stephanie Moody and Teresa Lynch on a Main Street Program for Laurel. The first step is to apply for grant funding, which we received to complete the assessment. Teresa Lynch will complete the application for the assessment. As part of the assessment Teresa will be hosting meetings with town officials and residents on June 2nd & 3rd. More information will come out soon.
- Janosik Shore Line Stabilization – We have worked closely with the Nanticoke Watershed Alliance on the obtaining funding/grants for the implementation of the shoreline stabilization along Janosik Park. Permits have been applied for and we are waiting approval.
- MS4 – In 2016 we established an agreement with The City of Seaford and Sussex Conservation District to work as Co-Permittees which will allow costs of the MS4 Program to be shared. We have adopted the Coalition agreement between Laurel and Seaford. We have yet to receive any updates on our comments submitted on the proposed MS4 Permit, There has been no further meetings or discussions on this topic
- One Laurel – Steering Committee is a two time a month morning coffee meeting. We continue to work with Boys and Girls Club on a Teen Initiative.
- Laurel Heritage Day – Scheduled for Saturday, April 11, 2026 from 10 am to 2 pm. WAS A HUGE SUCCESS AND WE ARE EXCITED FOR NEXT YEAR.
- Meetings Attended – April 1st SCAT Meeting; April 2nd Main Street Update Meeting; April 6th met with Library Reps about their Story Book Walk; April 7th met with HELP Initiative; April 8th One Laurel Meeting; April 11th Held Heritage Day; April 14th MSAF Portal Workshop; April 16th Discussion with Ann Marie Townsend; Main Street Discussion; April 20th Mayor and Council Meeting; April 21st attended Library Food Give Away; April 22nd One Laurel Meeting; April 23rd WGMD Guest with Community Bank; April 24th SEDAC Meeting; April 29th met with Reps from Link Bank; April 30th attended Town Leader meeting hosted by Mayor Oliveras.

ORDINANCE 2026-2

CHAPTER 69

AMENDING CHAPTER 69, CURFEW

(HISTORY: Adopted by the Town Council of the Town of Laurel 8-3-1998 as Ord. No. 308. Amendments noted where applicable.)

Be it ordained by the Council of the Town of Laurel, in Council met, in the matter following to wit:

Chapter 69, Section 1, Definition; word usage.

Subsections B:

JUVENILE: Any unemancipated person 18 years, 0 days old.

Chapter 69, Section 2. Curfew for Juveniles.

Amendment will read as follows:

It shall be unlawful for any person under the age of **18** years old to be ore remain in or upon any public place within the Town of Laurel between the hours of 11:00 p.m. and 6:00 a.m. **This will apply to all days of the week.**

Chapter 69, Section 6. Enforcement Procedures.

Amendment will read as follows: Changes are in bold.

A. If a police officer reasonably believes that a juvenile is in a public place in violation of this chapter, the officer shall notify the juvenile that he or she is in violation of this chapter and shall require the juvenile to provide his or her name, address and telephone number and how to contact his or her parent or guardian. In determining the age of the juvenile and in the absence of convincing evidence such as birth certificate or State of Delaware Identification Card, a police officer, in the first instance of violation of this chapter, shall use his or her best judgement **coupled with their knowledge, training and experience to** determine the age.

E. In the case of a first violation of this chapter by a juvenile, the ~~Chief of Police~~ Police Officer at the scene can directly provide a written warning to the parent or guardian, to include the enforcement of the parental responsibility and applicable penalties.

Chapter 69, Section 7, Violations and Penalties.

Subsections D is hereby amended, which will read as follows: (Bold are additions and strikethroughs are deletions)

- (3D) False certification. Any parent or guardian convicted of knowingly providing any false authorization, information or certification, written or verbal, to the Town of Laurel Police Department in violation of § 69-4C shall pay a fine of **minimum** \$50 for the first offense, and for each subsequent offense, the fine shall be increased by an additional \$50 plus the victim's compensation fund assessment and costs.

