THE TOWN OF LAUREL
MAYOR AND COUNCIL MEETING
Laurel Town Hall
201 Mechanic Street
November 16, 2026
7:00 p.m.

1. Opening Prayer
2. Pledge of Allegiance
3. Police Promotions
4. Tribute RE: Mrs. Amy Handy, Operation West Laurel
5. Recognition of Laurel High School Track Team
6. Mr. Dana D. Carlos Sutton RE: 302 Foundation
7. Minutes –October 19, 2026 & November 2, 2026
8. Department Head Reports October 2026
9. Old Business
    - 1st Reading of Ordinance 2026-5 RE: Vacant Structure, Chapter 87 Housing Standards– Town Manager Smith
10. New Business
    - Resolution 2026-5 RE: Appointment of Alderman and Assistant Alderman – Mayor Oliveras
    - Upcoming Events – Town Manager Smith
    - Upcoming Holidays – Town Manager Smith
11. Mayor and Council Comments
12. Citizens Comments
13. Closed Session RE: Personnel& Contractual Matters
14. Adjourn

Note to the Public: In accordance with 29 Del. C. § 1004 (e) (2), this agenda was posted on November 9, 2026, at 3:09 p.m. at the time it was prepared by the Town Manager and at least seven (7) days in advance of the meeting. This agenda is subject to change to include the additional items including Executive/Closed Session or the deletion of items including Executive/Closed Session, which arise at the time of the meeting. Agenda items listed may be considered out of sequence.

Join Zoom Meeting
https://us02web.zoom.us/j/81081318026?pwd=UsDvmJWkyj2b9saZUH2ykeJBTrQQPP.1
Meeting ID: 810 8131 8026
Passcode: 677479

AGENDA AMENDED ON TUESDAY, NOVEMBER 10, 2026, AT 10:37 A.M. TO INCLUDE THE PRESENTATION PERTAINING MR. DANA D. CARLOS SUTTON REFERENCING 302 FOUNDATION.

The Town of Laurel
Mayor & Council Meeting Minutes
October 19, 2026

A Mayor & Council Meeting was held at Laurel Town Hall in the Mayor & Council Chambers on Monday, October 19, 2026, beginning at 7:00 p.m. The following persons were in attendance Mayor Carlos Oliveras, President of Council Chris Calio, Doug Taylor, RogJenea Fisher, George Lodato, and Jonathan Kellam. Also, in attendance were Director of Code Enforcement Dan Hogg, Public Works Director James Foskey, Chief Robert Kracyla, Judge Ruffin, Finance Manager Melissa Naselli, Recording Secretary Alexis Oliphant, and Town Manager Jamie Smith. It was noted that Councilman Donald Holden was absent.

Mayor Oliveras presented a Tribute to former Mayor Shwed's family for his tremendous years of service and contribution to the town. Town Manager Smith stated the Annual Mayor's Challenge held on Heritage Day will be named the "John J. Shwed Mayor's Challenge," and the park located on Carvel Avenue will be re-named after him.

Mr. Seyan Deer stated he attended last month's Mayor & Council where he raised his concern that his food truck on Poplar Street was forced to shut down. He stated he is here tonight for clarification on what the next steps are in moving forward.

Town Manager Smith stated she met with Mr. Deer after last month's meeting and that the information was provided to the town's attorney for his legal advice as it's a different zoning. She stated she has a meeting with attorney next week and she will follow up with Mr. Deer afterwards.

Mr. Deer stated the individual who he is renting the property from advised him that the town building is using the same driveway.

Town Manager Smith stated the state owns the building currently and the previous owner who bought the building had the understanding that the entrance is to be a shared entrance with the State Social Service Center. She advised this is recorded on the deed.

The Mayor & Council Regular and Closed Session Minutes of September 21, 2026, were presented for review. Councilman Lodato made a motion to accept the September 21, 2026, minutes as presented. Councilwoman Fisher seconded the motion. Vote was 6-0, with Councilman Holden absent.

The September 2026 Department Head Reports were presented for review.

- Public Works Director Foskey stated he submitted a revised copy of his report as the figure was mistyped regarding the resulted income for septic receiving. He stated the town currently has 4 breaks on state-maintained roads.

- Director of Code Enforcement Hogg stated there 147 completed activities, 58 grass notices, 31 work orders, 51 rental inspections, 15 building permits, and 6 stop work orders. He reminded everyone that a permit is required for about anything in town limits.

- Judge Ruffin stated she had no additions to her report.

- Finance Manager Naselli stated the town has received about three quarters of the taxes have been paid.

- Chief Kracyla stated on September 2, 2026, the U.S. Senate and Representatives were at Hollybrook Apartments that focused on funding and projects that were occurring. He stated Laurel Night Out was a great event where there was a lot of community engagement. He continues to hold meetings once a month at Hollybrook and at Little Creek. He has been working with the Laurel Middle School where he has had the opportunity to speak in front of students to build the bonding mechanism between the police. He attended the Laurel Library Event an Evening with the Author pertaining to Arthur Pitts, 54 Miles.

- Town Manager Smith stated Wawa has begun their site work at Rt.13. She stated the 410 residential housing development proposed on the east side of Discount Land Road, have been in contact with the town as their engineers and the towns engineers are working on an infrastructure plan. She stated on September 28, 2026, Governor Matthew Meyer officially nominated 25 new Opportunity Zone 2.0 to the U.S. Treasury. Laurel is now a new opportunity zone 2.0. The opportunity zones are economically distressed communities designated at the census tract level, and it allows for taxpayers who reinvest in eligible capital gains into qualified opportunity funds that invest in opportunity zone properties to potentially qualify for federal tax benefits. To qualify for the tax incentives, investors must reinvest eligible capital gains into a qualified opportunity fund. They must deploy capital into qualified zones, property, and businesses located within designated census tracts. She advised on October 8, 2026, she and, along with other town managers, were invited by Mr. Charles Anderson, the State Director of HUD, to attend a meeting at the Mill in Seaford and to take a tour of the area and to meet with other federal HUD representatives. The meeting was to share how an opportunity there can be beneficial to a community. She requested a meeting with the same representatives to invite them to the town to learn more about the program where they can take a tour and to share their input as well. She explained Mayor & Council in the past discussed the non-conforming use of car sales in the town center zoning. She talked with the attorney last week, and there are a few things that the town needs to do to move forward with this. The town needs to define the affected categories and what you don’t want permitted in your various zonings. She advised it's not by property and it has to be a use. We also need to document legitimate planning reasons and to develop a phase-out period in which the town does. She stated Mayor and Council must take into consideration the phase-out period and what efforts are needed to bring a property that's no longer a non-conforming use back into compliance. She stated today she was notified that our Google Grow with Google is all set up and it's been approved. She advised she has drafted an advertisement, which needs to comply with Google and Google needs to sign off on it. She

has sent it to the Department of Labor as the town is teaming up with them. She stated there are 100 certificates that people can utilize from the town.

Mayor Oliveras stated the certificates are free and online which leads to employment, which the town has been working on this for the past year.

Town Manager Smith stated the town continues to work on the FY2025 Audit where we are getting to the point that it should be wrapping up soon. The auditors have received everything that they have requested from the town other than the list they sent last Friday afternoon as the town is working on gathering that information for them.

Mayor Oliveras inquired what the SRF Fund was.

Town Manager Smith stated it's the State Revolving Fund that she mentioned last month for the water re-lining along Sixth Street from West Street heading out of town limits.

Councilman Lodato made a motion to accept the September 2026 Department Reports as presented. Councilwoman Fisher seconded the motion. Vote was 6-0, with Councilman Holden absent.

Mayor Oliveras presented the Communication Committee Report. Mrs. Cheryl Barber was in attendance to present the Communication Committee Report. She stated the Communication Committee was established to identify opportunities to improve the communications between the Town of Laurel, the school district, and our town residents. The committee consists of three residents and two town council members. They recommended that the town newsletter be updated, which was completed and very well received. They developed a Welcome to Laurel Brochure, which has been passed by city council, and hard copies have been recently distributed at a Laurel events. The committee is currently reviewing the town's website as the committee identified some opportunities for improvement, and they're in that navigation, accessibility, online services, public information, and security. They're recommending replacing the older website with a new one that has more resident-focused protocol, utilizing more current protocols, and focusing on speed because ours is a little bit clunky security decentralized communication. The findings that they found regarding the older website are that it's useful, but it is a bit difficult to navigate, and there are some important documents missing, such as the town audits, budget, and budget versus actual reports. It does have forms that you can fill in forms online, but it does not have status tracking ability or capabilities. Also, it does not have a calendar and it's missing important community resources and civic organizations. The new website should be easier to navigate, easier to maintain, be secure, comprehensive, and have fillable forms. The navigation should be intuitive, easy to use, include search capabilities, quick links, reliable access to all devices, and language translation function, which should be included. Maintenance should be easy for administrative staff and update monthly reports and documents. Whenever possible, links to relevant sites and information be included. Also, it should be secure, role-based access. That means you should have all of the

budgets and the audits and the financial reports, the agendas, the minutes, reporting, and all of those things. Forms should be fillable, and they should be able to be tracked. Mrs. Barber presented Attachment #1 an example of the Home Page and Attachment #2 the Website Menu Structure. **(BOTH ATTACHMENTS WILL BE INCLUDED AS A REFERENCE IN THE MINUTES).** They understand that Laurel is small, and there are some funding challenges, and so they did contact a Delaware state organization that provides website development, training, and maintenance, which is free. They contacted them in June, and they were advised that they weren't taking on any new clients. She advised if the town reaches out to them they may get a priority. They held a meeting with Tim Smith from Delmarva Digital and he provided a broad range from $15,000 to $50,000 as they didn't have all the information that they needed at that time. She stated the committee only has two recommendations. The first one is that the town actually look into acquiring a new comprehensive website, rather than trying to fix the one they had with incremental developments, because that can get costly and it may not make it more useful, so it might be better to just go with a new protocol. The second one is that the communication committee be established as a permanent standing committee, so that it could continually provide ongoing oversight of the town's communication initiative.

Councilman Kellam stated the Laurel Senior Center is creating a new website and they contacted GIC, as well. They contacted an alternated firm as well where it was going to be half the price where they would be able to set up and run the website.

Councilman Lodato stated they spoke with them regarding that already and the problem with that one they're using is the security. Their website isn't going to need the security that a municipality would need.

Councilman Lodato made a motion that we accept the committee's report and recommendations. One, the town looking to acquiring a comprehensive replacement for the existing website rather than increment updates, and two, to establish the communications committee as a permanent standing committee that would provide continuity and ongoing oversight of the town's committee communication initiatives.

Mayor Oliveras stated it's a lengthy report and wanted to allow Mayor & Council more of an opportunity to review the report.

Councilman Lodato stated he wanted to be clear of the motion that he was trying to make is that the only motion that he's trying to make is that the Mayor & Council accept to look into the recommendations that the committee made. They're not looking for any kind of commitment to anything.

Councilman Kellam seconded the motion. Vote was 5-0, with President of Council Calio abstaining and Councilman Holden absent.

Town Manager Smith made a recommendation to hold a workshop to allow for more informal discussion. She advised the first meetings of the month are held open to allow for a workshop if Mayor & Council elect to hold one. She advised no matters is voted in a workshop. Mayor & Council were in agreement to hold a workshop on Monday, November 2, 2026.

Mayor Oliveras presented the Vacant Structure Ordinance Update. Town Manager Smith stated she, Director of Code Enforcement Hogg, and Councilman Lodato have met a few times pertaining this ordinance. She advised Director of Code Enforcement Hogg has provided her with a copy of the City of Salisbury's ordinance, and she has reviewed other municipalities' ordinances. She stated Councilman Lodato has shared his concerns pertaining the ordinance. She recommended holding a workshop to allow Mayor & Council to review different municipal ordinances to determine what they would like to include in order to create a draft ordinance. Mayor & Council were agreement to include the Vacant Structure Ordinance Discussion on November 2, 2026, Workshop.

Mayor Oliveras presented the Zoning Ordinance Updates. Town Manager Smith stated last week a public meeting was held where the Rossi group presented on the Technical Assistance Grant through the Delaware Housing Authority on accessory dwelling units. She went through the various criteria of what different accessory dwelling units could look like as this is something the town wanted to go forward with. She did an exercise with the residents that were in attendance. Mrs. Rossi asked for feedback in which she'll be compiling and presenting to Mayor & Council with recommendations based on that feedback. Mrs. Rossi will go before P&Z on November 4, 2026, meeting, present the same presentation. This project will be wrapped up in spring, so we still have several months where we are taking resident feedback. Town Manager Smith stated if anyone has any questions, please submit them to her and the presentation is available on the town's website for resident's review.

Mayor Oliveras presented the FOIA Information Guide for Consideration. Town Manager Smith stated the town receives several FOIA requests throughout the year. Per state law the town has a FOIA coordinator and the town follows all the guidelines of the state law as it pertains to FOIA and providing all the necessary information that the town is required to provide. She advised the town receives a lot of requests from people who reside outside the state, as the town is permitted not to fulfill a non-resident request per FOIA. The town also receives requests that are not eligible and permitted per FOIA. Town Manager Smith stated she drafted a FOIA brochure, in which she burrowed from another municipality. The brochure offers general guidelines to FOIA which includes: What falls under FOIA, What's eligible for FOIA, How do you go about requesting records, and What is not eligible under FOIA. Town Manager Smith advised she wanted to get Mayor & Council's approval for making the guides available at town hall and the towns website. Councilwoman Fisher made a motion to accept the FOIA Information Guide as presented. President of Council Calio seconded the motion. Vote was 6-0, with Councilman Holden absent.

Town Manager Smith presented Upcoming Events and Upcoming Holidays. She stated the Western Sussex Broad Creek Bash will be held on Saturday, October 24, 2026, from 7:00 a.m. to 1:00 p.m. at Janosik Park as it was postponed in August due to weather. The Laurel Community Trunk or Treat will be held on Saturday, October 24, 2026, at Bryans' Bowling Center from 6:00 p.m. to 8:00 p.m. She stated the Town of Laurel's Christmas Parade will be held on Friday, December 4, 2026, with the parade beginning at 7:00 p.m. and line-up at 6:00 p.m. She advised parade applications are available at Laurel Town Hall or online.

Councilman Taylor thanked the Communication Committee for the report presented and thanked Councilman Lodato for leading the committee and everyone that was involved.

Councilwoman Fisher thanked everyone for coming out and stated Mrs. Precious Henry will be providing a Laurel Youth Legacy Update.

Councilman Lodato thanked the communications committee for all the work they did involving their three projects. He stated the town newsletter's recommendations were well received and residents enjoyed reading them. He advised a lot of work went into The Welcome to Laurel and they've been handed out at town events. The committee has been working together for about six months, and he just wanted to thank the committee for coming out and giving up their time and helping the town. He thanked Chief Kracyla and his team for putting together a great Laurel Night Out for the community. He thanked Director of Code Enforcement Hogg for his report and it shows that his department has been very busy.

Councilman Kellam thanked the town staff for their hard work. He attended the O.W.L. Impact Awards which was a well-attended event. He thanked the public for coming out this evening.

Mayor Oliveras announced the Councilman Kellam was named Western Sussex Chamber Citizen of the Year.

Mayor Oliveras stated he attended the Homecoming Parade and the O.W.L. Impact Awards, which both events were well-attended. He thanked Councilwoman Fisher for her continuing efforts pertaining the Laurel Legacy Youth Foundation. He stated a book club and an movie premiere was held in town. He thanked the Laurel Public Library for all their hard work and activities.

Mrs. Precious Henry of the Laurel Legacy Youth Foundation, advised an event was scheduled for October due to the weather it was cancelled and they will be holding an event in November. Their goal is to bring people together through activities and to support youth, strengthen families, and encourage leadership. Throughout November, they're planning activities such as pumpkin painting activity workshops, faith-based youth leaderships, parent workshops, and a month-long canned food drive to help local families during the Thanksgiving season. They're working towards hosting the Laurel Family Day Peace Festival during the second week of

November. With the details to come, we want this to be an activity to be more than just a series of events. They want it to be an opportunity for churches, parents, businesses, organizations, and residents to work together to build a stronger and more connected Laurel. They welcome community members, volunteers, and local partners and parents who want to be involved. Together, they can create opportunities for youth and that they stand behind one another.

Mr. Corey Wells, resident of Rehoboth Beach, stated he has been spending quite a bit of time in Laurel looking at potential future investments, scouting locations, and talking with residents. He's here today to continue due diligence activities and to raise concerns stemming from a recent experience with the Laurel Police Department and the Alderman Court. Concerns about whether traffic enforcement is being used as a revenue tool rather than a public safety measure. On September 30, 2026, he was issued a cell phone citation while he was taking a photograph of an unsafe vehicle. He was taking a photograph of an unsafe vehicle, a chopped-up school bus with the shell separating from the frame, posing a serious danger to pedestrians and others. Taking a photograph to document and report a safety hazard is explicitly permitted under 21 Delaware C Section 4176 C Subsection C Subsection 2. Despite that clear statutory exception, he was cited a ticket anyways. Since then, he’s been forced into an ongoing struggle with both the Police Department and the Alderman Court to simply obtain basic discovery materials that any fair process should provide. He requested departmental policies for cell phone enforcement, any communications or directives regarding enforcement quotas, instructions given to officers around September 30, 2026, statistics on traffic stops, including demographics due to past racial profiling, and dash cam and body cam footage from the officers stopped that day. These are routine, reasonable requests and yet at every step, he encounters delay, obstruction, and a lack of transparency. This raises a larger question about: is Laurel using its police force and its Alderman Court as a revenue mechanism rather than a justice system? He complied with all the officer's instruction, but that officer was laser focused on him getting a $225 ticket, and it gave the impression that the town needs money in their pocket. He advised the officer has been sent out today for one purpose, as what he stated was to issue cell phone tickets. That raises a concern about we're here to do quotas, we're here to meet a budget shortfall, we're here to give a fine to someone who maybe resides in Rehoboth Beach and isn't likely to contest. He questioned if it was a rural citizen that they see every day they probably give a warning and not knowing that he spends most of his time in Laurel. Residents have also raised concerns about missing revenue from unenforced ordinances, inconsistent financial reporting, and the town's reliance on fines. The Alderman Court structure, creates an inherent conflict of interest when the town financially benefits from every citation process. When municipality depends on fines to fill budget gaps, policing stops being about safety and starts being about income. He asked if Mayor & Council would review the town's reliance on fine-based revenue, examine enforcement directives given to officers, evaluate whether the Alderman Court structure supports judicial independence, not just money, and ensure residents can obtain discovery without obstruction. Again, he hopes to talk about more positive things in the future as he keeps exploring the town for potential investments.

Mrs. Stacy Lane, Laurel Public Library stated their Tail Trail at Market Street Square Park will be changing soon as posters were created the Laurel Elementary and Intermediate students. She stated the library partnered with the town and O.W.L. and held Author Night featuring 54 Miles and author Leonard Pitts Jr, which was a well-attended event. She stated they will be having their Coat Giveaway on December 19, 2026, and anyone interested can register on November 2, 2026, by calling Delaware 211.

Mr. Ron Handy, stated he is still recovering and has been attending the meetings via ZOOM.

Mayor Oliveras stated a tribute will be presented to Laurel Pizzeria on Friday, October 23, 2026, at 4:15 p.m.

President of Council Calio made a motion to hold a closed session pertaining personnel and contractual matters. Councilwoman Fisher seconded the motion. Vote was 6-0, with Councilman Holden absent.

Regular Session Recessed at 8:02 p.m.

Regular Session Reconvened at 8:32 p.m.

With there being no further business, President of Council Calio made a motion to adjourn the meeting. Councilman Kellam second the motion. Vote was 6-0, with Councilman Holden absent.

Meeting Adjourned at 8:33 p.m.

_____
Mayor

_____
President of Council

_____
Town Manager

_____
Recording Secretary

Attachment 1: Home Page

TOWN OF LAUREL
Delaware
Great Things Come Naturally

Notify Me | Contact Us | Translate

Search townoflaurel.net

Our Town | Mayor and Council | Departments | Civic Orgs | Applications | Documents | Resources



Pay Bills Online | Report an Outage | FOIA Request | Apply for Permit | How do I | FAQ

News & Announcements



Laurel Independence Celebration
Join us July 4th at the Cannery Park for live music, food trucks, activities, and fireworks!
JUN 10, 2025



Road Work on Central Avenue
Utility work will begin next week. Please expect temporary lane closures.
JUN 9, 2025



Bulk Trash Collection
Bulk trash collection will be held June 23-27. Click to view acceptable items and guidelines.
JUN 5, 2025

Upcoming Events

VIEW CALENDAR

JUN 16 — **Town Council Meeting**
6:30 PM
Laurel Town Hall

JUN 21 — **Farmers Market**
8:00 AM – 12:00 PM
Central Avenue

JUN 28 — **Movie in the Park**
8:15 PM
Cannery Park

VIEW FULL CALENDAR

June 2025

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Council Meeting | Event | Holiday

201 Mechanic Street,
Laurel, DE 19956

(302) 875-3800
laureltm@comcast.net

Mon – Fri 8:00 AM – 4:30 PM

STAY CONNECTED

Attachment 2:
Website Menu
Structure

Town of Laurel DELAWARE

Where good things happen naturally

WEBSITE MENU STRUCTURE

Our Town
- Community Development
- History
- Hometown Heros
- Houses of Worship
- Important Notices
- Information for New Residents
- Laurel Library
- Laurel School District
- Laurel Senior Center
- Newsletter
- Public Transportation
- Relocating
- Things to do
- Town Charter
- Trash/Recycle
- Welcome Brochure

Mayor & Council
- Mayor
- Council
- Elections
- Candidate filing form
- Ward Map

Departments
- Alderman Court
- Boards and Commissions
- Code Enforcement
- Committees
- Finance
- Police
- Public Works

Civic Organizations
- ARK Educational Resource Center
- Boys & Girls Club
- General Federation of Women's Clubs
- Historic Society
- Hope Masonic Lodge
- International Organization of Odd Fellows (IOOF)
- Laurel Women's Civic Club
- Lyons Club
- One Laurel
- Operation West Laurel
- Ruritan Club
- Veterans

Forms & Applications
- Forms
  - Change of address
  - Employment
  - FOIA Request
  - State/County voter registration
  - Special event
  - Vacancy certification/ availability
  - Vacant property registration
- Applications >
  - Building Permit
  - Business License
  - Plumbing Permit
  - Rental Permit
  - Sign Permit
  - Special use, subdivision, zoning change request
  - Subdivision
  - Variance and Appeal

Documents & Presentations
- Grants
- Guest Presentations
- Proposals
- Town Council Presentations

Resources
- Community Assistance
- Financial Assistance
- Government
- Health
- Mental Health Assistance
- Legal Assistance
- Public Safety

The Town of Laurel
Mayor & Council Workshop Minutes
November 2, 2026

A Mayor & Council Workshop was held at Laurel Town Hall in the Mayor & Council Chambers on Monday, November 2, 2026, beginning at 7:00 p.m. The following persons were in attendance Mayor Carlos Oliveras, President of Council Chris Calio, Doug Taylor, RogJenea Fisher, George Lodato, and Jonathan Kellam. Also, in attendance were Director of Code Enforcement Dan Hogg, Chief Robert Kracyla, Recording Secretary Alexis Oliphant, and Town Manager Jamie Smith. It was noted that Councilman Donald Holden was absent.

Mayor Oliveras presented the discussion of the Vacant Structure Ordinance. Town Manager Smith stated copies of the Town of Laurel, City of Salisbury, and the Town of Smyrna's ordinances were provided to Mayor & Council for their review. She advised this stems from the questions and concerns that were raised from Councilman Lodato had pertaining the vacant structure ordinance. She advised she, Councilman Lodato, and Director of Code Enforcement Hogg met to review and discuss possible amendments pertaining the ordinance. These amendments received are as follows:

- The discussion of removing or placing stipulations on receiving a building permit as an exemption. If Mayor & Council would like to keep the exemption a stipulation needs to be implemented on the permit that a certain percentage of work needs to be completed.
- A structure must be actively listed for five years and recommended two years for a property to be listed.
- The ordinance states it has to be no more than 25% than the market rate and recommends adjusting the rate.
- If a commercial property is under 5,000 square feet, they can be exempt. The concern is most of the properties in the downtown commercial area are under 5,000 square feet.

Director of Code Enforcement Hogg stated he met with Town Manager Smith briefly this afternoon to discuss building permits. He recommends that the if the town allows exemptions with building permits the town defines what a substantial renovation is, and have the lawyer define it, and list in code as it's not subject to interpretation. He recommends the definition to be monetary. He stated 87-87 Monitoring, Inspection, and Condition Standards the vacant structure shall be in reasonable condition, and then it says all utilities shall be function in which he agrees with. The code states a vacant building has to have electric and water if its going to be registered as a vacant building and recommended this be removed.

He recommended a year for a property to be listed on the market is five years.

Councilman Lodato stated 87-86, which is page 8737, the purpose of this ordinance isn't to harm the surrounding buildings and neighborhoods, and are more likely to burden the town resources. He believes the goal of this vacant property ordinance is aimed to promote their rehabilitation and occupancy, and not to not to harm the owners. He inquired under Section B, Applicability, why are government owned or controlled properties exempt from this article, He inquired if the property on Central Avenue owned by the Board of Education is exempt from the vacant property structure. Town Manager Smith stated the property is owned by the state.

Councilman Lodato stated he agrees with the activity for sale or lease to sale as defined under Definitions (D)(2). The activity of sale or lease for sale or lease at no cost of more than 25% over the market. He stated he agrees with Town Manager Smith stating the 25% rate is too high and the town needs to look into lowering the rate.

Mayor Oliveras inquired what rate would Councilman Lodato recommend.

Councilman Lodato recommended between the 10% to 15% range.

Councilman Lodato agrees with a property being listed on the market for one year as suggested earlier. He advised the ordinance does state the sale of property, that it has to be listed for sale through a realtor or through local newspapers and it has to be actively listed for sale.

Chief Kracyla stated talking about the purpose, in his opinion, he thinks one of the purposes should be to reduce crime. Under the broken windows theory, not only environmentally creates an increase in crime, and not only that we have vacants that would frequently take up residency inside those houses, and so normally that's a drug haven there. He doesn't know whether it should fit somewhere in the purpose, but he feels like that's an appropriate place to put it. Mayor Oliveras advised that is currently in the purpose of the ordinance.

Councilman Lodato reviewed 87-87, which is on page 8739, which talks about the monitoring inspection. He advised we have a good ordinance here but doesn't believe that the town enforces this ordinance, which is on us. That's on Mayor & Council, the town, and not including Director of Code Enforcement Hogg Dan as he's new. He advised this has been going on for many years, and we are not enforcing the ordinance over here. It says the code enforcement officer shall inspect any premises in the town for the purpose of enforcing and ensuring compliance with this article. That's supposed to be done once a once a year, annually for as long as the property remains vacant. The vacant structure should be in reasonable condition. Again, all utility according to our ordinance, vacant structures shall be in reasonable condition. All utilities shall be functional. There should be no trash debris inside or outside the structure, and it shall not be used for storage that is unrelated to its former use. He advised these are again the things that we are not enforcing under property management according to our ordinance. Any owner of a vacant structure residing outside Sussex County shall be required to have a licensed property manager residing or having an office located in the county or a family member. And it does, and it should not be somebody that, according to the ordinance, not managed by any real estate is for a fee. He stated, some of it he doesn't agree to. He stated if they have a maintenance place that's taking care of the vacant property, to him that's fine. He advised as long as they have somebody taking care of it.

Councilman Lodato reviewed the Registration Fees, which is 87-89, (2), which the code enforcement officer shall investigate any structure that may be subject to registration based on his findings, the code officer or his designate may register the vacant structure. The fees under BI, the annual registration fee shall be due on the anniversary date every year as long as the structure

remains empty. He inquired if the towns re-does it on the day they become registered, or does the town do it on an annual basis at the end of the fiscal year.

Town Manager Smith stated we do it on annual basis, as this year was later due to Director of Code Enforcement Hogg starting in March. The town usually sends the notices out in February to all the properties that are vacant that they need to register.

Councilman Lodato stated recommends that it needs to be rewritten in the ordinance that they are completed the same time.

Councilman Lodato reviewed Violations & Penalties, which is 87-91. He stated the line amount should be paid in full prior to the issuance of any building permits, rental licenses, for the subject vacant structure, or any other structure that is owned by an owner within the town. He advised according to the towns ordinance, if an individual has a vacant property that they're not taken care of they're not allowed to be issued a rental license or permits.

Town Manager Smith stated the town placed that ordinance several years ago that all your accounts must be current and up to date to receive any permits.

Councilman Lodato reviewed 87-92, Exemptions stated under a waiver upon application by the owner, it says the Board of Adjustment in appeals may grant a two-year waiver of registration fee if the owner meets the criteria of a nonprofit and it's given the power to the Board of Adjustments and to hear these appeals and to grant the waiver. He recommends that Mayor & Council should have final say when it comes to waivers.

Councilman Lodato reviewed 87-93, Duty to Maintain the Property, in no instance shall registration of a vacant property exonerate a responsible party for maintaining the vacant structure. He advised these vacant structures that are not being maintained should be compiling a lot of code violations to the point where we need to take them to court receive the money.

Councilman Lodato stated he reviewed the towns vacant fee rates to the municipalities ordinances that were provided which are quite low. Councilman Lodato made the following fee recommendations:

- Structures Vacant for 1 year or less $500.00, Proposed $700.00
- Structures Vacant for 1 year but less than 2 $700.00, Proposed $1,000.00
- Structures Vacant for 2 years but less than 3 $900.00, Proposed $1,300.00
- Structures Vacant for 3 years but less than 4 $1,1100.00, Proposed $1,600.00
- Structures Vacant for 4 years but less than 5 $1,300.00, Proposed $2,200.00
- Structures Vacant for 5 years or longer $1,500.00, Proposed $3,000.00

Director of Code Enforcement Hogg stated on Councilman Lodato's notes provided that all fines and fees should go back to the code enforcement budget.

Councilman Lodato stated if we're collecting fees and fines, that he feels that the money needs to go back into code enforcement's budget so that we can take care of these issues and that we're talking about.

Town Manager Smith stated she agrees with that.

Councilman Lodato stated Ordinance 62-1, Declaration of a Nuisance, maintaining a dilapidated building on any property located within the corporate limits of Laurel, which constitutes a serious health, serious hazard to life and property, shall be, and it is hereby declared to be a common and public nuisance. He stated 62-2 states a Hazard Inspection Committee shall be appointed by the Mayor of the Town of Laurel, consisting of not less than three members, at least two who shall be members of the town council to investigate information received by the Mayor and Council that any building within the corporate limits of Laurel is a serious hazard to health and property. He reviewed 62-3, whenever the Mayor and Council receive any information, that a building located within corporate limits is a serious hazard to life and property. The mayor shall direct the committee appointed pursuant 62 above to investigate and determine whether that is a hazard to life and property. The committee shall proceed to make its investigation and shall make the report no later than 30 days. He mentioned property 404 S. Central Avenue, which is a complete hazard to the town and inquired what the town has done in previous years.

Councilman Kellam inquired if there is anything in code stating that the property owner cannot tear the house down.

Director of Code Enforcement Hogg stated all they have to do is get a permit and then mitigate the asbestos if that's needed.

Councilman Lodato reviewed 87-94, Fee's & Fines it states says any person violating any provision of this chapter shall, upon conviction, be subject to a fine not less than $500, no more than $1,500, or imprisonment for 10 days, not more than 20, or both. For a second, for sequential offense, any person shall, upon conviction, be subject to a fine of not less than $700, more than $2,500 in prison, not less than 20 days, more than 30 days for each conviction. The purpose of this chapter, each day or part of the day that a violation of any of the provisions shall constitute and be deemed, or sorry, shall chapter continues shall be deemed and taken as separate and distinct violations. He's interpreting as if you're in violation, and you have an unsafe structure in which you were notified about and didn't correct you would be given the first fine and if you still don't comply you would be given the second fine, which you could get 20 days in jail, but then each day after that, it's a fine of between $700 and $2,500 dollars per day that you let that property deteriorate the way it's owned.

Town Manager Smith stated yes, he is correct and in that case we would have to utilize DELJIS and take them to court. They would have a trial and they would have the right to appeal, in which they can go to Court of Common Pleas.

Councilman Lodato presented on a Residential Property Rehabilitation Tax Incentive Program to offer an incentive to allow people to fix up their properties.

Councilman Lodato explained another concern regarding the pause to reset. To have a reset for somebody to come in and get a piece of property that's been on a vacant property list and they're paying $900.00 in fees, and they get a building permit, and it goes back to $500.00. He stated that's a reset and it should be a pause and it needs to be stipulated as it's not written neither way.

Town Manager Smith stated if Mayor & Council elect to move forward with a pause, then she recommended that the town doesn't make an exception for a building permit.

Mrs. Sharon Ardisana, inquired how many vacant homes do we have right now?

Town Manager Smith stated she can provide how many the town billed out as many of the vacant properties have permits for them.

Mrs. Ardisana inquired if they're not paying utilities or haven't paid utilities, they're considered a vacant house. Everyone of those houses should be receiving a letter saying that they haven't registered and the town will be registering for you.

Town Manager Smith stated we determine if a house is vacant by water usage. In 90 days, the town will get the list and code will review the list and ride around to determine if the property is for rent, for sale, or if they have received a building permit. If those properties meet the criteria mentioned above their property is removed from the list.

Mrs. Ardisana stated in August 2025, she was provided with a list of 50 vacant homes and then a few months later they decreased to 24 registered homes. She inquired if there should have been more properties on the list.

Town Manager Smith stated most of the properties on the list received a building permit making them exempt.

Town Manager Smith made a recommendation that a building permit should not be a reason for an exemption to register a vacant property.

Director of Code Enforcement Hogg stated he likes the recommendation of not allowing a building permit as an exemption and that Mayor & Council can disregard the substantial improvement definition earlier.

Town Manager Smith the next step is if Mayor & Council are in agreement with the recommendation the town can move forward with an ordinance amendment. If there are more comments an additional workshop can be held for Mayor & Council.

Mayor Oliveras presented the Discussion of the Communication Committee Recommendations pertaining to the website. Town Manager Smith stated the Communication Committee presented their report to Mayor & Council last month. She recommended that Mayor & Council need to look into whether they will be moving forward with GIC or continue to work with Delmarva Digital with the recommendations presented or go out to RFP.

Councilman Lodato advised the town can continue to pursue GIC and reach out to State Representative Dukes for assistance. He stated the committee met with Tim Smith from Delmarva Digital and he advised the town's website was old, and it was best not to piece together. He stated the committee has an RFP written up and it could be given to different web designers. He stated Delmarva Digital created the City of Georgetown's website in which Georgetown bought. He stated the town can reach out to Georgetown for their permission to share their website, so the town does not have to pay Delmarva Digital to build a new website.

Town Manager Smith inquired who would be responsible for making the changes and maintenance of the website.

Councilman Lodato stated Delmarva Digital would still be responsible for the maintenance.

After a brief discussion, Town Manager Smith stated if Mayor & Council elect she can reach out to GIC with a 30-day response window to see if they would be willing to create a website and reconvene regarding this matter after the first of the year. She advised she can reach out to State Representative Dukes in the next couple of weeks to see if he can assist the town on this.

Mr. Corey Wells, resident of Rehoboth Beach, stated one things he has seen across governments is municipalities own a lot more than sometimes they're aware. One of the critical questions for like Georgetown or the other neighboring towns is: Did you license your website from the contractor, or did you pay them to design it for you, where you own it, and it's called rights and data. So if he pays someone to design something, he's paying your time and materials to design it, and then when you're done, you own it, and I get to do whatever I want with it. So the question, critical question for Georgetown is: Did you license that website from the contractor, or did you pay for them to design it where you own it? That would be a critical question, because if Georgetown owns it, the general public concept is the taxpayer should not pay for something twice, even if it's across political or jurisdictional boundaries. That governments in the United States, are free to share what they already own and what the citizens of the United States already pay for. So, how would that work if Georgetown owned it and had rights and data and did not license the website, but they paid the contractor to build it? So, Georgetown has sole ownership of it. The

critical question would be: then, Georgetown, could we have it? Could we reuse it? And if they said yes, then they would give you the code and they would give you the content, and then of course you would put your content on the code. But if there was any underlying licenses like Windows Server or what you know, then you'd have to pay those minor costs. But there's like three tiers of things, but the bulk of it they would own and give to you. Now, once they give that to you, then you can go out to bid and say Georgetown's given us their website. We would like you to customize it for our content, and you would go out to bid, and you know, in a free market, people would say, "Yeah, sure, we'll take what Georgetown already bought and gave you, and then kind of revamp it, if you will, for the Town of Laurel." Then you're breaking it down into phases, and you're not trying to do it all at once. The last thing he mentioned is market research. Once you have a bona fide need, you go out for market research. You make a request for information, like apparently you already have done. But it's good to bring in competition. It's good to have three or four companies competing because then you're getting potentially a better value. Like most of the time, you're going to get a better value for the citizen. And we want businesses to be successful. We want them to be competitive, and we never want to be held hostage and he hopes this was helpful.

Councilwoman Fisher stated she respects everyone decisions and movements that were addressed tonight. She advised a meeting will be held at Mt. Zion in Ellendale on November 4, 2026, pertaining the shooting that occurred this past weekend.

President of Council Calio inquired if Town Manager Smith could reach out to the City of Georgetown.

Councilman Kellam stated Mr. David King was named the Track Coach of the Year in the state.

With there being no further business, Councilman Kellam made a motion to adjourn the meeting. Councilwoman Fisher second the motion. Vote was 6-0, with Councilman Holden absent.

Meeting Adjourned at 8:26 p.m.

Mayor

President of Council

Town Manager

Recording Secretary

OCTOBER 2026 CODE REPORT

29 PERMITS ISSUED , GENERATING $18,334 IN PROFIT

18 WORKS ORDERS ISSUED

56 RENTAL INSPECTIONS PERFORMED

5 ROOF PERMITS ISSUED FOR ROOFS FROM THE HEART

1 DEMOLITION PERMIT ISSUED

11 STOP WORK ORDERS ISSUED

Permits Issued List

From Date: 10/01/2026

To Date: 10/31/2026

Permit Type	Sub Type	Permit#	Address	Issue Date	Permit Fee
Building Permit	Addition	B26-000117	621 Center Street	10/14/2026	52.50
Building Permit	Addition	B26-000118	615 Center Street	10/14/2026	52.50
Building Permit Total	**Addition Total**			2	105.00
Building Permit	Alteration	B26-000132	1246 West Sixth Street	10/20/2026	156.20
Building Permit	Alteration	B26-000134	114 West Market Street	10/21/2026	1,645.00
Building Permit	Alteration	B26-000137	104 Culver Drive	10/27/2026	265.00
Building Permit	Alteration	B26-000113	140 Delaware Avenue	10/08/2026	67.50
Building Permit Total	**Alteration Total**			4	2,133.70
Building Permit	Demolition	B26-000112	140 Delaware Avenue	10/08/2026	500.00
Building Permit	Demolition	B26-000141		10/29/2026	500.00
Building Permit Total	**Demolition Total**			2	1,000.00
Building Permit	New	B26-000128	30185 DISCOUNT LAND Road	10/16/2026	10,101.85
Building Permit	New	B26-000130	416 East Sixth Street	10/19/2026	510.00
~~Building Permit~~	~~New~~	~~B26-000111~~	~~201 MECHANIC~~	~~10/06/2026~~	~~18,000.00~~
Building Permit Total	**New Total**			3	28,611.85
Building Permit	Repair	B26-000115	606 West Street	10/09/2026	53.41
Building Permit	Repair	B26-000116	401 South Central Avenue Unit 5	10/09/2026	190.00
Building Permit	Repair	B26-000106	30949 North Poplar Street	10/01/2026	427.83
Building Permit	Repair	B26-000107	100 Laurel Court Unit 104	10/05/2026	112.14
Building Permit	Repair	B26-000108	10425 Georgetown Road	10/05/2026	189.06
Building Permit	Repair	B26-000110	326 North Central Avenue	10/05/2026	804.99
Building Permit	Repair	B26-000119	519 Cooper Street	10/14/2026	215.38
Building Permit	Repair	B26-000120	106 Ninth Street	10/14/2026	171.71
Building Permit	Repair	B26-000121	107 Greene Avenue	10/14/2026	114.98
Building Permit	Repair	B26-000122	109 Greene Avenue	10/14/2026	114.98
Building Permit	Repair	B26-000123	233 Tenth Street	10/15/2026	189.34
Building Permit	Repair	B26-000124	517 Willow	10/15/2026	187.01
Building Permit	Repair	B26-000125	108 Lake Drive	10/16/2026	160.00
Building Permit	Repair	B26-000131	10917 Delaware Avenue	10/20/2026	412.36
Building Permit	Repair	B26-000135	911 West Street	10/26/2026	174.00
Building Permit	Repair	B26-000136	315 East Sixth Street	10/27/2026	187.20
Building Permit	Repair	B26-000140	103 West Street	10/28/2026	205.00

Building Permit Total	**Repair Total**			17	3,909.39
~~Building Permit~~	~~Tenant Fit Out~~	~~B26-000138~~	~~537 Fourth Street~~	~~10/28/2026~~	~~0.00~~
Building Permit	Tenant Fit Out	B26-000139	537 Fourth Street	10/28/2026	75.00
Building Permit Total	**Tenant Fit Out Total**			2	75.00
Building Permit Total				30	35,834.94
Demolition Permit	Remove	D26-000003	Lot	10/29/2026	0.00
Demolition Permit	Remove	D26-000001	140 Delaware Avenue	10/06/2026	0.00
Demolition Permit	Remove	D26-000002	140 Delaware Avenue	10/06/2026	0.00
Demolition Permit Total	**Remove Total**			3	0.00
Demolition Permit Total				3	0.00
Excavation Permit	Excavation	EX26-000005	140 Delaware Avenue	10/29/2026	500.00
Excavation Permit Total	**Excavation Total**			1	500.00
Excavation Permit Total				1	500.00
All Permits Total				~~31~~ 29	36,334.94

18,334.94

Completed Activities By Type and Users Report

Completion Date From: 10/01/2026

Completion Date To: 10/31/2026

User	Activity Type Test	Completed Activities
Charlie Wheatley	Send Housing Violation Notice	17
Charlie Wheatley	Work Order	22
Charlie Wheatley	**Total Completed**	39
Dan Hogg	Code Violations	1
Dan Hogg	**Total Completed**	1
Don Atkinson	Reinspection	1
Don Atkinson	Rental - Inspection	56
Don Atkinson	Rental - Re-Inspection	26
Don Atkinson	Rental - Re-Inspection Due	5
Don Atkinson	Rental - Town Scheduled Re-inspection	1
Don Atkinson	Vehicle - Expired/No Tags	1
Don Atkinson	Work Order	2
Don Atkinson	**Total Completed**	92
Code Enforcement Total		132

Town of Laurel Monthly Report for October 2026
Public Works Department
Prepared by James Foskey on November 05, 2026

Septage receiving station
Intake for October was 1,009,102 gallons - which resulted in income of 70,605.04

- PW's department for the month of October. Staff continued to clean catch basins from debris along the streets to help with MS4 compliance and meter reads. Staff continued cutting tree branches over hanging sidewalks and signs around town, repaired broken playground equipment in tide water Park, performed routine sewer jetting around town, repaired broken sewer cleanout on King Street, replaced some mulch at playgrounds, trimmed sidewalk growth on Discountland road and picked up trash. Assisted with repair of a broken 6x4 reducer at the waste water plant, assisted with installation of sewer force main lateral on Discountland Road for a new Habitat home, and started preparing for upcoming winter months and Holiday decorations.

- Water Plant- Staff performed monthly Bacteria & Fluoride testing of the Town's water system and reported to the State. Staff continued working with 120 Water for lead and copper compliance, and Hydro Corp for cross connection compliance. Staff replaced hypochlorite injector and installed a air release, replaced Interphos chemical line, painted a few Hydrants around town, and performed locates around town.

- Waste water-Staff continued routine maintenance at the WWTP facility, and provided monthly reports to the state. Staff repaired broken 6x4 reducer at the plant, assisted with concrete pad replacement section at septage receiving, Septage frac tanks were cleaned and 20 tons of solids removed.

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- We are continuing to work with GMB on a new water treatment facility located at Dunbar, and various sewer and street paving projects. Assisted Contractor working on utility's at the Promenade.

LAUREL POLICE DEPARTMENT
1110 W. 6TH STREET, SUITE #1
LAUREL, DELAWARE 19956
Phone: 302-875-2244/ Fax: 302-497-3003

Robert F. Kracyla
Chief of Police

MAYOR AND TOWN COUNCIL REPORT
October 2026

- For the month of October 2026, the Laurel Police Department handled a total of 397 complaints/calls for service.

Complaint Breakdown

- Motor Vehicle Collisions: 16
- DUI: 4
- Felony Investigations: 20
- Misdemeanor Investigations: 55
- Follow-up investigations: 87
- Crime Prevention Checks: 23
- Other calls for service: 253

Crime Breakdown

- Felony Charges: 16
- Misdemeanor Charges: 30
- Fugitive Charges: 12

Traffic Breakdown

- Traffic Citations Issued: 145
- Parking Tickets: 2
- Warnings: 45

Assist Other Agencies

- Assist DSP: 29
- Assist other Police Departments: 13
- Assist Fire and EMS / Fire: 6

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Robert F. Kracyla
Chief of Police

Warrants Generated/ Executed

- Felony Warrants: Generated 9 Executed 9
- Misdemeanor Warrants: Generated 13 Executed 13
- Search Warrants: Generated 5 Executed 5

Notable Incidents/ Investigative Updates

- 1 – Laurel Night Out event.
- 5 – Little Creek Apartment Town Hall Meeting
- 6 – Attended the "Response to the Non-Criminal Barricade.
- 7 – Attended the Rep. Danny Short Town Hall in Seaford.
- 9 – Homecoming Parade
- 13 – Delaware Police Chiefs Meeting held in Dover.
- 14 – One Laurel Meeting / Funeral for Ret. Major Martin Johnson DSP at St. Phillips.
- 16 – Kick Butts Generation Meeting at the Library.
- 18 – Laurel Nazarine Church Festival / Kylee Robinson Walk for Justice / Assist breaking down an event at the Dunbar School for OWL.
- 19 – Town Hall Meeting.
- 20 – Sussex Co. Police Chiefs Meeting.
- 21 – Chief assisted Milford PD with their Halloween Parade.
- 22 – DFPC Meeting in Georgetown for the Pastoral Group. / Fall Festival at NLLEA.
- 27 – Chief did a presentation on Health and Wellness to the NLLEA students.
- 28 – Chief attended the Healing the Helpers Conference in Dover.
- 29 – Chief sat on a Police Hearing Board at Delaware State University Police/Chief also attended the Trunk or Treat event at DMV.
- 30 – Chief attended the MADD Award Ceremony for two Laurel officers.

