The Town of Laurel
Mayor and Council Meeting
June 17, 2019

A Mayor and Council Meeting was held in the Mayor and Council Chambers of the Laurel Town Hall, June 17, 2019 beginning at 7:00 p.m. The following persons were in attendance: Mayor John Shwed, President of Council Chris Calio, Council Members Randy Lee, Cheryl Martin, Jeff Hill, and Robin Fisher-Cornish. Also, in attendance were Director of Code Enforcement Ken West, Public Works Director James Foskey, Chief Dan Wright, Finance Manager Mary Introcaso, Recording Secretary Alexis Oliphant, and Town Manager Jamie Smith. It was noted that Councilman Jonathan Kellam and Alderman Kelly Pettyjohn were absent.

The Mayor and Council Public Hearing Minutes of June 4, 2019 were presented for review and adoption. President of Council Calio made a motion to accept the Public Hearing Minutes of June 4, 2019. Councilman Hill seconded the motion. Vote was 4-0, with Councilwoman Martin abstaining, Councilwoman Fisher-Cornish abstaining, and Councilman Kellam absent.

The Mayor and Council Regular Session Minutes of June 4, 2019 were presented for review and adoption. Councilman Hill made a motion to accept the meeting minutes of June 4, 2019. President of Council Calio seconded the motion. Vote was 4-0, with Councilwoman Martin abstaining, Councilwoman Fisher-Cornish abstaining, and Councilman Kellam absent.

The Department Head Reports for May 2019 were presented for review and adoption. Director of Code Enforcement West advised he had no changes or additions to his report. Public Works Director Foskey explained the contract regarding Well 7 is until December and work will begin in September. Chief Wright stated a press release will be released shortly regarding a drug arrest that occurred last week. Chief Wright stated the case was a month-long investigation and was handled and structured by Cpl. Bauer. Mayor Shwed stated Alderman Pettyjohn is not in attendance. Mayor Shwed advised Alderman Pettyjohn's report was submitted for review and the data appears to be normal. Finance Manager Introcaso stated she had no changes or additions to her report. Mayor Shwed inquired if Burger King is still projected to open in mid-July. Director of Code Enforcement West stated yes. Councilwoman Martin made a motion to accept the Department Head Reports for May 2019 as presented. Councilwoman Fisher-Cornish seconded the motion. Vote was 6-0, with Councilman Kellam absent.

Town Manager Smith presented the FY2020 Budget for approval. Town Manager Smith advised a public hearing was held on June 4, 2019 regarding the FY2020 Budget. She advised there were no comments or questions pertaining the budget. Town Manager Smith recommended the FY2020 Budget to the Mayor and Council for approval and adoption. Councilwoman Martin made a motion to approve the FY2020 Budget. Councilman Hill seconded the motion. Vote was 6-0, with Councilman Kellam absent.

Mayor Shwed presented Resolution 2019-8 to change the fee and rate structures for services provided by the Town of Laurel. Mayor Shwed stated the fee changes:

	FY 2019	FY2020
Property Tax, per $100 assessed value	$2.87	$3.01
Water Rates:		
Residential Services Base Rate	$13.50	$14.50
Apartments Base Rate	$13.50	$14.50
Commercial Base Rate	$16.50	$17.50
Administrative Fees		
Admin Fees for Services	25%	35%

Mayor Shwed presented Resolution 2019-9 to establish U.S Route 13 Corridor Commercial Development Incentives. Mayor and Council understand the need for economic growth to increase the tax base of the town and encourage the development along the U.S. Route 13 Corridor. It is recommended to include in the FY2020 Budget the following incentives for New Commercial Businesses and Development along the U.S. Route 13 Commercial Corridor:

3-5 EDU's - 20% of Total Water and Sewer Impact Fee Cost
6-9 EDU's - 30% of Total Water and Sewer Impact Fee Cost
10 + EDU's - 40% of Total Water and Sewer Impact Fee Cost

Town Manager Smith explained the commercial corridor incentives are included in only this fiscal year's budget. Councilwoman Martin made a motion to accept Resolution 2019-9. Councilwoman Fisher-Cornish seconded the motion. Vote was 6-0, with Councilman Kellam absent.

Mayor Shwed presented Resolution 2019-10 to change capias fees and speeding within the Alderman's Court #35. Mayor Shwed listed the current and proposed capias fees and speeding fine costs.

	Current	July 1, 2019
1st Capias	$30.00	$30.00
2nd Capias	$30.00	$50.00
3rd Capias	$30.00	$70.00
Each Additional Capias thereafter	$30.00	+$20.00 to each additional Capias
Chapter 161, Speed Fine Cost (1st) Offense	$20.00	$25.00 up to $75.00
(2nd Offense with 24 months)	$25 and/or jail sentence of 10 days to 30 days	$57.50 up to $95.00

Councilwoman Fisher-Cornish made a motion to accept Resolution 2019-10. Councilman Hill seconded the motion. Vote was 6-0, with Councilman Kellam absent.

Mayor Shwed presented Resolution 2019-11 to change the fee for grass and weed works orders completed by the Town of Laurel. The Mayor and Council of the Town of Laurel reviewed the costs of services for the grass and weed cutting and feel it's necessary to increase the Grass and Weed Cutting Fee for repeat offenders in any calendar year. Mayor Shwed advised repeat offenders will result in increases of 25% for each violations. Councilwoman Martin made a motion to accept Resolution 2019-11. President of Council Calio seconded the motion. Vote was 6-0, with Councilman Hill absent.

Councilman Lee advised he participated in the Law Enforcement Torch Run, which supports Special Olympics. He acknowledged the Laurel Police Department for representing the town in the event.

Councilwoman Fisher-Cornish noticed the different water activities that were occurring on Broad Creek.

Town Manager Smith advised the town was awarded a grant from the University of Delaware regarding the improvement of the kayak launch.

President of Council Calio advised the Laurel Public Library Block Party had different events including a watermelon eating contest and Star Wars costumes.

Mayor Shwed thanked the town staff for the flowers and snack basket. Mayor Shwed thanked Mr. Frank Calio for his positive comments regarding the town in his column.

Mr. McVey, resident of Central Avenue, thanked the Mayor and Council for their effort and their hard work.

Town Manager Smith stated the Laurel Police Awards Banquet is Saturday, June 22, 2019 at the Laurel Fire Department.

With there being no further business to discuss, Councilwoman Martin made a motion to adjourn the meeting. Councilwoman Fisher-Cornish seconded the motion. Vote was 6-0, with Councilman Kellam absent.

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Mayor

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President of Council

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Town Manager

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Recording Secretary