

**Chapter 66****CABLE TELEVISION**

**§ 66-1. Adoption of regulations.**

**§ 66-2. Interested parties.**

**§ 66-3. Execution and filing of forms.**

**[HISTORY: Adopted by the Town Council of the Town of Laurel 2-14-1994 as Ord. No. 364. Amendments noted where applicable.]**

## GENERAL REFERENCES

Cable television franchise – See Ch. A180.

**§ 66-1. Adoption of regulations.**

The town hereby specifically adopts the FCC regulations with respect to the basic service rates and charges of any cable television system operating in the town. Any rate regulations or orders adopted by the town shall be consistent with the FCC regulations.

**§ 66-2. Interested parties.**

In connection with such regulations, the town will ensure a reasonable opportunity for consideration of the views of interested parties.

**§ 66-3. Execution and filing of forms.**

The Town Manager, or his designee is authorized to execute on behalf of the town and file with the FCC such certification forms or other instruments as are now or may hereafter be required by the FCC in order to enable to town to regulate basic service rates and charges.

## Chapter 69

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- § 69-1. Definitions; word usage.
- § 69-2. Curfew for juveniles.
- § 69-3. Exceptions.
- § 69-4. Parental responsibility.
- § 69-5. Operator responsibility.
- § 69-6. Enforcement procedures.
- § 69-7. Violations and penalties.
- § 69-8. Construction and severability.
- § 69-9. Continuing evaluation.
- § 69-10. Notice.

**[HISTORY: Adopted by the Town Council of the Town of Laurel 8-3-1998 by Ord. No. 308. Amendments noted where applicable.]**

#### **§ 69-1. Definitions; word usage. (Amended 12/18/23)**

- A. For the purpose of this chapter the following terms, phrases, words and their derivations shall have the meanings given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular and words in the singular number include the plural. The word “shall” is always mandatory and not merely directory.
- B. As used in this chapter, the following terms shall have the meanings indicated:

EMERGENCY – An unforeseen combination of circumstances or the resulting state that calls for immediate action. The term includes but is not limited to, a fire, natural

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disaster or automobile accident, or any situation requiring immediate action to prevent serious bodily injury or loss of life.

ESTABLISHMENT – Any privately owned place of business operated for a profit to which the public is invited, including but not limited to, any place of amusement or entertainment.

JUVENILE – Any unemancipated person 17 years or less of age.

OPERATOR – Any individual, firm, association, partnership or corporation operating, managing or conducting any establishment. The term includes the members or partners of any association or partnership and the officers of a corporation.

PARENT – Any person having legal custody or a juvenile:

- (1) As a natural or adoptive parent;
- (2) As a legal guardian;
- (3) As a person who stands in loco parentis; or
- (4) As a person to whom legal custody has been given by court order.

PUBLIC PLACE – Any place to which the public or a substantial group of the public has access and includes, but is not limited to, streets, common areas of schools, shopping centers, parking lots, parks, playgrounds, transportation facilities, theaters, restaurants, shops, bowling alleys, taverns, cafes, arcades and similar areas that are open to the use of the public. As a type of public place, a “street” is a way or place, of whatever nature, open to the use of the public as a matter of right for purposes of vehicular travel or in the case of a sidewalk thereof for pedestrian travel. “Street” includes that legal right-of-way, including, but not limited to, the cartway of traffic lanes, the curb and the sidewalks, whether paved or unpaved, and any grass plots or other grounds found within the legal right-of-way of a street.

REMAIN – To stay behind, to tarry and to stay unnecessarily in a public place, including the congregating of groups (or of interacting juveniles) totaling four or more persons in which any juvenile involved would not be using the streets for ordinary or serious purposes such as mere passage or going home, or to fail to leave

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the premises of an establishment when requested to do so by a police officer or the operator of an establishment. To implement this provision with additional precision and precaution, numerous exceptions are expressly defined in this chapter. More and more exceptions become available with a juvenile’s increasing years and advancing

maturity as appropriate to the interest of reasonable regulation.

TIME OF NIGHT – As referred to herein is based upon the prevailing standard of time, whether Eastern Standard time or Eastern daylight savings time, generally observed at that hour by the public in the Town of Laurel; prima facie, the time then observed in the Town of Laurel administrative offices.

TOWN – The Town of Laurel, Sussex County, Delaware.

YEARS OF AGE – Continues from one birthday to, but not including, the day of the next, making it clear that 15 or less years of age is herein treated as equivalent to the phrase “under 16 years of age.”

**§ 69-2. Curfew for juveniles.** (Amended 12/18/23)

A. At Eleven p.m. on all evenings (Monday – Sunday).

**§ 69-3. Exceptions.**

The following shall constitute valid exceptions to the operation of this chapter.

- A. Accompanied by parent: when a juvenile is accompanied by a parent of such juvenile.
- B. Accompanied by authorized adult: when a juvenile is accompanied by an adult authorized by a parent of such juvenile to take said parent’s place in accompanying said juvenile for a designated period of time and within a specified area for a specific purpose.
- C. Emergency: when a juvenile is assisting in an emergency, including, by way of example and not in limitation, responding as a member of a volunteer fire company

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to a fire company or paramedic call.

- D. First Amendment rights: when a juvenile is exercising First Amendment rights protected by the United States Constitution, such as free exercise of religion, freedom of speech and the right of assembly, by first delivering to the person designated by the Chief of Police to receive such information a written communication, signed by the juvenile and countersigned by a parent of the juvenile with their home address and telephone number, specifying when, where and in what manner the juvenile will be in a public place during hours when this chapter is applicable to said juvenile in the exercise of a First Amendment right specified in such communication.
- E. Reasonable necessity: in case of reasonable necessity for the juvenile remaining in a

public place but only after the juvenile's parent has communicated to the Chief of Police or the person designated by the Chief of Police to receive such notifications the facts establishing the reasonable necessity relating to a specified public place at a designated time for a described purpose, including points of origin and destination. A copy of the communication, or of the police record thereof, duly certified by the Chief of Police to be correct, with an appropriate notation of the time it was received and of the names and addresses of the parent and juvenile, shall be admissible evidence.

F. Returning directly home: without detour or stop within one hour of the end of a school, religious or recreational activity supervised by adults and sponsored by the Town of Laurel, a civil organization or a voluntary association that takes responsibility for the juveniles or a place of public entertainment, such as a movie, play or sporting event.

G. Special permits (individual): when authorized by a special permit from the Chief of Police, carried on the person of the juvenile thus authorized, as follows:

(1) When necessary night-time activities of the juvenile may be inadequately provided for by other provisions of this chapter, then recourse may be had to the Chief of Police, either for a regulation as provided in Subsection H or for a special permit as the circumstances warrant.

(2) Upon a finding of undue hardship and reasonable necessity for the use of a public place to the extent warranted by a written application signed by a juvenile and by a parent of the juvenile, if feasible, stating:

(a) The name, age and address of the juvenile;  
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(b) The name, address and telephone number of a parent thereof;

(c) The height, weight, sex, color of eyes and hair and other physical characteristics of the juvenile;

(d) The necessity that requires the juvenile to remain upon a public place during the curfew hours otherwise applicable, and the undue hardship that will result if such permit is not granted;

(e) The public place; and

(f) The beginning and ending of the period of time involved by date and hour. The Chief of Police may grant a permit in writing for the juvenile's use of a public place at such hours as in the opinion of the

Chief of Police may reasonably be necessary and consistent with the purposes of this chapter. In an emergency this may be handled by prior telephone or other effect communication, with a corresponding record being made contemporaneously by the Chief of Police or by the person designed by the Chief of Police to act on his or her behalf in an emergency, at the police station.

H. Special regulation (group). When authorized by regulation issued by the Chief of Police in other similar cases of reasonable necessity, similarly handled but adapted to reasonably necessary night-time activities of more juveniles that can readily be dealt with on an individual special basis, but only where such juveniles will be under the active supervision of adults responsible for such juveniles. Normally such regulation by the Chief of Police permitting use of public places should be issued sufficiently in advance to permit appropriate publicity through news media and through other agencies such as the schools, and shall define the activity, the scope of the use of the public places permitted, the period of time involved, not to extend more than one hour beyond the time for termination of the activity, and the reason for finding that the regulation is reasonably necessary and is consistent with the purposes of this chapter.

I. Employment necessity: when the juvenile is legally employed, going to or returning home from employment and carries a certified card of employment, renewable each calendar month when the current facts so warrant, dated or reissued not more than 45 days previously, signed by the parent and employer and briefly identifying the juvenile, the addresses and telephone numbers of the juvenile's home and of the juvenile's place of employment and of the juvenile's employment. The Town of

J. § 69-3 CURFEW § 69-5

Laurel shall prepare a form to be used by employers for purposes of this subsection.

K. Operator of establishment: in the case of an operator of an establishment, when the operator has notified the police that a juvenile was present on the premises of the establishment during curfew hours and refused to leave.

**§ 69-4. Parental responsibility.**

A. The foregoing exceptions to the operation of this chapter shall act only to create a waiver of enforcement and affirmative defense(s) to such enforcement. By authorizing such exceptions, neither the Town of Laurel nor any member of the Police Department shall assume any affirmative obligation or duty to supervise the well-being of any juvenile acting pursuant to such authorized exception.

B. It shall be unlawful for a parent having legal custody of a juvenile knowingly to permit or by inefficient control to allow a juvenile to remain in any public place

under circumstances not constituting an exception to, or otherwise beyond the scope of, this chapter. The term “knowingly” includes knowledge that a parent should reasonably be expected to have concerning the whereabouts of a juvenile in that parent’s legal custody. This requirement is intended to hold a negligent or careless parent up to a reasonable community standard of parental responsibility through an objective test. It shall, therefore, be no defense that a parent was completely indifferent to the activities or conduct or whereabouts of such juvenile.

- C. It shall be unlawful for any parent to “knowingly” (as defined above) provide any false authorization, information or certification, written or verbal, to the Laurel Police Department in order to obtain an exception to the operation of this chapter under § 69-3 hereof.

**§ 69-5. Operator responsibility.**

It shall be unlawful for any operator of an establishment to knowingly permit a juvenile to remain at the establishment under circumstances not constituting an exception to, or otherwise beyond the scope of this chapter. The term “knowingly” includes knowledge that an operator should reasonably be expected to have concerning the patrons of the establishment. The standard for “knowingly” shall be applied through an objective test: whether a reasonable person in the operator’s position should have known that the patron was a juvenile in violation of this chapter.

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**§ 69-6. Enforcement procedures.**

- A. If a police officer reasonably believes that a juvenile is in a public place in violation of this chapter, the officer shall notify the juvenile that he or she is in violation of this chapter and shall require the juvenile to provide his or her name, address and telephone number and how to contact his or her parent or guardian. In determining the age of the juvenile and in the absence of convincing evidence such as a birth certificate or State of Delaware Identification Card, a police officer, in the first instance of violation of this chapter, shall use his or her best judgment in determining age.
- B. The police officer shall issue the juvenile a written warning that the juvenile is in violation of this chapter and order the juvenile to go promptly and directly home. The Chief of Police shall send the parent or guardian of the juvenile written notice of the violation pursuant to § 69-6F.
- C. The police officer may deliver to a parent or guardian thereof a juvenile under appropriate circumstances; for example, a juvenile of tender age, near home, whose identity and address may readily be ascertained or are known.

- D. Notwithstanding Section B of this section, when a juvenile has received one previous written warning for violation of this chapter; or a police officer has reasonable grounds to believe that the juvenile has engaged in delinquent conduct, the procedure shall then be to take the juvenile to the police station where a parent or guardian shall be questioned. This is intended to permit ascertainment, under Constitutional safeguards, of relevant facts, and to centralize responsibility in the person designated there and then on duty for accurate, effective, fair, impartial and uniform enforcement and recording, thus, making available experienced personnel and access to information and records.
- E. When a parent or guardian, immediately called, has come to take charge of the juvenile, and the appropriate information has been recorded, the juvenile shall be released to the custody of such parent or guardian. If the parent or guardian cannot be located or fails to take charge of the juvenile, then the juvenile shall be released to the juvenile authorities, except to the extent that in accordance with police regulations, approved in advance by the juvenile authorities, the juvenile may temporarily be entrusted to an adult, neighbor or other person who will on behalf of a parent or guardian assume the responsibility of caring for the juvenile pending the availability or arrival of a parent or guardian.
- F. In the case of a first violation of this chapter by a juvenile, the Chief of Police shall
- G. § 69-6 CURFEW § 69-7  
by certified mail send to a parent or guardian written notice of the violation with a warning that any subsequent violation will result in full enforcement of this chapter, including enforcement of the parental responsibility and applicable penalties.
- H. For the first violation of this chapter by an operator of an establishment who permits a juvenile to remain on the premises, a police officer shall issue a written notice of the violation with a warning that any subsequent violation will result in full enforcement of this chapter, including enforcement of operator responsibility and of applicable penalties.
- I. In any event the police officer shall, within 24 hours, file a written report with the Chief of Police or shall participate to the extent of the information for which he or she is responsible in the preparation of a report on curfew violation. It is not the intention of this section to require extensive reports that will prevent police officers from performing their primary police duties. The reports shall be as simple as is reasonably possible and may be completed by police departmental personnel other than sworn police officers.

**§ 69-7. Violations and penalties.**

- A. Parents.

- (1) If after the warning notice pursuant to § 69-6F of a first violation by a juvenile, a parent violates § 69-4 (in connection with a second violation by the juvenile), this shall be treated as a first offense by the parent. For the first offense by a parent, the fine shall be \$50, and for each subsequent offense by a parent the fine shall be increased by an additional \$25, e.g., for a second offense, \$100 for a third offense. Any court of competent jurisdiction, upon finding a parent guilty, shall sentence the parent to pay this fine, the victims compensation fund assessment and the cost of prosecution.
- (2) The parent or legal guardian having custody of a juvenile subject to this section shall be liable for all costs incurred by the Town of Laurel for providing personnel to remain in the company of a juvenile who has been detained as a curfew violator if the parent or guardian does not pick up the juvenile within one hour after receiving notice from the Town of Laurel that the Town of Laurel is detaining the juvenile for a curfew violation. The amount to be paid by the parent or guardian shall be based upon the hourly wage of the Town of Laurel employee who is assigned to remain with the juvenile plus the cost of benefits for that employee.

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- (3) The parent or legal guardian having custody of a juvenile subject to this section shall be liable for any fine or condition of restitution or reparation imposed by a court upon a curfew violator, provided that the curfew violator has not paid the fine or made restitution or reparation within the time order by the Court, and further provided that the parent or guardian has been made a party defendant in all enforcement proceedings against the curfew violator and shall be served with all citations, summons, complaints, notices and other documents required to be served on the curfew violator defendant.
- B. Juveniles. Any juvenile who shall violate any of the provisions of this chapter more than three times shall be reported by the Chief of Police to the juvenile authorities as a juvenile in need of supervision, and the Chief of Police may proceed to file such charges with the courts as he or she may deem appropriate.
  - C. Operators. If, after the warning notice pursuant to § 69-6 of violation of this chapter, an operator of an establishment violates § 69-5 a second time, this shall be treated as a first offense by the operator. For the first offense by an operator, the fine shall be \$50, and for each subsequent offense by an operator the fine shall be increased by an additional \$50, e.g., \$100 for a second offense, \$150 for a third offense.
  - D. False certification. Any parent or guardian convicted of knowingly providing any false authorization, information or certification, written or verbal, to the Town of Laurel Police Department in violation of § 69-4C shall pay a fine of \$50 for the first

offense, and for each subsequent offense, the fine shall be increased by an additional \$50 plus the victim's compensation fund assessment and costs.

**§ 69-8. Construction and severability.**

A. Severability is intended throughout and within the provisions of this chapter. If any provision, including any exception, part, phrase or term, or the application thereof to any person or circumstances, is held invalid, the application to other persons or circumstances shall not be affected thereby and the validity of this chapter in any and all other respects shall not be affected thereby.

B. Advisory opinions.

(1) The Town Manager, after consultation with the Town Attorney, is hereby authorized to give advisory opinions in writing, which shall be binding and shall be adhered to by the police, until this chapter is amended in such respect, interpreting terms, phrases, parts or any provisions. Normally such advisory opinions shall be in response to good faith, signed letters addressed

C. § 69-8 CURFEW § 69-10

to the Town Manager or to any member of the Town Council, questioning the Curfew Ordinance as:

(a) Ambiguous;

(b) Having a potentially chilling effect on constitutional rights specifically invoked; or

(c) Otherwise invalid, in all three categories, with respect to proposed conduct definitely described.

(2) The administrative remedy must be exhausted prior to presenting to any court a question in any of the three categories. The Mayor and Town Council of Laurel do not intend a result through the enforcement of this chapter that is absurd, impossible of execution or unreasonable. Mayor and Council intends that this chapter be held inapplicable in such cases, if any, under the Constitution of the State of Delaware or the Constitution of the United States of America.

**§ 69-9. Continuing evaluation.**

The Mayor and Town Council shall continue its evaluation and updating of this chapter through methods, including but not limited to:

A. Within six months after the implementation of this chapter, the Chief of Police shall

provide the Mayor and Town Council with a report concerning the effect of this chapter on crimes committed by and against juveniles, and of the number of warnings issued and arrests of juveniles, parents, guardians and operators hereunder, and such other information as the Mayor and Town Council of Laurel may request.

- B. On a regular basis, the Mayor and Town Council of Laurel shall receive informal reports of all exceptional cases hereunder or reasonable necessity, the notices of school and other activities, the special permits and the regulations authorized above and the advisory opinions for consideration by the Mayor and Town Council in further updating and continuing evaluation of this chapter

**§ 69-10. Notice.**

Notice of the existence of this chapter and of the curfew regulations established by it shall be posted in, on or about such public or quasi-public places as may be determined by the Chief of Police

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and Town Manager of Laurel in order that the public may be constantly informed of the existence of this chapter and its regulations.

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## **Chapter 72**

### **DRUGS**

**§ 72-1. Loitering prohibited.**

**§ 72-2. Definitions.**

**§ 72-3. Opportunity for explanation of actions.**

**§ 72-4. Enforcement.**

**§ 72-5. Violations and penalties.**

**[HISTORY: Adopted by the Town Council of the Town of Laurel 1-6-1992 as Ord. No. 305. Amendments noted where applicable.]**

**§ 72-1. Loitering prohibited.**

- A. It shall be unlawful for any person to loiter in, on, or upon any public place, street, road, lane, sidewalk, or alley, whether public or private, or in, on, or upon any private property without the express permission of the owner or individual in control of such private property and its premises, in a manner and under circumstances manifesting the purpose of engaging in drug-related activity in violation of the Uniform Controlled Substances Act, 16 Del. C. Chapter 47.
- B. Among the circumstances which may be considered in determining whether such

purpose is manifested are the following:

- (1) Such person is a known unlawful drug user, possessor, or seller, as defined in this chapter.
- (2) Such person is currently subject to a court order prohibiting his or her presence in the geographic area because it has been identified as an area in which there is a high degree or amount of unlawful drug activity.
- (3) Such person behaves in such a manner as to raise a reasonable suspicion that he or she is about to engage in or is then engaged in an unlawful drug-related activity, including, by way of example only, such person acting as a lookout.

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- (4) Such person is physically identified by, or is known by, or both identified and known by the investigating officer, as a member of an illegal drug organization, gang or association which has as its purpose illegal drug activity.
- (5) Such person passes to or receives from passerby, whether on foot or in a motor vehicle, small objects or packages, or written material, or legal tender or currency in a furtive fashion.
- (6) Such person takes flights upon the appearance of a police officer.
- (7) Any vehicle involved is registered to, or is operated or occupied by a known unlawful drug user, possessor seller, or by a person for whom there is an outstanding warrant for a crime involving drug-related activity.

#### § 72-2. Definitions.

For the purposes of this chapter, the following definitions shall be applicable unless the context clearly indicates to the contrary:

**CONVICTION** – Includes a plea of guilty, nolo contendere, adjudication pursuant to order of the Family Court, and any participation in a diversionary program established pursuant to the provisions of 16 Del.C., Chapter 47.

**KNOWN DRUG USER, POSSESSOR OR SELLER** – A person who has, within the knowledge of the investigating officer or the arresting officer, or both, previously been convicted of any violation of substantially similar laws of any political subdivision of this state or such laws of any other state or of the United States; or a person who displays physical characteristics of drug intoxication or usage, including, by way of example only, but

not limited to “needle tracks”; or a person who uses or possesses drug paraphernalia as defined and provided in Subchapters I and V of 16 Del. C., Chapter 47.

LOITER – For a person to remain idle in essentially one (1) place, including but not limited to, loafing, spending time idly, or walking around aimlessly, except to engage in drug-related activity.

PUBLIC PLACE – An area generally visible to public view and including any streets, sidewalks, bridges, alleys, plazas, parks, driveways, parking lots, automobiles (while moving or not), athletic fields, bus station, train depot, cemetery and any other place commonly and

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generally open to the public and buildings open to the general public, including those which serve food or drink or provide entertainment, and the doorways and entrances to buildings or dwellings and the grounds enclosing them, or any other area, either publicly or privately owned, to which the public has access.

**§ 72-3. Opportunity for explanation of actions.**

No arrest shall be made for a violation of § 72-1A of this chapter unless the arresting officer first affords the person an opportunity to explain his or her conduct, and no person shall be convicted of a violation of § 72-1A of this chapter if it is determined at trial that the explanation so given was true and disclosed a lawful purpose.

**§ 72-4. Enforcement.**

The Town Manager may promulgate regulations deemed necessary to the enforcement of the provisions of this chapter, subject to the approval of the Town Council.

**§ 72-5. Violations and penalties.<sup>1</sup>**

Any person violating any of the provisions of this chapter shall be deemed guilty of a misdemeanor and upon conviction in a court of competent jurisdiction shall be fined not less than fifty dollars (\$50), nor more than five hundred dollars (\$500) or imprisoned for a period not to exceed thirty (30) days, or both, and shall pay the costs of prosecution. For the purposes of this chapter, each day or part thereof that a violation continues shall constitute a separate offense.

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<sup>1</sup> Editor’s Note: Amended at time of adoption of Code; see Ch. 1, General Provisions, Art. I.

**Chapter 76****ELECTRICAL STANDARDS**

- § 76-1. **Adoption of standards.**
- § 76-2. **Enforcement.**
- § 76-3. **Inspection of wiring.**
- § 76-4. **Compliance with code.**
- § 76-5. **Defective wiring.**
- § 76-6. **Board of Adjustment.**
- § 76-7. **Approved materials to be used.**
- § 76-8. **Emergency shutoff switch for gas or oil burners.**
- § 76-9. **Exemptions from permit requirements.**
- § 76-10. **Violations and penalties.**

**[HISTORY: Adopted by the Town Council of the Town of Laurel 2-21-1972 by Ord. No. 708; amended 6-3-1996 by Ord. No. 1000. Amendments noted where applicable.]**

**§ 76-1. Adoption of standards.**

The National Electrical Code (1993 edition and subsequent revisions thereto) recommended by the National Board of Fire Underwriters be and the same is hereby adopted and incorporated herein by reference as though fully set out.

**§ 76-2. Enforcement.**

The National Electrical Code (1993 edition and subsequent revisions thereto) shall be enforced by the Code Enforcement Officer of the Town of Laurel. The owner or his or her duly authorized agent shall cause an inspection to be made by the Middle Department Association of Fire Underwriters, a nonprofit corporation (hereinafter referred to as "Underwriters"), to determine that

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any installation, renewal, extension and reception of any electrical wiring has been accomplished pursuant to and in conformity with the provisions of the National Electrical Code (1993 edition and subsequent revisions thereto) and this chapter.

**§ 76-3. Inspection of wiring.**

Each owner shall cause the premises for which electrical wire or conduction to be used for the transmission of electrical current for electric light, heat or power purposes, whether in existing building, structures or outdoor electrical displays or signs or in the construction, reconstruction, alteration or repair of building, structures or outdoor electrical displays or signs, are to be installed, received, renewed or extended or caused to be installed, received, renewed or extended to be open for inspections by Underwriters at all reasonable times.

**§ 76-4. Compliance with code.**

- A. All inspections shall be made to ensure that the proposed electrical work complies with the provisions of the National Electric Code. No electric wiring shall be concealed unless inspected and approved by the representative or representatives of the Underwriters, but such inspection or inspections shall be made within a reasonable time after notice of the completion of the electric work sought to be inspected for approval. A duplicate record of each written approval made by the Underwriters shall be filed with the Code Enforcement Officer.
- B. All decisions made to determine whether or not the proposed electric work complies with the provisions of the National Electrical Code shall be made by Underwriters. The Underwriters shall have the power to stop electrical work and order the removal thereof when he determines that such work is being installed not in conformity with the National Electrical Code and this chapter.

**§ 76-5. Defective wiring.**

- A. In order to safeguard persons and property against the hazards and perils incident to defective electrical wiring and apparatus that are or may now be in existence within the corporate limits of the Town of Laurel, the Code Enforcement Officer or his or her duly authorized representatives is hereby given the duty to inspect with his agents and the representative or representatives of the Underwriters or similar organization

when requested by proper authorities, or when public interest so requires, any premises within the Town of Laurel at reasonable times to ensure that the existing electrical wiring system and apparatus is not defective and unsafe.

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- B. All decisions that the existing electric wiring system and apparatus is defective shall be made by the Code Enforcement Officer in writing on notice to the owner of the premises served forthwith personally or by regular mail addressed to the address as shown on the latest tax records, with reasons for his or her decision.
- C. Upon the Code Enforcement Officer's or his duly authorized representative's decision that the existing electric wiring system is defective and unsafe, it shall be discontinued until it is corrected and made to comply with the provisions of the National Electrical Code in accordance with this chapter.

**§ 76-6. Board of Adjustment.**

- A. The Board of Adjustment, for purposes of hearing appeals pursuant to this section, shall be the Board of Adjustment created by Establishing Comprehensive Zoning Regulations for the Town of Laurel, Delaware, as amended, and the members shall be those designated pursuant to the terms of such ordinance. **[Amended 6-3-1996 by Ord. No. 1000; 2-3-1997]**
- B. Any three members of the Board shall constitute a quorum. In reversing or modifying the action of the Code Enforcement Officer or of the application of the provisions of this chapter, an affirmative vote of a majority of all the members of the Board shall be required. No member of the Board of Adjustment shall act in a case in which he or she has a personal interest. **[Amended 2-3-1997]**
- C. Appeals to the Board may be taken by any person aggrieved by any decision of the Code Enforcement Officer or of Underwriters. Such appeal shall be taken within 20 days by the aggrieved person by filing with the Code Enforcement Officer and with the Town Clerk of the Town of Laurel a notice of appeal specifying therein the grounds of the appeal. Within five days following receipt of the notice of appeal, the Code Enforcement Officer shall transmit to the Town Clerk of the Town of Laurel all the papers constituting the record upon which the decision appealed from was taken. Not later than 30 days following receipt of the notice of appeal by the Town Clerk of the Town of Laurel, the Chairperson of the Board shall set a time and date and for a place for the hearing of the appeal by the Board of Adjustment. All meetings of the Board shall be open to the members of the general public. The Board shall keep minutes and records in proceedings, showing the evidence received at the hearing, the vote of each member upon each question considered, or indicating the absence of a member or failure of a member to vote if such was the fact. A fee of \$50 shall be

deposited as security for costs with the Town Clerk of the Town of Laurel at the time of filing the notice of appeal. No appeal shall be considered by the

Board until the fee of \$50 is paid. If the Board shall reverse the decision of the Code Enforcement Officer, all costs of the appeal shall be borne by the Town of Laurel except that in no event shall the deposit made at the time of filing the notice of appeal be returned. If the Board affirms the decision of the Code Enforcement Officer, all costs incurred on the appeal shall be borne by the person taking the appeal. [Amended 2-3-1997]

- D. The Board shall adopt rules of procedure in order to carry out the intent of this chapter. The Board shall elect a Chairperson by majority vote, who shall appoint a Vice Chairperson. The Chairperson, or in his or her absence or disqualification, the Vice Chairperson, shall administer oaths and compel the attendance of witnesses by the issuance of a subpoena. Meetings of the Board shall be at the call of the Chairperson, or, in his or her absence or disqualification, by the Vice Chairperson.
- E. An appeal from a decision of the Code Enforcement Officer shall stay all proceedings in the action appealed from unless the Code Enforcement Officer certifies under oath to the Board within five days after the notice of appeal has been filed with him or her that, because of acts stated in the certificate, a stay would, in his or her opinion, cause imminent peril to life or property. If such a certificate is filed, proceedings shall not be stayed unless a restraining order is granted by the Board or by a court of competent jurisdiction on application and following notice the Code Enforcement Officer and on due cause shown.
- F. All decisions of the Board shall be in writing and shall be reached without unreasonable or unnecessary delay. The Board shall send a copy of its decision specifying the reasons therefor to the persons appealing.
- G. The Board of Adjustment created pursuant to the ordinance establishing comprehensive zoning regulations for the Town of Laurel, Delaware, as amended, in hearing appeals pursuant to § 76-6, shall apply the standard, guidelines and procedures as set forth in § 76-7, rather than the standard guidelines and procedures relating to appeals, special exceptions and the granting of variances as set forth Article XIII of the ordinance establishing comprehensive zoning regulations for the Town of Laurel, Delaware, as amended. [Added 2-3-1997]

#### **§ 76-7. Approved materials to be used.**

Only the materials, fittings and devices enumerated in the List of Inspected Appliances of Underwriters Laboratories, Inc., as revised from time to time, shall be used in the electrical work regulated by the National Electrical Code and this chapter.

**§ 76-8. Emergency shutoff switch for gas or oil burners.**

The National Electrical Code herein adopted is supplemented by adding thereto the following which is made a part hereof:

- A. Whenever a permit is required under the terms of this chapter for electrical wiring and apparatus to be done in connection with a gas or oil burner installation in any existing building or structure or in the construction, reconstruction, alteration or repair of buildings or structures, there shall be installed an emergency shutoff switch with a red plate thereon marked "Oil Burner" or "Gas Burner" as the case may be, at the entrance to the basement or heating room.

**§ 76-9. Exemptions from permit requirements.**

No permit shall be required under this chapter for the following electrical work:

- A. Replacement of lamps and fuses.
- B. The connection of portable electrical appliances.
- C. Equipment installed or work exercised in its function as a utility and located in or on its right-of-way.
- D. Equipment used in connection with commercial radio and television transmission.
- E. Repair manufacturing and maintenance work on premises occupied by a firm or corporation, and installation work on existing buildings and performed by a regular employee who is a qualified journeyman electrician.

**§ 76-10. Violations and penalties.**

Any person who violates any provisions of this chapter shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine not exceeding \$100 or by imprisonment for a term not exceeding 30 days, or both, and shall pay the costs of prosecution. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

FLOODPLAIN MANAGEMENT  
**Chapter 80**

**FLOODPLAIN MANAGEMENT**

- § 80. 1.0    General Provisions**
- § 80. 2.0    Definitions**
- § 80. 3.0    Administrators**
- § 80. 4.0    Requirements in all special flood hazards**
- § 80. 5.0    Specific Requirements in Special Flood Hazards**
- § 80. 6.0    Variances**
- § 80. 7.0    Enforcement**

**[HISTORY: Adopted by the Town Council of the Town of Laurel 10-20-2014 as Ord No. 2014-10 Amendments noted where applicable.]**

**8002**

§ 80-1

FLOODPLAIN MANAGEMENT

§ 80-3

Section 80. 1.0  
**General Provisions**

**§ 80-1.1 Findings.**

The Federal Emergency Management Agency (FEMA) has identified special flood hazard areas within the boundaries of Town of Laurel. Special flood hazard areas are subject to periodic inundation which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare. Development that is inadequately elevated, improperly floodproofed, or otherwise unprotected from flood damage also contributes to the flood loss.

The Town of Laurel, by resolution, agreed to meet the requirements of the National Flood Insurance Program and was accepted for participation in the program on January 16, 1981. As of that date or the initial effective date of the Town of Laurel Flood Insurance Rate Map, all development and new construction as defined herein, are to be compliant with these regulations.

## **§ 80-1.2 Statement of Purpose**

It is the purpose of these regulations to promote the public health, safety and general welfare, and to:

- (A) Protect human life, health and welfare;
- (B) Encourage the utilization of appropriate construction practices in order to prevent or minimize flood damage in the future;
- (C) Minimize flooding of water supply and sanitary sewage disposal systems;
- (D) Maintain natural drainage;
- (E) Reduce financial burdens imposed on the community, its governmental units and its residents, by discouraging unwise design and construction of development in areas subject to flooding;
- (F) Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- (G) Minimize prolonged business interruptions;
- (H) Minimize damage to public facilities and other utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges;
- (I) Reinforce that those who build in and occupy special flood hazard areas should assume responsibility for their actions;
- (J) Minimize the impact of development on adjacent properties within and near flood prone areas;
- (K) Provide that the flood storage and conveyance functions of the floodplain are maintained;
- (L) Minimize the impact of development on the natural and beneficial functions of the floodplain;
- (M) Prevent floodplain uses that are either hazardous or environmentally incompatible; and
- (N) Meet community participation requirements of the National Flood Insurance Program as set forth in the Code of Federal Regulations at 44 C.F.R. Section 59.22.