ALDERMAN COURT 35
ACCOUNT RECEIVABLE REPORT BY CATEGORIES
OCTOBER 2026

	26-Sep		26-Oct
TOWN FINES	$98,943.27		$101,240.70
VICTIMS COMP. FUND	$16,524.45		$17,209.90
COURT COSTS	$40,841.49		$41,663.23
VIDEOPHONE FUND	$1,410.50		$1,451.00
TRANSPORTATION FUND	$39,092.20		$40,153.50
COURT SECURITY FUND	$44,473.32		$46,016.54
STATE POLICE FUND	$13,201.35		$13,523.85
LOCAL LAW ENFORCEMENT FUND	$13,259.36		$13,579.86
VICTIM RIGHTS FUND	$552.40		$552.40
AMBULANCE FUND	$14,806.05		$15,366.53
MAIL IN LATE FEE	$6,193.84		$6,133.84
RESTITUTION	$0.00		$0.00
TOTAL	$289,298.23		$296,891.35
3-10+ YEARS	$133,053.42		$132,719.94
TOTAL TO TOWN	$139,784.76		$142,903.93

LAUREL ADLERMAN COURT 35

OCTOBER 2026 MONTHLY COLLECTION REPORT

	CHECKS & CASH	VISA/MASTERCARD/DEBIT	DISCOVER	EPAY - VISA/MASTERCARD/DEBIT	EPAY - DISCOVER	TOTAL
VIDEO PHONE	$11.00	$31.00	$1.00	$47.50	$1.00	$91.50
VCF	$141.50	$387.45	$10.00	$427.65	$10.00	$976.60
VRF	$20.00	$0.00	$0.00	$25.00	$0.00	$45.00
COURT COSTS	$452.00	$1,208.50	$35.00	$1,202.50	$40.00	$2,938.00
FINE	$541.00	$2,606.38	$25.00	$2,651.53	$120.00	$5,943.91
CT. SEC. FEE	$360.00	$1,065.00	$30.00	$1,615.61	$60.00	$3,130.61
TRANSP. FUND	$227.00	$1,064.95	$12.50	$1,182.00	$60.00	$2,546.45
DSP FUND	$82.50	$315.00	$7.50	$420.00	$15.00	$840.00
LOCAL LAW ENF. FD	$82.50	$315.00	$7.50	$422.00	$15.00	$842.00
EMS FUND	$127.50	$392.00	$10.00	$560.02	$20.00	$1,109.52
OVERPAYMENT						
APPEAL FEE						
TOTAL:	$2,045.00	$7,385.28	$138.50	$8,553.81	$341.00	$18,463.59

LAUREL ADLERMAN COURT 35

OCTOBER 2026 MONTHLY DISTRIBUTION REPORT

		CHECKS OR CREDIT CARD RETURNS	
VIDEO PHONE	$91.50		$91.50
VCF	$976.60		$976.60
VRF	$45.00		$45.00
COURT COSTS	$2,938.00		$2,938.00
FINE	$5,943.91		$5,943.91
CT. SEC. FEE	$3,130.61		$3,130.61
TRANSP. FUND	$2,546.45		$2,546.45
DSP FUND	$840.00		$840.00
LOCAL LAW ENF. FD	$842.00		$842.00
EMS FUND	$1,109.52		$1,109.52
OVERPAYMENT			
TOTAL COLLECTIONS	$18,463.59		$18,463.59

TOTAL FINE & COSTS	$8,881.91
TOTAL BANK FEES	$200.97
TOTAL COURT SECURITY FEE	$2,929.64
TOTAL FINE & COSTS	$8,881.91
GRAND TOTAL FOR DISTRIBUTION	$18,262.62

Town of Laurel 10/31/26
Finance Report - FY 2026

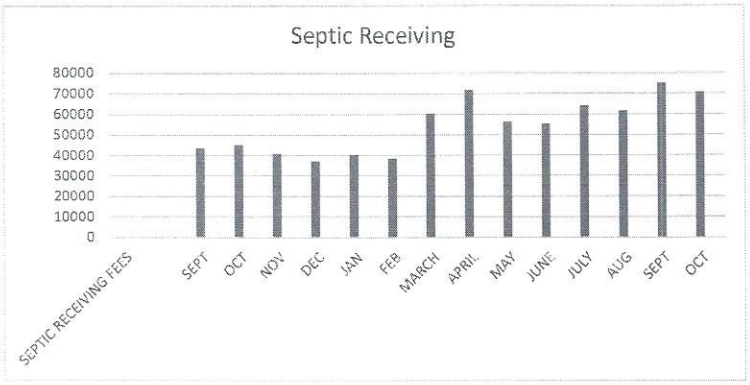
Budgeted Revenue ***as of October 31, 2026***

Below are some revenue items & their year-to-date totals.

	Budget	Realized	
Alderman Court Fines	275000	34022	12%
Fees - Court Security	85000	15314	18%
Fines - Court of Common Pleas	10500	2204	21%
Fines - Voluntary Assessment	17000	4297	25%
Services Provided & Billed (through violations)	52000	26571	**51%**
Building Permits	86500	9290	11%
Public Facilities Impact Fees	45000	6381	14%
Transfer Tax	191000	99355	**52%**
Dunbar Rental Income	82000	32751	**40%**
Water Fees (billed)	1170400	341315	29%
Wastewater Fees (billed)	1546000	449437	29%
Water Impact & ConnectionFees	48000	3000	6%
WW Impact & Connection Fees	71000	4000	6%
Septic Receiving Fees (billed)	605000	271050	**45%**
Grants (MSAF,CTF,SRF,others)		922488.48	

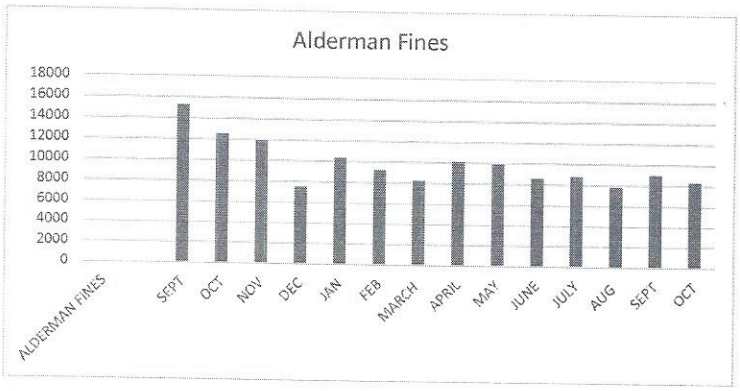
Budgeted revenue that is higher than average for this time of the year are in bold.

The following two graphs have been added to this report to show the trend of two major revenue items. The graph covers the past fourteen months.



SEPTIC RECEIVING FEES

SEPT	43668
OCT	45058
NOV	40798
DEC	37249
JAN	40114
FEB	38574
MARCH	60420
APRIL	71631
MAY	56334
JUNE	55338
JULY	64007
AUG	61537
SEPT	74901
OCT	70605



ALDERMAN FINES

SEPT	15268
OCT	12538
NOV	11929
DEC	7544
JAN	10315
FEB	9243
MARCH	8290
APRIL	10141
MAY	9897
JUNE	8613
JULY	8783
AUG	7837
SEPT	9039
OCT	8361

	YTD Donations	YTD Expended
Police K-9	52745	53983.87

The following box represents preliminary department expenditures for FY 2027.

Department Expenditures

	Budget	Expended	
General Government	661080	347488	**53%**
Dunbar Maintenance	1800	8237	**458%**
Administration	293014	91034	31%
Public Works	483029	250602	**52%**
Alderman Court	230697	61789	27%
Police	3704704	944800	26%
Code Enforcement	230546	59105	26%
Mayor & Council	7000	3330	**48%**
Water	1026613	211484	21%
Wastewater	1402601	316176	23%
Septic Receiving	128314	38512	30%
Trash	400000	131412	33%
Totals	8569398	2463969	29%

Cash Accounts	*as of October 30, 2026*		
Operating Funds			
	General Fund		917406.52
	Payroll		2241.61
Capital Funds			
	Capital Reserve Fund - Community Bank		104955.57
	MMS - Grants		272892.43
Special Purpose Funds			
	Municipal Street Aid		2646.51
	Police - EIDE		6709.62
	Police - GCCJ		9957.00
	Police - SLEAF		38955.29
	Police - FFA		3651.25
	Community Revitalization	*per Town Manager*	148570.06
	Chief's Account		46986.66
	Independence Day Account	*per Operations Mgr.*	4641.25

Town of LAUREL DELAWARE

Jamie Smith, Town Manager
201 Mechanic Street
Laurel, Delaware 19956
302-875-2277
laureltm@comcast.net

TOWN COUNCIL REPORT

October 2026

- Economic Development – The town staff continues to work with a commercial and a residential developer for two properties along U. S. Route 13. The developer of McDonald has extended the contract on the land purchase. I have been in communication with him in regards to the access from U. S. Route 13. Developer at this time, will continue working with the state to try to obtain access approval. Wawa has begun their site work at the property located at U. S. Route 13 and Georgetown Road. Plans for building review will be submitted in the near future. Once all site work has been completed, and plans successful reviewed, a permit can be issued. Continue to work with a developer for the development of residential property located on Central Avenue and the same developer is looking at developing property on Discount Land Road for the development of a mixed use residential parcel. The Promenade has started with site work. Once site work is completed, construction of the homes will begin.

- TAP Funding Update – Phase 1 of the Walkway install, is to begin at Roger C. Fisher Park. In order to completed this, a waiver and easement is needed from the Railroad company to go under the railroad bridge, due to the time it is taking to obtain the necessary easement. Contact has been made from the Railroad Company and they were supportive as long as we meet the requirements for a safety structure. However, it has been determined, it is almost impossible to meet the requirements of a safety structure. Funding is still needed for this phase and we will continue to apply for TAP Funding when it is available.

- Main Street Assessment – I have been working with Stephanie Moody and Teresa Lynch on a Main Street Program for Laurel. The first step is to apply for grant funding, which we received to complete the assessment. Teresa Lynch held workshops on June 2nd and 3rd with various officials, residents and representatives from community organizations. She will be compiling on all information and it is expected to approximately 90 days to finalize the assessment. Communication continues with Teresa throughout this process to answer any questions or provide any information she may need.

- Janosik Shore Line Stabilization – We have worked closely with the Nanticoke Watershed Alliance on the obtaining funding/grants for the implementation of the shoreline stabilization along Janosik Park. Permits have been applied for and we are waiting approval.

- Audit 2025 – Staff continues to provide all requested information to the auditor so they can complete the FY25 audit.

- Zoning Ordinance – Delaware State Housing Authority offered a Zoning and Land Use Reform Pilot Program that they will be funding to help towns modernize land use codes to increase housing options. Laurel was selected and Mayor and Council chose to focus on Accessory Dwelling Units. The Rossi Group is the group that we are working with on this. Our Public Workshop was held on October 13, 2026. A presentation with the feed back from the workshop will go before Planning & Zoning on November 4th. They are also going to be the group we complete our Zoning Ordinance Update with, however Rossi is working with DSHA to see what other potential areas, if any, they would cover the cost for in the complete update, which will help reduces the town's overall cost.

- MS4 – In 2016 we established an agreement with The City of Seaford and Sussex Conservation District to work as Co-Permitees which will allow costs of the MS4 Program to be shared. We have adopted the Coalition agreement between Laurel and Seaford. We have yet to receive any updates on our comments submitted on the proposed MS4 Permit, There has been no further meetings or discussions on this topic

- One Laurel – Steering Committee is a two time a month meeting. The 2nd and 4th Wednesdays of each month at 9 a.m. at Vital Church

FEMA Recovery– I am currently working with FEMA in hopes to recovery some funds that were utilized during the snow storm of February 20 & 21, 2026. There are guidelines of what can be submitted for reimbursement. Overtime and/or plowing is not a criteria for reimbursement. Damages, equipment, cleanup, supplies, etc. meet that criteria. I have submitted projects for tree clean up, water leak, and damage to some equipment. All

photos and paperwork have been submitted. Project One has been reviewed and approval given to receive funding. Project Two is in the review process. .

- Open Matters – **Zoning Ordinance Update(s)** – In regards to grandfathering uses in our Zoning Ordinance, the attorney is reviewing various requirements, laws, etc. to determine the best way to move forward on this matter. Follow up communication has been sent to the attorney. **Vacant Structure Ordinance –** Along with Director of Code Enforcement Hogg, we have been meeting with Councilman Lodato to review the ordinance, review other municipalities' Vacant Structure Ordinances and will be compiling a list of recommended amendments to our ordinance. I will be sending you information and recommend holding a workshop to begin discussing. **FY25 Audit** – Staff are working closely with the auditors to provide them all the requested information they need to complete the audit. Information includes Aging reports, bank information for all accounts/departments, any leases the town has, expenditure transactions, purchase order reports, Federal and State Quarterly Tax Information, Pension information, Loan (includes principal forgiveness projects) information, payments, draws, etc, expenditure list for all projects completed through grants for all town departments. Meeting minutes from Mayor and Council. Those are just a few documents we are working to provide the auditor.

- Concerns/Questions Raised for **Town Staff** By Citizens – **Food Truck Request -** This information has been sent to the attorney. A Meeting was held with the attorney in October and should have an update soon. **Fencing Concern Tidewater Park -** I have reached out to DNREC to determine if there are any requirements that must be met through them, if Mayor and Council decide to move forward with the fencing. I have also reached out to DelDOT to see if it can be placed in their right away as it connects closely to both bridges. I will update once I have heard back from the both agencies.

- Meetings Attended – October 1st Police Night; October 2nd Ribbon Cutting Tidal Health; October 6th met with Rep. Dukes; October 7th FOIA Training; Community Trunk or Treat Meeting; SCAT Meeting; October 8thZoning Meeting; Opportunity Zone Meeting; Randy Radish RE Alderman Court Updates; October 9th SCAT Steering Committee; October 13th Public Workshop RE Zoning Reform; October 14th One Laurel, Planning & Zoning Meeting; October 15th met with resident RE Rental Concerns; October 19th M & C Meeting; October 21st EECBG DNREC Meeting; Main Street Update Meeting; October 22nd Community Trunk or Treat Meeting; First State Inspection Agency; October 23rd SEDAC Meeting; October 24th Community Trunk or Treat; October 27th Nanticoke Watershed Alliance and DNREC Meeting RE Shoreline Stabilization; Met with Attorney; October 28th Main Street Quarterly Meeting; Zoning Reform Meeting; October 29th met with Engineer, met with Insurance Agent; Call with Auditor; October 30th OWL REP.

ORDINANCE 2026-5

HOUSING STANDARDS

AMENDING CHAPTER 87

[HISTORY: Adopted by the Town Council of the Town of Laurel 11-20-1989 as Ord. No. 740. Amendments noted where applicable.)

Be it ordained by the Council of the Town of Laurel, in Council met, in the matter following to wit:

Chapter 87, Article II, Vacant Structure of the Code of the Town of Laurel is hereby amended and will read as follows: NOTE (STRIKETHROUGHS ARE DELETED PER THE AMENDMENT AND CAPITALIZED BOLD TEXT IS ADDED PER THE AMENDMENT)

Article II - VACANT STRUCTURES

Sec 87-86 - Purpose: applicability: definitions.

(a) **Purpose**. The purpose and intent of this Article is to require registration of vacant structures in the Town of Laurel to protect the public health, safety. Vacant structures are detrimental to the surrounding buildings and neighborhoods in which they exist. Furthermore, vacant structures are more likely than occupied structures to become sites of ordinance violations, illegal activity and to pose a greater burden on Town Code enforcement, fire resources and police costs that should be borne by those creating the demand for these resources, with the ultimate goal of promoting rehabilitation and occupancy of these vacant structures.

(b) **Applicability**. The provisions of this Article shall apply to all matters affecting or relating to vacant structure. Where, in this article, other sections of this Code may specify different requirements, the most restrictive shall govern. Property owned or controlled by governmental entities shall be exempt from this Article.

(c) **Existing remedies**. Nothing in this Article shall be construed to abolish or impair existing remedies of the Town or its agencies relating to remediation of any dangerous, unsafe, or unsanitary conditions or enforcement of other Code provisions relating to vacant structures

(d) **Definitions**. The following words, terms and phrases, when used in this article, shall have the meanings ascribe to them in this subsection, except where the context clearly indicates a different meaning

(1) *Vacant Structure* means a building, structure, or dwelling that has been unoccupied for more than ninety (90) consecutive days; or a commercial tenant space greater ~~than 5.000 square feet~~ in an otherwise occupied structure, that has been left unoccupied for more than ninety (90) consecutive days. Vacant structure shall be further defined as a building or structure where no person or persons, currently conduct a lawfully licensed business, or lawfully reside or live in any part of the structure as the legal or equitable owner(s) or tenant-occupant(s), or owner-occupants, or tenant(s) on a permanent, non-transient basis. Evidence offered to prove that a structure is vacant may include, but shall not be limited to:

accumulation of mail, advertising flyers, or other materials delivered to or posted upon the property or premises; disconnection of telephone, electric, gas, heating, water or sewer services; overdue sewer service charges; overdue water charges; or overdue property taxes; one (1) or more property maintenance violations issued against the property address of the vacant structure within one hundred twenty (120) days preceding the issuance of a violation notice finding vacancy; absence of vehicles on the property with current registrations; absence of evidence of occupancy upon visual inspection or upon information provided by proximate property owners or tenants of proximate property.

(2) *Actively for sale or lease*: means the structure is being actively marketed through a licensed real estate broker, or the owner is regularly advertising the property in newspapers circulated in and around Laurel, it is being offered for sale or lease at a cost no more than ~~25%~~ **10%** over the market rate, and the structure is in reasonable condition for sale or lease as determined by the Town Code Official, including but not limited to: no trash has collected inside or outside of the structure, ~~the utilities are functional,~~ and it is not being used as storage that is unrelated to its former use.

(3) *Occupied:* Means any building or structure occupied by one or more persons actually conducting a lawful business or who resides in all or any part of the structure as the licensed business-occupant, or as the legal or equitable owner/occupant(s) or tenant(s) on a permanent, non-transient basis, or any combination of the same. For purposes of this section, evidence offered to prove that a structure is so occupied may include, but shall not be limited to, the regular receipt or delivery of mail through the U.S. Postal Service; proof of continual telephone, electric, gas, heating, water and/or sewer services; or the most recent, federal, state, or city income tax statements indicating that the subject property is the official business or residence address of the person or business claiming occupancy; or proof of a pre-rental inspection.

(4) *Owner:* An owner of the freehold of the premises or any lesser estate therein, a mortgagee, a vendee-in-possession, assignee of rents, receiver, executor, trustee, lessee, agent or any other person, firm or corporation that is directly or indirectly in occupancy and/or in control of a structure subject to the provisions of this section.

Sec 87-87 - Monitoring, inspection and condition standards.

(a) The Code Enforcement Officer or his/her designee shall inspect any premises in the Town for the purpose of enforcing and assuring compliance with the provisions of this Article. Upon request of the Code Enforcement Officer or his/her designee, an owner shall provide access to all interior portions of a vacant structure in order to permit a complete inspection.

(b) Once a vacant structure is registered as such, the vacant structure shall be inspected annually for as long as it is remains vacant.

(c) The vacant structure shall be secured; the exterior structure and surrounding premises shall be maintained in accordance with all Town of Laurel Code requirements.

(d) The vacant structure shall be in reasonable condition (~~all utilities shall be functional~~, there shall be no trash or debris inside or outside the structure and it shall not be used as storage that is unrelated to the former use).

Sec. 87-88 Agent – Responsible person required.

(a) Property manager. Any owner of a vacant structure, residing outside of Sussex County ("the County"), shall be required to have a licensed property manager residing or having an office located in the County, or a family member or other designated individual who does not manage any other real estate for a fee and who resides in the County acting as a property manager. The property manager, including family members and designated individuals, shall have charge, care and control of the vacant structure, and shall provide access to the vacant structure for inspection upon request of the Code Enforcement Office or his/her designee within 30 days of notice.

(b) Corporate or partnership owners. Any corporation or partnership owning a vacant structure shall have a designated member, partner or employee having charge, care and control of the vacant structure. The designated member, partner or employee shall reside in or have an office located in the County, or shall be required to have a licensed property manager residing or having an office located in the County, or other designated individual who does not manage and other real estate for a fee, and who resides in the County, acting as a property manager. The property manager, or other designated individuals shall have charge, care and control of the vacant structure, and shall provide access to the vacant structure for inspection, upon request by the Code Enforcement Office or his/her designee, within 30 days.

