

The Town of Laurel
Mayor & Council Meeting
May 16, 2022

A Mayor & Council Meeting was held in the Mayor & Council Chambers at the Laurel Town Hall, on Monday, May 16, 2022, beginning at 7:00 p.m. The following persons were in attendance Mayor John Shwed, President of Council Chris Calio, Council Members Randy Lee, Cheryl Martin via ZOOM, Jonathan Kellam, and Donald Holden. Also, in attendance were Public Works Director James Foskey, Chief Dan Wright, Finance Manager Mary Introcaso, Recording Secretary Alexis Oliphant, and Town Manager Jamie Smith. It was noted that Councilwoman Robin Fisher-Cornish, Director of Code Enforcement Ken West, and Alderman Taylor Oliphant were absent.

Mayor Shwed presented a tribute in memory of Mr. Bill Hearn for his commitment and dedication to the town.

Captain Kracyla and Chief Wright promoted former Sgt. Tyler Bryan to now Lieutenant Tyler Bryan. Chief Wright presented a certificate to Lieutenant Bryan.

Mrs. Amy Carey, the President of the Citizen's Police Academy, presented Chief Wright, Captain Kracyla, and Lieutenant Bryan a Citizen Police Academy Plaque for their commitment and dedication to the town.

The Mayor & Council Regular Session Minutes of April 18, 2022, were presented for review and adoption. Councilman Holden made a motion to accept the regular session minutes of April 18, 2022. Councilman Kellam seconded the motion. Vote was 6-0, with Councilwoman Fisher-Cornish absent.

The April 2022 Department Head Reports were presented for review.

- Mayor Shwed stated Director of Code Enforcement West isn't in attendance tonight and his report was submitted to Mayor & Council for review.
- Public Works Director Foskey stated he had no additions to his report.
- Chief Wright stated he had no additions to his report.
- Mayor Shwed stated Alderman Oliphant isn't in attendance tonight and her report was submitted to Mayor & Council for review.
- Finance Manager Introcaso stated she had no additions to her report.
- Town Manager Smith stated she had no additions to her report.

Councilwoman Martin made a motion to accept the April 2022 Department Head Reports. President of Council Calio seconded the motion. Motion was 6-0, with Councilwoman Fisher-Cornish absent.

Mayor Shwed presented the Fourth Street & Delaware Avenue Update. Town Manager Smith advised she met with Del-Dot via ZOOM pertaining the requirements for the proposed traffic street change on Fourth Street and Delaware Avenue as these streets adjoin state-maintained streets. She advised a Traffic Study must be completed in the proposed area. Town Manager Smith stated the town's engineer doesn't perform traffic studies and the town engineer contacted another company who does perform studies for a cost of \$14,500. Town Manager Smith advised this costs also doesn't include any new signage or upgrades that could be requested. Town Manager Smith recommends leaving the direction of the streets as is due to the proposed total costs of the project. President of Council Calio inquired if Del-Dot would install a left-hand turn signal at Market Street and Central Avenue. Town Manager Smith stated it would depend on the traffic study and all costs would come from the town due to it's a town request. Mayor & Council were in agreement to table this discussion until the town has a sufficient source of income.

Mayor Shwed presented One-Day, One-Laurel Event Update. Town Manager Smith stated One-Day, One-Laurel Event will be held this Saturday, May 21, 2022. There will be four family free events consisting of Paint Laurel from 7:00 a.m. to 2:00 p.m. at Janosik Park, Art in the Park from 10:00 a.m. – 12:00 p.m. at Janosik Park, and Community Meal at 12:00 p.m. at Janosik Park, and the Balling For God Basketball Tournament from 12:00 p.m. – 6:00 p.m. at Webb Avenue Courts. Mrs. Ann Davis, One-Laurel Committee Member, stated lasted Sunday, May 15th Mr. Bill McGowan, Mr. Ed Ledindowski, and Pastor Rob held a clean-up starting at the Mill Dam towards the Kayak Launch and ending at Roger C. Fisher Park before the event. Town Manager Smith thanked Mr. McGowan, Mrs. Davis, Mr. Ledindowski, Pastor Rob Brown, and Councilman Kellam for their commitment to this event.