## **§80. 1.3 Areas to Which These Regulations Apply**

These regulations shall apply to all special flood hazard areas within the jurisdiction of the Town of Laurel, as identified in Section 1.4.

#### **§80. 1.4. Basis for Establishing Special Flood Hazard Areas.**

For the purposes of these regulations, the following are adopted by reference as a part of these regulations and serve as the basis for establishing special flood hazard areas:

- (A) The FEMA Flood Insurance Study for Sussex County, Delaware and Incorporated Areas dated March 16, 2015 and all subsequent amendments and/or the most recent revision thereof.
- (B) The FEMA Flood Insurance Rate Map for Sussex County Delaware and Incorporated Areas dated March 16, 2015, and all subsequent amendments and/or the most recent revision thereof.
- (C) Other hydrologic and hydraulic engineering studies and/or maps prepared pursuant to these regulations or for other purposes, and which establish base flood elevations, delineate 100-year floodplains, floodways or other areas of special flood hazard.
- (D) Town of Laurel may identify and regulate new local flood hazard or ponding areas. These areas should be delineated and adopted on a “Local Flood Hazard Map” using best available topographic data and locally derived information such as flood of record, historic high water marks or approximate study methodologies.
- (E) Where field surveyed topography indicates that ground elevations are below the closest applicable base flood elevation, even in areas not delineated as a special flood hazard area on a flood hazard map, the area shall be considered as special flood hazard area.

Maps and studies that establish special flood hazard areas are on file at the Town of Laurel Code Enforcement Office, 201 Mechanic St. Laurel, DE 19956

#### **§80. 1.5 Abrogation and Greater Restrictions.**

These regulations are not intended to repeal or abrogate any existing ordinances including subdivision regulations, zoning ordinances or building codes. In the event of a conflict between these regulations and any other ordinance, the more restrictive shall govern. These regulations shall not impair any deed restriction, covenant or easement, but the land subject to such interests shall also be governed by these regulations.

#### **§80.1.6 Interpretation.**

In the interpretation and application of these regulations, all provisions shall be:

- (A) Considered as minimum requirements;
- (B) Liberally construed in favor of the governing body;
- (C) Deemed neither to limit nor repeal any other powers granted under state statutes; and

- (D) Where a provision of these regulations may be in conflict with a state or Federal law, such state or Federal law shall take precedence, where more restrictive.

### **§80. 1.7 Warning and Disclaimer of Liability.**

The degree of flood protection required by these regulations is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. These regulations do not imply that land outside of the special flood hazard areas or uses that are permitted within such areas will be free from flooding or flood damage. These regulations shall not create liability on the part of the Town of Laurel, any officer or employee thereof, or the Federal Emergency Management Agency, for any flood damage that results from reliance on these regulations or any administrative decision lawfully made there under.

### **§80. 1.8 Severability.**

Should any section or provision of these regulations be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the regulations as a whole, or any part thereof other than the part so declared to be unconstitutional or invalid.

## Section 80. 2.0 **Definitions**

### **§80. 2.0 Definitions**

Unless specifically defined below, words or phrases used in these regulations shall be interpreted so as to give them the meaning they have in common usage and to give these regulations the most reasonable application.

**Accessory Structure:** A structure on the same lot with, and of a nature customarily incidental and subordinate to, the principal structure.

**Area of Shallow Flooding:** A designated Zone AO on a community's Flood Insurance Rate Map with a one percent annual chance or greater of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

**Base Flood:** The flood having a one percent chance of being equaled or exceeded in any given year; the base flood also is referred to as the 100-year flood (or the 1%-annual-chance flood).

**Base Flood Discharge:** The volume of water resulting from a Base Flood as it passes a given location within a given time, usually expressed in cubic feet per second (cfs).

**Base Flood Elevation:** The water surface elevation of the base flood in relation to the datum specified on the community's Flood Insurance Rate Map. In areas of shallow flooding, the base flood elevation is the natural grade elevation plus the depth number specified in feet on the Flood Insurance Rate Map, or at least 2 feet if the depth number is not specified.

**Basement:** Any area of the building having its floor subgrade (below ground level) on all sides.

**Development:** Any manmade change to improved or unimproved real estate, including but not limited to buildings or other structures, placement of manufactured homes, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.

**Dry Floodproofing:** Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

**Elevation Certificate:** The *National Flood Insurance Program, Elevation Certificate* (FEMA Form 086-0-33), used to document building elevations and other information about buildings. When required to be certified, the form shall be completed by a licensed professional land surveyor.

**Enclosure Below the Lowest Floor:** An unfinished or flood resistant enclosure usable solely for parking of vehicles, building access, or storage, in an area other than a basement.

**Federal Emergency Management Agency (FEMA):** The federal agency with the overall responsibility for administering the National Flood Insurance Program.

**FEMA Technical Bulletin:** A series of guidance documents published by FEMA to provide guidance concerning building performance standards of the National Flood Insurance Program. See sections where specific TBs are identified.

**Flood or Flooding:** A general and temporary condition of partial or complete inundation of normally dry land areas from:

- (1) The overflow of inland or tidal waters, and/or
- (2) The unusual and rapid accumulation or runoff of surface waters from any source.

**Flood Damage-Resistant Materials:** Any construction material capable of withstanding direct and prolonged contact with floodwaters without sustaining any damage that requires more than cosmetic repair. See FEMA Technical Bulletin #2 – *Flood Damage-Resistant Materials Requirements* and FEMA Technical Bulletin #8 – *Corrosion Protection for Metal Connectors in Coastal Areas*.

**Flood Insurance Rate Map (FIRM):** An official map on which the Federal Emergency Management Agency has delineated special flood hazard areas to indicate the magnitude and nature of flood hazards, and to designate applicable flood zones.

Zone A: Special flood hazard areas inundated by the 1% annual chance flood; base flood elevations are not determined.

Zone AE: Special flood hazard areas subject to inundation by the 1% annual chance flood; base flood elevations are determined; floodways may or may not be determined.

Zone AO: Areas of shallow flooding, with or without a designated average flood depth.

Zone X (shaded): Areas subject to inundation by the 500-year flood (0.2% annual chance); areas subject to the 1% annual chance flood with average depths of less than 1 foot or with contributing drainage area less than 1 square mile; and areas protected by levees from the base flood.

Zone X (unshaded): Areas determined to be outside the 1% annual chance flood and outside the 500-year floodplain.

Zone VE: Special flood hazard areas subject to inundation by the 1% annual chance flood and subject to high velocity wave action (also referred to as coastal high hazard areas).

Limit of Moderate Wave Action (LiMWA): The inland limit of the area affected by waves greater than 1.5 feet during the base flood. Base flood conditions between the Zone VE and the LiMWA will be similar to, but less severe than, those in the Zone VE.

**Flood Insurance Study:** The official report in which the Federal Emergency Management Agency has provided flood profiles, floodway information, and the water surface elevations.

**Floodplain:** Any land area susceptible to being inundated by water from any source (see “Flood” or “Flooding”).

**Floodproofing Certificate:** The *National Flood Insurance Program, Floodproofing Certificate for Non-Residential Structures* (FEMA Form 86-0-34), used by registered professional engineers and architects to certify dry floodproofing designs.

**Floodway:** The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to pass the base flood discharge such that the cumulative increase in the water surface elevation of the base flood discharge is no more than a designated height.

**Freeboard:** A factor of safety usually expressed in feet above a flood elevation for the purposes of floodplain management. Freeboard tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, obstructed bridge openings, debris and ice jams, and the hydrologic effect of urbanization in a watershed.

**Functionally Dependent Use:** A use which cannot perform its intended purpose unless it is located or carried out in close proximity to water; the term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

**Highest Adjacent Grade:** The highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

**Historic Structure:** Any structure that is:

- (1) Individually listed in the National Register of Historic Places (a listing maintained by the U.S. Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register; or
- (2) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district.