(c) Interpretation. The Town Manager shall have the authority to make determinations regarding the ownership and/or responsible party for any structure determined to be vacant pursuant to this section.

Sec. 87-89 - Registration and registration fee.

(a)*Registration of structure.* There are two ways to register the structure as vacant.

(1) The owner shall register with the Town not later than 30 days after any structure becomes vacant, as defined. The registration of the vacant structure shall include the site address, the name and current owner or owners, current address of the owner and other persons or entities having an ownership interest, tax parcel number, proof of insurance on the structure, description of the structure, plans for the structure (to eliminate the vacancy), the responsible person or agent and their contact information (including but not limited to, email address, telephone number and facsimile number) and any other applicable information. If any information changes the owner is responsible for informing the Town of such changes in a timely manner. Failure to provide updated contact information shall be considered a violation of this Article.

(2) The Code Enforcement Office or his/her designee, shall investigate any structure that may be subject to registration. Based upon his findings, the Code Enforcement Office or his/her designee may register the structure as a vacant structure subject to this Article.

a. *Notice of Registration*. Within five business days of such registration, the licensing and permitting office shall notify the owners of the registered property by certified mail at their last known address according to the records of the Town of Laurel.

b. *Registration fee.*

(i) The annual registration fee shall be paid at the time of registration. If the Code Enforcement Office or his/her designee registers the structure as vacant the fee shall be due no later than 30 days after the structure is registered as vacant. The annual registration fee shall be due on the registration anniversary date every subsequent year as long as the structure remains vacant. The starting point for determining a structure as being vacant shall begin on the date of the enactment of this ordinance.

(ii) The annual fee is as provided for in Sec. 87-95 FEES –AND FINES

Sec87-90- *Appeal rights.* The owner shall have the right to appeal the imposition of the registration fees and fines to the Board of Adjustment and Appeals, upon the filing of an application in writing with the Board and a $500.00 non-refundable filing fee to the Board no later than 15 calendar days after the date of the billing statement. On appeal, the owner shall bear the burden of providing satisfactory objective proof of occupancy, as defined herein.

Sec.87-91 - Violation and penalties

(a) If a property owner fails to register the vacant structure or fails to pay the registration fee within 30 days of the date such is due, the owner shall be in violation of this Article.

(1) A lien for the amounts owed may be assessed against the vacant structure and surrounding premises. Such lien amount may be referred to the Town's solicitor for collection in addition to the remedies available in subsection (a)(2)/
(2) The line amount will be incorporated into the parcel's tax bill and shall be collectible in the same manner as the annually imposed property tax.
(3) The lien amount shall be paid in full prior to the transfer of title.
(4) The lien amount will be paid in full prior to the issuance of any demolition permit.
(5) The line amount shall be paid in full prior to the issuance of any building permits or rental licenses for the subject vacant structure and any other structure that is owned by the owner within the Town.
(6) A fine shall be imposed against the offending party in accordance with the fine schedule presented in Sec. 87-95 - FEES –AND FINES

Sec.87-92- Exemptions- Types of structures eligible for exemption status from the registration fee.

(a) The following are exempt from the registration requirements of this Article: The structure has been substantially damaged due to fire or other casualty. The owner has 90 days to file for a permit to start construction or demolition or the structure will be determined to be vacant.

(b) It is incumbent upon the owner to request an exemption and to show good cause why such exemption should be granted. The following structures shall be registered as vacant, but they are exempt from the registration fee:

(1) The structure is actively being offered for sale or lease for a maximum period ~~of 5~~ **1** year~~s~~. After such time, this Article will be in effect. The burden to prove such is the case shall be that of the owner.

~~(2) The owner has obtained a building permit and is progressing in an expedient manner to prepare the structure for occupancy.~~

(3) The vacant structure is in probate or where the owner has entered a long-term care facility within six months of the structure becoming vacant.

(4) The property is undergoing currently environmental cleanup or assessment.

(c) Two-year waiver. Upon application by the owner, the ~~Board of Adjustment and Appeals~~ **MAYOR AND COUNCIL** may grant a two-year waiver of the registration fee if the owner meets the criteria for non-profit organizations as defined by Section 501(c)(3) of the Internal Revenue Code.

(d) Failure to register. If the owner of the property fails to register the property with the Town of Laurel within 30 days of notification to do so by the Town of Laurel staff, then the property owner/agent may not be entitled to exemption from the fees. Furthermore, to be exempt from the registration fee, it must be shown that the following conditions are met:

(1) All financial obligations associated with the vacant structures that are owed to the Town are paid and current except for the registration fees that are the subject of the exemption request.

(2) There are no open zoning, building or property maintenance code violation on the property.

(e) FOR ANY PROPERTY THAT WAS ASSESSED A Vacant Structure Fee AND SUBSEQUENTLY RECEIVES AN EXEMPTION FROM THE FEE, UPON THE EXPIRATION, CANCELLATION, OR VOIDING OF SUCH EXEMPTION, THE APPLICABLE FEE SHALL RESUME AT THE RATE CORRESPONDING TO THE FEE YEAR IN WHICH THE EXEMPTION WAS GRANTED. THE EXEMPTION SHALL NOT RESET, RESTART, OR OTHERWISE EXTEND THE FEE SCHEDULE, AND THE PROPERTY SHALL REMAIN SUBJECT TOTEH FEE PROGRESSION ESTABLISHED.

Sec. 87-93- Duty to Maintain the Property

In no instance shall registration of a vacant structure exonerate a responsible party from maintaining the vacant structure and surrounding premises and complying with all Town of Laurel Code requirements. If a vacant structure and surrounding premises on which it is located is not maintained pursuant to the provision of this Article the Town Code, fees and penalties may accrue and be charged against the vacant structure and the property upon which it is located.

Sec. 87-94 - Appeal of the ~~25~~ 10 percent over market rate

An appeal of the ~~25~~ **10** percent over market rate (from the actively for sale or lease definition) can be considered through an appraisal using accepted appraisal standards to determine market value. The owner has the option of asking the county tax assessor to perform the appraisal or having one preformed (using accepted appraisal standards) at their own expense.

Sec. 87-95 - <u>FEES –AND FINES</u>

<u>ANNUAL FEE</u>

AMOUNT OF TIME STRUCTURE IS VACANT	ANNUAL FEE
Structures vacant for one year or less	**~~$500.00~~ $700**
Structures vacant for 1 year but less than 2	**~~$700.00~~$1000**
Structures vacant for 2 years but less than 3	**~~$900.00~~ $1300**
Structure vacant for 3 years but less than 4	**~~$1100.00~~ $1600**
Structures vacant for 4 years but less than 5	**~~$1300.00~~ $2200**
Structures vacant for 5 years or longer	**~~$1500.00~~ $3000**

FINES

Any person violating any of the provisions of this chapter shall, upon conviction, be subject to a fine of not less than $500.00 nor more than $1,500.00 and imprisoned for a term of not less than 10 days nor more than 20 days for the first such conviction, or both, and shall pay the costs of prosecution. For a second or subsequent offense, any person shall, upon conviction, be subject to a fine of not less than ~~$700.00~~ **$1000** nor more than ~~$2,500.00~~ **$3000** or imprisoned for a term of not less than 20 days nor more than 30 days for each such conviction, or both, and shall pay the costs of prosecution. For the purposes of this chapter, each day, or part of a day, that a

violation of any of the provisions of this chapter continues shall be deemed and taken to be a separate and distinct violation.

BE IF FURTHER RESOLVED THAT THIS Ordinance will become effective upon its enactment following the Second Reading.

Date of First Reading: _____

Date of Second Reading: _____

MAYOR AND COUNCIL OF LAUREL, DELAWARE

By:_____
Carlos Oliveras, Mayor

Attest: _____
Jamie T. Smith
Secretary

RESOLUTION 2026-5

A RESOLUTION RECOMENDING THE
APPOINTMENT OF AN ALDERMAN AND
ASSISTANT ALDERMAN
FOR THE TOWN OF LAUREL

WHEREAS, Section 19(a) of the Town of Laurel's Charter provides for the Reappointment of an Alderman to interpret and enforce the Charter of the Town of Laurel and the ordinances which duly enacted by the Town Council of the Town of Laurel:

WHEREAS, pursuant to 10 Del. C. Section 1909, mandates that all judges, regardless of whether they sit on a state or local court, shall be Appointment by the Governor and confirmed by the majority of the Senate; and

NOW THEREFORE, BE IT RESOLVED, by the Town council of the Town of Laurel, in Council met on this 16th day of November 2026, that the Town Council of the Town of Laurel, pursuant to 10 Del. C. Section 1909, hereby recommends to Governor Matt Meyer the Re-Appointment of Marcealeat Ruffin, to a four year term, as the Alderman of the Town of Laurel, to carry out the duties conferred upon her in the Town's Charter, Section 19(a), subject to confirmation by the Senate. To also recommend to Governor Matt Meyer, the Re-Appointment of Nicholas Mirro, to a four year term, as the Assistant Alderman of the Town of Laurel, to carry out the duties conferred upon him in the Town's Charter, Section 19(a), subject to confirmation by the Senate. It is also understood the Assistant Alderman will only be utilized when the Alderman is unable to be available for Alderman Court.

I, Carlos Oliveras, Mayor of the Town of Laurel, do hereby certify that the foregoing is a true and correct copy of a Resolution passed by the Town Council at its Regular meeting held on November 16, 2026, at which a quorum was present and voting throughout and that the same is still in full force and effect.

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_____
Carlos Oliveras, Mayor

_____
Jamie Smith, Secretary