Mayor Shwed presented the 4th of July Update. Town Manager Smith advised the town has received \$15,150 in firework donation as of Monday, May 16, 2022. The town has received 4 non-food vendors and 4 food vendors and are anticipating more. The following has been completed: reminder notices for food and non-food vendors were mailed, parade applications were mailed, firework donation canisters have been distributed throughout town, and the Mayor's Challenge Letters have been mailed.

Town Manager Smith stated Mayor & Council adopted Resolution 2022-1 and Resolution 2022-2 regarding the USDA Loans for lower interest rates at last month's Mayor & Council Meeting. She explained the USDA was supposed to go to settlement in April and the settlement is now being pushed back on Wednesday, May 18, 2022. Town Manager Smith advised Mayor & Council must adopt the amended Resolutions 2022-3 and Resolution 2022-4 pertaining the USDA Loans.

President of Council Calio made a motion to accept Resolution 2022-3 USDA Loan #1. Councilman Lee seconded the motion. Vote was 6-0, with Councilwoman Fisher-Cornish absent.

Councilwoman Martin made a motion to accept Resolution 2022-4 USDA Loan # 3. Councilman Kellam seconded the motion. Vote was 6-0, with Councilwoman Fisher-Cornish absent.

Mayor Shwed presented the Planning & Zoning Update. Town Manager Smith advised Mrs. Amy Handy was appointed to the Planning & Zoning Committee by Mayor & Council last month. Town Manager Smith advised Mr. Tim West is a member of the Laurel Fire Department (LFD) and is interested in serving the town as an aficionado for the Planning & Zoning Committee. Mr. West has received permission from the LFD to serve as aficionado. Town Manager Smith requested Mayor & Council to approve Mr. Tim West to serve as an aficionado for the Planning & Zoning Committee as a member of the LFD. Councilman Lee made a motion to accept Mr. Tim West as an aficionado for the Planning & Zoning Committee as a member of the LFD. Councilman Holden seconded the motion. Vote was 6-0, with Councilwoman Fisher-Cornish absent.

Mayor Shwed presented the Mayor & Council Meeting Schedule June & July. Town Manager Smith stated we are proposing in holding two Mayor & Council Meetings in June 2022. The first meeting a Public Hearing will be held the first Monday, June 6, 2022, regarding the FY 2023 Budget followed with a regular second meeting the third Monday, June 20, 2022. In July 2022 we're proposing in holding only one meeting the second meeting of the month Monday, July 18, 2022, with keeping the first meeting of the open Tuesday, July 5, 2022. Councilman Kellam made a motion to accept the Mayor & Council Meeting Schedule June & July. Councilwoman Martin seconded the motion. Vote was 6-0, with Councilwoman Fisher-Cornish absent.

Councilman Kellam thanked the town staff and Town Manager Smith for the work of One-Laurel.

Mayor Shwed stated the One-Day, One-Laurel Event will help attract new visitors to our town. He stated he attended a Ribbon Cutting for the Rock Garden at Market Street Square Park for Sparkle Project-On. Mayor Shwed thanked the Laurel Fire Department for the Awards Ceremony for a great event. Mayor Shwed stated Mrs. Chelsey West a social studies teacher at Laurel High School asked high school students what they would like to see in their town. They would like to see more jobs, a movie theatre, a diner, a program to guide trouble teens, and a kid's run café.

President of Council Calio made a motion to hold a closed session to discuss contractual matters. Councilwoman Martin seconded the motion. Vote was 6-0, with Councilwoman Fisher-Cornish absent.

Regular Session Recessed at 7:43 p.m.

Regular Session Reconvened at 8:32 p.m.

Mayor & Council Meeting
May 16, 2022
Page. 4

Councilman Holden made a motion to approve the Town of Laurel's electric contract with the state sponsored program for municipalities. Councilman Kellam seconded the motion. Vote was 6-0, with Councilwoman Fisher-Cornish absent.

With there being no further business, Councilwoman Martin made a motion to adjourn the meeting. Councilman Holden seconded the motion. Vote was 6-0, with Councilwoman Fisher-Cornish absent.

Meeting Adjourned at 8:33 p.m.

Mayor

President of Council

Town Manager

Recording Secretary