**Hydrologic and Hydraulic Engineering Analysis:** An analysis performed by a professional engineer, licensed in the State of Delaware, in accordance with standard engineering practices as accepted by FEMA, used to determine the base flood, other frequency floods, flood elevations, floodway information and boundaries, and flood profiles.

**Letter of Map Change:** A Letter of Map Change is an official FEMA determination, by letter, to amend or revise an effective Flood Insurance Rate Map, Flood Boundary and Floodway Map, and Flood Insurance Study. Letters of Map Change include:

**Letter of Map Amendment (LOMA):** An amendment based on technical data showing that a property was inadvertently included in a designated special flood hazard area. A LOMA amends the current effective Flood Insurance Rate Map and establishes that a specific property is not located in a special flood hazard area.

**Letter of Map Revision (LOMR):** A revision based on technical data that may show changes to flood zones, flood elevations, floodplain and floodway delineations, and planimetric features. One common type of LOMR, a Letter of Map Revision Based on Fill (LOMR-F), is a determination that a structure or parcel of land has been elevated by fill above the base flood elevation and is, therefore, no longer exposed to flooding associated with the base flood; in order to qualify for this determination, the fill must have been permitted and placed in accordance with these regulations.

**Conditional Letter of Map Revision (CLOMR):** A formal review and comment as to whether a proposed flood protection project complies with the minimum National Flood Insurance Program requirements for such projects with respect to delineation of special flood hazard areas. A CLOMR does not amend or revise effective Flood Insurance Rate Maps, Flood Boundary and Floodway Maps, or Flood Insurance Studies; upon submission to and approval of certified as-built documentation, a Letter of Map Revision may be issued.

**Lowest Floor:** The lowest floor of the lowest enclosed area (including basement) of a structure. This definition excludes an “enclosure below the lowest floor” which is an unfinished or flood resistant enclosure usable solely for parking of vehicles, building access or storage, in an area other than a basement area, provided that such enclosure is built in accordance with the applicable design requirements specified in these regulations for enclosures below the lowest floor.

**Manufactured Home:** A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

**New Construction:** Buildings and structures for which the "start of construction" commenced on or after January 16, 1981, including any subsequent improvements to such structures.

**Person:** An individual or group of individuals, corporation, partnership, association, or any other entity, including state and local governments and agencies.

**Recreational Vehicle:** A vehicle which is built on a single chassis, 400 square feet or less when measured at the largest horizontal projection, designed to be self-propelled or permanently towable by a light duty truck, and designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

**Special Flood Hazard Area:** The land in the floodplain subject to a one percent or greater chance of flooding in any given year. Special flood hazard areas are designated by the Federal Emergency Management Agency in Flood Insurance Studies and on Flood Insurance Rate Maps as Zones A, AE, AO, and Zone VE. The term includes areas shown on other flood hazard maps that are specifically listed or otherwise described in Section 1.4.

**Start of Construction:** The date of issuance of permits for new construction and substantial improvements, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory structures, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

**Structure (or Building):** For floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

**Substantial Damage:** Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

**Substantial Improvement:** Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred "substantial damage", regardless of the actual repair work performed. The term does not, however, include any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified prior to the application for a development permit by the local code enforcement official and which are the minimum necessary to assure safe living conditions.

**Violation:** The failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the Elevation Certificate, other certifications, or other evidence of compliance required in these regulations is presumed to be in violation until such time that documentation is provided.

### Section 80. 3.0 **Administrators**

#### **§80. 3.1 Designation of the Floodplain Administrator.**

The Code Enforcement Officer is hereby appointed to administer and implement these regulations and is referred to herein as the Floodplain Administrator. The Floodplain Administrator is authorized to: (A) Fulfill the duties and responsibilities set forth in these regulations, (B) Delegate duties and responsibilities set forth in these regulations to qualified technical personnel, plan examiners, inspectors, and other employees, or (C) Enter into a written agreement or written contract with another jurisdiction or agency, or private sector entity to administer specific provisions of these regulations. Administration of any part of these regulations by another entity shall not relieve the community of its responsibilities pursuant to the participation requirements of the National Flood Insurance Program as set forth in the Code of Federal Regulations at 44 C.F.R. Section 59.22.

#### **§80. 3.2 Duties and Responsibilities of the Floodplain Administrator.**

The duties and responsibilities of the Floodplain Administrator shall include but are not limited to:

- (A) Review applications for permits to determine whether proposed activities will be located in special flood hazard areas.
- (B) Interpret floodplain boundaries and provide flood elevation and flood hazard information.
- (C) Review applications to determine whether proposed activities will be reasonably safe from flooding.
- (D) Review applications to determine whether all necessary permits have been obtained from those Federal, state or local agencies from which prior or concurrent approval is required.

- (E) Verify that applicants proposing to alter or relocate a watercourse have notified adjacent communities and the Delaware Department of Natural Resources and Environmental Control (Division of Watershed Stewardship), and have submitted copies of such notifications to the Federal Emergency Management Agency.
- (F) Issue permits to develop in special flood hazard areas when the provisions of these regulations have been met, or disapprove the same in the event of noncompliance.
- (G) Inspect buildings and lands to determine compliance with these regulations or to determine if noncompliance has occurred or violations have been committed.
- (H) Review submitted Elevation Certificates for completeness.
- (I) Submit to FEMA data and information necessary to maintain flood hazard maps, including hydrologic and hydraulic engineering analyses prepared by or for the Town of Laurel, corrections to labeling or planimetric details, etc.
- (J) Maintain and permanently keep all records for public inspection that are necessary for the administration of these regulations including Flood Insurance Rate Maps, Letters of Map Amendment and Revision, records of issuance and denial of permits, determinations of whether development is in or out of special flood hazard areas for the purpose of issuing permits, elevation certificates, other required certifications, variances, and records of enforcement actions taken for violations of these regulations.
- (K) Enforce the provisions of these regulations.
- (L) Assist with and coordinate flood hazard map maintenance activities.
- (M) Conduct determinations as to whether existing buildings and structures damaged by any cause and located in special flood hazard areas, have been substantially damaged.
- (N) Make reasonable efforts to notify owners of substantially damaged buildings and structures of the need to obtain a permit prior to repair, rehabilitation, or reconstruction, and to prohibit the non-compliant repair of substantially-damaged buildings except for temporary emergency protective measures necessary to secure a property or stabilize a structure to prevent additional damage.
- (O) Undertake, as determined appropriate by the Floodplain Administrator due to the circumstances, other actions which may include but are not limited to: issuing press releases, public service announcements, and other public information materials related to permit requests and repair of damaged structures; coordinating with other Federal, state, and local agencies to assist with substantial damage determinations; providing owners of damaged structures materials and other information related to the proper repair of damaged structures in special flood hazard areas; and assisting owners with National Flood Insurance Program claims for Increased Cost of Compliance payments.
- (P) Notify the Federal Emergency Management Agency when the corporate boundaries of the Town of Laurel have been modified.

### **§80. 3.3 Permits Required**

It shall be unlawful for any person or entity to begin construction or other development which is wholly within, partially within, or in contact with any identified special flood hazard area, as established in Section 1.4, including but not limited to: subdivision of land, filling, grading, or other site improvements and utility installations; construction, alteration, remodeling, improvement, replacement, reconstruction, repair, relocation, or expansion of any building or structure; placement or replacement of a manufactured home; recreational vehicles; installation or replacement of storage tanks; or alteration of any watercourse, until a permit is obtained from the Town of Laurel. No such permit shall be issued until the requirements of these regulations have been met.

### **§80. 3.4 Application Required**

Application for a permit shall be made by the owner of the property or his/her authorized agent, herein referred to as the applicant, prior to the actual start of construction. The application shall be on a form furnished for that purpose.

#### **(A) Application Contents.**

At a minimum, applications shall include:

- (1)** Site plans drawn to scale showing the nature, location, dimensions, existing and proposed topography of the area in question, the limits of any portion of the site that was previously filled, and the location of existing and proposed structures, excavation, filling, storage of materials, drainage facilities, and other proposed activities.
- (2)** Elevation of the existing natural ground where structures are proposed referenced to the datum on the Flood Insurance Rate Map, and an Elevation Certificate that shows the ground elevation and proposed building elevations (identified in Section C of the Elevation Certificate as "Construction Drawings").
- (3)** Delineation of special flood hazard areas, floodway boundaries, flood zones, and base flood elevations. Where surveyed natural ground elevations are lower than the base flood elevations, base flood elevations shall be used to delineate the boundary of special flood hazard areas. If proposed, changes in the delineation of special flood hazard areas shall be submitted to and approved by FEMA in accordance with Section 3.4(B). Where special flood hazard areas are not delineated or base flood elevations are not shown on the flood hazard maps, the Floodplain Administrator has the authority to require the applicant to use information provided by the Floodplain Administrator, information that is available from other sources, or to determine such information using accepted engineering practices.
- (4)** For subdivision proposals and development proposals containing at least 50 lots or at least 5 acres, whichever is the lesser, and where base flood

elevations are not shown on Flood Insurance Rate Maps, hydrologic and hydraulic engineering analyses and studies as required by Section 4.2(D).

- (5) Such other material and information as may be requested by the Floodplain Administrator necessary to determine conformance with these regulations.
- (6) For work on an existing structure, including any improvement, addition, repairs, alterations, rehabilitation, or reconstruction, sufficient information to determine if the work constitutes substantial improvement, including:
  - (a) Documentation of the market value of the structure before the improvement is started or before the damage occurred.
  - (b) Documentation of the actual cash value of all proposed improvement work, or the actual cash value of all work necessary to repair and restore damage to the before damaged condition, regardless of the amount of work that will be performed.
- (7) Certifications and/or technical analyses prepared or conducted by an appropriate design professional licensed in the State of Delaware, as appropriate to the type of development activity proposed and required by these regulations:
  - (a) Floodproofing Certificate for dry floodproofed non-residential structures, as required in Section 5.3.
  - (b) Certification that flood openings that do not meet the minimum requirements of Section 5.2(B)(3)(b) are designed to automatically equalize hydrostatic flood forces.
  - (c) Technical analyses to document that the flood carrying capacity of any watercourse alteration or relocation will not be diminished and documentation of maintenance assurances as required in Section 5.5(C).
  - (d) Hydrologic and hydraulic engineering analyses demonstrating that the cumulative effect of proposed development, when combined with all other existing and anticipated development will not increase the water surface elevation of the base flood by more than one foot in special flood hazard areas where the Federal Emergency Management Agency has provided base flood elevations but has not delineated a floodway, as required by Section 5.5(B).
  - (e) Hydrologic and hydraulic engineering analyses of any development proposed to be located in an identified floodway, as required by Section 5.5(A).
  - (f) Hydrologic and hydraulic engineering analyses to develop base flood elevations for subdivisions and large-lot developments, as required by Section 4.2(D) or otherwise required by the Floodplain

Administrator.

**(B). Right to Submit New Technical Data.**

The applicant has the right to seek a Letter of Map Change and to submit new technical data to FEMA regarding base maps, topography, special flood hazard area boundaries, floodway boundaries, and base flood elevations. Such submissions shall be prepared in a format acceptable by FEMA and the Floodplain Administrator shall be notified of such submittal. Submittal requirements and processing fees shall be the responsibility of the applicant.

**(C). Requirement to Submit New Technical Data**

The Floodplain Administrator shall notify FEMA of physical changes affecting flood hazard areas and flooding conditions by submitting technical or scientific data as soon as practicable, but not later than six (6) months after the date such information becomes available. The Floodplain Administrator has the authority to require applicants to submit technical data to FEMA for Letters of Map Change.

**§80. 3.5 Review, Approval or Disapproval**

**(A) Review**

The Floodplain Administrator shall:

- (1) Review applications for development in special flood hazard areas to determine the completeness of information submitted. The applicant shall be notified of incompleteness or additional information required to support the application.
- (2) Review applications for compliance with these regulations after all information required in Section 3.4 or identified and required by the Floodplain Administrator has been received.
- (3) Review all permit applications to assure that all necessary permits have been received from those federal, state or local governmental agencies from which prior approval is required. The applicant shall be responsible for obtaining such permits, including but not limited to:
  - (a) Permits issued by the U.S. Army Corps of Engineers under Section 10 of the Rivers and Harbors Act and Section 404 of the Clean Water Act, and the Delaware Environmental Protection Agency under Section 401 of the Clean Water Act.
  - (b) Permits required by the State of Delaware.

**(B) Approval or Disapproval**

The Floodplain Administrator shall approve applications that comply with the applicable requirements of these regulations. The Floodplain Administrator shall

disapprove applications for proposed development that does not comply with the applicable provisions of these regulations and shall notify the applicant of such disapproval, in writing, stating the reasons for disapproval.

**(C) Expiration of Permit**

A permit is valid provided the actual start of construction occurs within 180 days of the date of permit issuance. If the actual start of construction is not within 180 days of the date of permit issuance, requests for extensions shall be submitted in writing. Upon reviewing the request and the permit for continued compliance with these regulations, the Floodplain Administrator may grant, in writing, one or more extensions of time, for periods not more than 180 days each.

**§80. 3.6 Inspections**

The Floodplain Administrator shall make periodic inspections of development permitted in special flood hazard areas, at appropriate times throughout the period of construction in order to monitor compliance. Such inspections may include:

- (A)** Stake-out inspection, to determine location on the site relative to the special flood hazard area and floodway.
- (B)** Foundation inspection, upon placement of the lowest floor and prior to further vertical construction, to collect information or certification of the elevation of the lowest floor.
- (C)** Enclosure inspection, including crawlspaces, to determine compliance with applicable provisions.
- (D)** Utility inspection, upon installation of specified equipment and appliances, to determine appropriate location with respect to the base flood elevation.
- (E)** Storage of materials.

**§80. 3.7 Submissions Required Prior to Issuance of a Certificate of Occupancy**

The following certifications are required to be submitted by the permittee for development that is permitted in special flood hazard areas prior to the issuance of a Certificate of Occupancy:

- (A)** For new or substantially improved residential structures or nonresidential structures that have been elevated, an Elevation Certificate that shows the ground elevation and finished elevations (identified in Section C of the Elevation Certificate as “Finished Construction”).
- (B)** For nonresidential structures that have been dry floodproofed, a Floodproofing Certificate based on “Finished Construction” (identified in Section II).
- (C)** For all development activities subject to the requirements of Section 3.4(B), a Letter of Map Revision shall be provided.

### **§80. 3.8 Flood Insurance Rate Map Use and Interpretation**

The Floodplain Administrator shall make interpretations, where needed, as to the exact location of special flood hazard areas, floodplain boundaries, and floodway boundaries. The following shall apply to the use and interpretation of special flood hazard maps and data:

- (A) In FEMA-identified special flood hazard areas where base flood elevation and floodway data have not been identified and in areas where FEMA has not identified special flood hazard areas, any other flood hazard data available from a federal, state, or other source shall be reviewed and reasonably used. When a Preliminary Flood Insurance Rate Map has been provided by FEMA to identify base flood elevation where such elevations were not previously shown, the base flood elevations on the Preliminary Flood Insurance Rate Map shall be used.
- (B) Special flood hazard area delineations, base flood elevations, and floodway boundaries on FEMA maps and in FEMA studies shall take precedence over delineations, base flood elevations, and floodway boundaries by any other source that reflect a reduced special flood hazard area, reduced floodway width and/or lower base flood elevations.
- (C) Other sources of data shall be reasonably used, with the approval of the Floodplain Administrator, if they show increased base flood elevations and/or larger floodway areas than are shown on FEMA flood maps and studies.
- (D) Where field surveyed topography indicates that ground elevations are below the base flood elevation, even in areas not delineated as a special flood hazard on a flood hazard map, the area shall be considered as special flood hazard area.

#### Section 80. 4.0

### **Requirements in All Special Flood Hazard Areas**

#### **§80. 4.1 Application of Requirements**

The general requirements of this section apply to all development proposed within special flood hazard areas identified in Section 1.4.

#### **§80. 4.2 Subdivisions and Developments**

- (A) All subdivision and development proposals shall be consistent with the need to minimize flood damage and are subject to all applicable standards in these regulations.
- (B) All subdivision and development proposals shall have utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize

flood damage.