This Ordinance shall take effect on July 1, 2026

Date of First Reading: May 18, 2026

Date of Second Reading: June 15, 2026

Mayor

President of Council

ORDINANCE 2026-3

CHAPTER 157

AMENDING CHAPTER 157, UTILITY CONSTRUCTION AND REPAIR

[HISTORY: Adopted by the Town Council of the Town of Laurel 5-2-2005 by Ord. No. 2005-2 and amended on 6-2-08 by Ord. No. 2008-7. Amendments noted where applicable]

Be it ordained by the Council of the Town of Laurel, in Council met, in the matter following to wit:

General Conditions, Section GC, Subsection 2, Permit, Fees and Notices

Section GC, Subsection 2 is hereby amended, by adding the bold text to Items F, which will read as follows:

F. Any utility work that needs to be completed within any **town roadway, the town will contract with an approved contractor from the Approved Contractor's List to obtain a set price for the install of water and sewer service lines to a property. The fee for this is required to be paid at the time the building permit is obtained.** Any utility work that is to be completed on any state maintained road is required to utilize a contractor that is an approved contractor for the Town of Laurel. Should the owner/developer have a contractor that is not on the Town's approved Contractor List, the developer/owner will be required to provide the town with the contractor's name, address, credentials, and references for review and consideration of approval by the town. The Town of Laurel will engage the town's engineer to the any required State of Delaware Department of Transportation Permits. Information for the permit will need to be relayed from the developer/owner to the town engineer. Fees for the engineer services will be billed to the town with the town billing the developer/property owners at the engineer's costs plus the town's established administrative fee. Fee must be paid prior to a Certificate of Occupancy being issued.

This Ordinance shall take effect on June 16, 2026.

Date of First Reading: May 18, 2026

Date of Second Reading: June 15, 2026

Mayor

President of Council



Town of LAUREL DELAWARE

THE TOWN OF LAUREL PUBLIC COMMENT POLICY

I. PURPOSE:

- a. These rules shall govern the time, place, and manner for public comment during all public meetings for the Town Of Laurel.

II. PROCEDURES:

Public comment shall be subject to the following procedures, which shall be administered by the Mayor, or in their absence, the presiding officer of the Town Council.

- a. Each speaker will be asked to provide their name and address on a sign-up sheet, which will be available at the podium.
- b. Each speaker shall come forward to the podium after being recognized and will be asked to identify themselves on record by providing their name and address.
- c. Each speaker will have 3 minutes to present their public comments. Time for each public comment will be kept by electronic clock and displayed within view of the podium. At the end of that time, the Mayor or the presiding officer of Council will inform the speaker their allotted time has expired. Generally, the total period available for public comment during a meeting may not exceed 30 minutes. The Mayor or the presiding officer of Council can authorize an extension of the public comment period. Based on the number of requests for public comment the presiding officer of Council may grant a speaker, at a maximum, 2 additional minutes.
- d. The presiding officer of Council will remind members of the public to speak clearly into the podium microphone, to address officials at the front of the

room rather than audience members behind them and to speak only when at the podium, unless previously authorized by the Mayor or the presiding officer of Council.

- e. After a person is recognized and notified their allotted time to speak has begun, they are not to be interrupted except by the Mayor or the presiding officer of Council whose purpose is to enforce these policies. At the discretion of the Mayor or the presiding officer of Council, speakers may be asked to refrain from further comment if they continue to speak beyond their allotted time, digress from comments or questions related to Town business or jurisdiction, or if the speaker becomes so willfully and seriously disruptive as to prevent Council from accomplishing its business in a reasonable manner.
- f. The Mayor or the presiding officer may choose to respond to questions or issues raised by a speaker. However, responses made by the Mayor or the presiding officer of Council shall not indicate the position of Council as a body.
- g. To the extent possible, public comment shall be in person. An individual may submit a written statement in lieu of or in addition to verbal comments; however, public comment may not be submitted through the use of an electronic means of communication while the meeting is in session, unless the public body is required, by law, to hold the meeting virtually.
- h. It shall be unlawful for any person in the audience at a public meeting to do any of the following ... (1) Engage in disorderly, disruptive, disturbing, delaying or boisterous conduct, such as, but not limited to, handclapping, stomping of feet, whistling, making noise, use of profane language or obscene gestures, yelling or similar demonstrations, which conduct substantially interrupts, delays, or disturbs the peace and good order of the proceedings of the public meeting.

III. GUIDANCE FOR THE PUBLIC:

- a. The order of business at each regular meeting of the Mayor & City Council shall be as follows:

Call to Order
Invocation
Pledge of Allegiance
Public Hearings (if applicable)
Presentations (if applicable)
Approval of Minutes
Department Head Reports
Old Business
New Business

Mayor and Council Comments
Citizens Comments
Executive Session
Adjournment

The order of business may be altered at the discretion of the Mayor or the presiding officer of Council.

- b. Once you are called forward to the podium, please state your name and address for the record.
- c. Remember to speak clearly and directly into the microphone.
- d. While not required, it is encouraged that statements and questions be prepared in advance of the meeting.
- e. Please note, the public body is not required to respond to your remarks during the regular meeting.

Presented for approval May 18, 2026

Approved: