

The Town of Laurel  
Mayor and Council Meeting  
June 18, 2018

A Mayor and Council was held in the Mayor and Council Chambers of the Laurel Town Hall Monday, June 18, 2018 beginning at 7:00 p.m. The following persons were in attendance: Mayor John Shwed, President of the Council Chris Calio, Council Members Randy Lee, Cheryl Martin, and Jeff Hill. Also, in attendance were Director of Code Enforcement Ken West, Public Works Director James Foskey, Chief of Police Dan Wright, Alderman Kelly Pettyjohn, Finance Manager Mary Introcaso, and Town Manager Jamie Smith. It was noted that Councilman Jonathan Kellam, Councilwoman Robin Fisher-Cornish, and Recording Secretary Alexis Oliphant were absent.

The Mayor and Council Public Hearing Session minutes of June 4, 2018 were presented for review and adoption. Councilwoman Martin made a motion to accept the public hearing minutes for June 4, 2018. Councilman Lee seconded the motion. Vote was 4-0, with Councilman Kellam absent, Councilwoman Fisher-Cornish absent, and Councilman Hill abstaining.

The Mayor and Council Regular Session and Closed Session minutes of June 4, 2018 were presented for review and adoption. President of Council Calio made a motion to accept the meeting minutes and closed session minutes for June 4, 2018. Councilwoman Martin seconded the motion. Vote was 4-0, with Councilman Kellam absent, Councilwoman Fisher-Cornish absent, and Councilman Hill abstaining.

Mayor Shwed altered the June 18, 2018 Mayor and Council agenda due to Councilwoman Martin not feeling well.

Town Manager Smith presented the FY19 Budget for approval. Town Manager advised a Public Hearing was held on June 4, 2018 regarding the FY19 Budget. Town Manager Smith presented highlights pertaining to the FY19 Budget. Town Manager Smith stated the Municipal Street Aid Fund from the state will remain the same and there may be a possible increase. Town Manager Smith proposed five new houses for impact and connection fees and one commercial unit. Town Manager Smith advised with a 5% tax increase it allows the town not to transfer more than a \$100,000 from the realty transfer tax reserves. Town Manager Smith stated there are no other increases proposed besides the late fees. Town Manager Smith advised under the USDA Phase II Project there were grant funds available and the funds will be used to purchase pumps and other related equipment. Councilman Hill made a motion to approve the FY19 Budget. Councilwoman Martin seconded the motion. Vote was 5-0, with Councilman Kellam and Councilwoman Fisher-Cornish absent. Mayor Shwed thanked the town staff and the Budget Committee for their hard work.

Town Manager Smith presented the appointment of Parks and Recreation Committee. Town Manager Smith explained the committee has been inactive for several years and she has received interest in rebooting the committee. Town Manager Smith recommended to appoint the following individuals to the Parks and Recreation Committee: Debbie Mitchell, a local resident

Mayor and Council Meeting Contd.  
June 18, 2018  
Pg. 2

and business owner, Penny Denny, a Representative of Trap Pond Partners, Breda Jones, a local resident, Donna Sava, a 5k organizer, and Tameca Beckett, with the Laurel Library. Councilman Lee made a motion to accept the appointments of the Parks and Recreation Committee. Councilwoman Martin seconded the motion. Vote was 5-0, with Councilman Kellam and Councilwoman Fisher-Cornish absent.

Town Manager Smith presented Resolution 2018-4, a resolution to change fee and rate structures for services provided by the Town of Laurel for FY 2019. Town Manager Smith advised there will be an increase pertaining to the property tax, after hours turn offs/ inspection, reconnect fee, and interest fee. Councilwoman Martin made a motion to accept Resolution 2018-4. Councilman Hill seconded the motion. Vote was 5-0, with Councilman Kellam and Councilwoman Fisher-Cornish absent.

President of Council Calio made a motion to hold a closed session to discuss contractual matters. Councilman Hill seconded the motion. Vote was 5-0, with Councilman Kellam and Councilwoman Fisher-Cornish absent.

Regular Session Recessed at 7:12 p.m.

Regular Session Reconvened at 7: 29 p.m.

Councilwoman Martin made a motion to accept the proposal as discussed in closed session. Councilman Lee seconded the motion. Vote was 5-0, with Councilman Kellam and Councilwoman Fisher-Cornish absent.

The Department Head Reports for the month of May were presented for review and adoption. Director of Code Enforcement West stated he had nothing to add to his report. Public Works Director Foskey stated he had nothing to add to his report and advised Septic Receiving numbers have been high the last few months. Chief Wright advised he had nothing to add to his report. Chief Wright presented the 2017 Yearly Statistics.

Councilwoman Martin excused herself at 7:32 p.m., which meant no quorum and therefore no more official business could be discussed and the May 2018 reports will be presented at the July meeting.

Meeting adjourned at 7:32 p.m.

After the close of the meeting the following informal discussion took place. Alderman Pettyjohn advised she had no changes or additions to her report. Finance Director Introcaso advised she had nothing to add to her report. Town Manager Smith advised Planning and Zoning held a Public Hearing on June 13, 2018 in pertaining the Burger King. Town Manager Smith advised

Mayor and Council Meetings Contd.  
June 18, 2018  
Pg. 3

the Preliminary Site Plan Application was approved and now just waiting for the Del-Dot and the Sole Controversial permits. Town Manager Smith advised the town is short \$3,500 for the 4<sup>th</sup> of July Fireworks and we are still accepting vendors. Mayor Shwed inquired about Mr. Janigan's Annexation Request. Town Manager Smith stated he's interested in annexing two parcels behind his property. His annexation request was pushed back due to the approval of the Comprehensive Plan. His two parcels that he is requesting for annexation will now fall under Industrial Zoning. Town Manager Smith advised the necessary letters were mailed and once received back the Annexation Committee will meet.

Mayor Shwed congratulated Pastor Brown on his Community Fishing Contest along Broad Creek. Mayor Shwed stated he is looking forward to the town's annual 4<sup>th</sup> of July Celebration.

Informal discussion was completed at 7:46 p.m.

---

Mayor

---

President of Council

---

Town Manager

---

Recording Secretary