- (C) All subdivision and developments proposals shall have adequate drainage provided to reduce exposure to flood damage.
- (D) All subdivision proposals and development proposals containing at least 50 lots or at least 5 acres, whichever is the lesser, in FEMA-delineated special flood hazard areas where base flood elevation data are not available, shall be supported by hydrologic and hydraulic engineering analyses that determine base flood elevations and floodway delineations. The analyses shall be prepared by a licensed professional engineer in a format required by FEMA for a Conditional Letter of Map Revision or Letter of Map Revision. Submittal requirements and processing fees shall be the responsibility of the applicant.

#### **§80. 4.3 Protection of Water Supply and Sanitary Sewage Systems**

- (A) New and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the systems.
- (B) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into systems and discharges from systems into floodwaters.
- (C) On-site waste disposal systems shall be located to avoid impairment to or contamination from them during conditions of flooding.

#### **§80. 4.4 Buildings and Structure**

All new construction of buildings and structures, including placement of manufactured homes and substantial improvements to existing buildings and structures, that are to be located, in whole or in part, in special flood hazard areas shall meet the following requirements.

- (A) Be designed (or modified) and constructed to safely resist flood loads. The construction shall provide a complete load path capable of transferring all loads from their point of origin through the load-resisting elements to the foundation. Buildings and structures shall be designed, connected and anchored to resist flotation, collapse or permanent lateral movement due to structural loads and stresses from flooding equal to the design flood elevation, including hydrodynamic and hydrostatic loads and the effects of buoyancy.
- (B) Be constructed by methods and practices that minimize flood damage.
- (C) Use flood damage-resistant materials below the elevation of the lowest floor. See FEMA Technical Bulletin #2 – *Flood Damage-Resistant Materials Requirements* and FEMA Technical Bulletin #8 – *Corrosion Protection for Metal Connectors in*

*Coastal Areas.*

- (D) Have electrical systems, equipment and components, and heating, ventilating, air conditioning, and plumbing appliances, plumbing fixtures, duct systems, and other service equipment located at or above the elevation of the lowest floor. Electrical wiring systems are permitted to be located below the elevation of the lowest floor provided they conform to the provisions of the electrical part of this code for wet locations. If replaced as part of a substantial improvement, electrical systems, equipment and components, and heating, ventilation, air conditioning, and plumbing appliances, plumbing fixtures, duct systems, and other service equipment shall meet the requirements of this section. See FEMA Technical Bulletin #4 – *Elevator Installation*.
- (E) As an alternative to Section 4.4(D), electrical systems, equipment and components, and heating, ventilating, air conditioning, and plumbing appliances, plumbing fixtures, duct systems, and other service equipment are permitted to be located below the elevation of the lowest floor provided that they are designed and installed to prevent water from entering or accumulating within the components and to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of the base flood.
- (F) Meet the specific requirements of Section 5.0.
- (G) In a special flood hazard area with more than one designation (Zones A, AE, and AO, floodway), meet the requirements of the most restrictive designation.

**§80. 4.5 Fill**

- (A) Disposal of fill, including but not limited to rubble, construction debris, woody debris, and trash, shall not be permitted in special flood hazard areas.
- (B) Where permitted by Section 5 (Zones A, AE, and AO), fill placed for the purpose of raising the ground level and to support a building or structure shall meet the following requirements:
  - (1) Extend laterally from the building footprint to provide for adequate access, as a function of use; the Floodplain Administrator may seek advice from the State Fire Marshal's Office and/or the local fire services agency.
  - (2) Placed and compacted to provide for stability under conditions of rising and falling floodwaters and resistance to erosion, scour, and settling.
  - (3) Consist of soil or rock materials only.
  - (4) Sloped no steeper than one (1) vertical on two (2) horizontal, unless approved by the Floodplain Administrator.
  - (5) Designed with provisions for adequate drainage and no adverse effect on

adjacent properties.

- (C) Fill placed for a purpose other than to support a building or structure shall meet the requirements of Sections 4.5(B)(2) through (B)(5).

#### **§80.4.6 Historic Structures**

Repair, alteration, or rehabilitation of historic structures shall be subject to the requirements of these regulations unless a determination is made that compliance with these regulations will preclude the structure's continued designation as a historic structure and a variance is granted in accordance with Section 6 and such variance is the minimum necessary to preserve the historic character and design of the structure.

#### **§80. 4.7 Recreational Vehicles**

- (A) Recreational vehicles in special flood hazard areas shall be fully licensed and ready for highway use, and shall be placed on a site for less than 180 consecutive days.
- (B) Recreational vehicles that are not fully licensed and ready for highway use, or that are to be placed on a site for more than 180 consecutive days, shall meet the requirements of Section 5.2(C) for manufactured homes.

#### **§80. 4.8 Gas or Liquid Storage Tanks**

- (A) Underground tanks in special flood hazard areas shall be anchored to prevent flotation, collapse or lateral movement resulting from hydrostatic loads, including the effects of buoyancy, during conditions of the base flood.
- (B) Above-ground tanks in special flood hazard areas shall be elevated and anchored to or above the base flood elevation plus 12 inches or shall be anchored at-grade and designed and constructed to prevent flotation, collapse, or lateral movement resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy, during conditions of the base flood.
- (C) In special flood hazard areas, tank inlets, fill openings, outlets and vents shall be:
  - (1) At or above the base flood elevation or fitted with covers designed to prevent the inflow of floodwater or outflow of the contents of the tanks during conditions of the base flood.
  - (2) Anchored to prevent lateral movement resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy, during conditions of the base flood.

## Section 80. 5.0

### Specific Requirements in Special Flood Hazard Areas

#### §80. 5.1 General Requirements

In addition to the general requirements of Section 4.0, the requirements of this section apply to all development proposed in special flood hazard areas.

#### §80. 5.2 Residential Structures and Residential Portions of Mixed Use Structures

##### (A) Elevation Requirements

- (1) The lowest floor (including basement) shall be elevated to or above the base flood elevation plus 12 inches .
- (2) In areas of shallow flooding (Zone AO), the lowest floor (including basement) shall be elevated at least as high above the highest adjacent grade as the depth number specified in feet on the Flood Insurance Rate Map plus 12 inches, or at least 2 feet plus 12 inches if a depth number is not specified; adequate drainage paths shall be provided to guide floodwaters around and away from the structure.
- (3) Enclosures below the lowest floor shall meet the requirements of Section 5.2(B).

##### (B) Enclosures Below the Lowest Floor

- (1) Enclosures below the lowest floor shall be used solely for parking of vehicles, building access, crawlspaces, or limited storage.
- (2) Enclosures below the lowest floor shall be constructed using flood damage-resistant materials. See FEMA Technical Bulletin #2 – Flood Damage-Resistant Materials Requirements.
- (3) Enclosures below the lowest floor (including crawlspaces) shall be provided with flood openings which shall meet the following criteria (see FEMA Technical Bulletin #1 – Openings in Foundation Walls and Walls of Enclosures):
  - (a) There shall be a minimum of two openings on different sides of each enclosed area; if a building has more than one enclosed area below the design flood elevation, each area shall have openings on exterior walls.
  - (b) The total net area of all openings shall be at least 1 square inch for each square foot of enclosed area, or the openings shall be designed and certified by a registered engineer or architect to provide for equalization of hydrostatic flood forces on exterior walls by allowing for the automatic entry and exit of floodwaters.
  - (c) The bottom of each opening shall be 1 foot or less above the

adjacent ground level.

- (d) Any louvers, screens or other opening covers shall allow the automatic flow of floodwaters into and out of the enclosed area.
- (e) Where installed in doors and windows, openings that meet requirements of Section 5.2(B)(3)(a) through (d), are acceptable; however, doors and windows without installed openings do not meet the requirements of this section.

- (4) Crawlspace shall have the finished interior ground level equal to or higher than the outside finished ground level on at least one entire side of the foundation wall.

### **(C) Manufactured Homes**

New or replacement manufactured homes, including substantial improvement of existing manufactured homes, shall:

- (1) Be elevated on a permanent, reinforced foundation that raises the lowest floor to or above the base flood elevation plus 12 inches and is otherwise in accordance with Section 5.2(A).
- (2) Be installed in accordance with the anchor and tie-down requirements of the building code or the manufacturer's written installation instructions and specifications.
- (3) Have enclosures below the elevated manufactured home, if any; meet the requirements of Section 5.2(B).

For the purpose of this requirement, the lowest floor of a manufactured home is the bottom of the lowest horizontal supporting member of the lowest floor.

## **§80. 5.3 Nonresidential Structures and Nonresidential Portions of Mixed Use Structures**

### **(A) Elevation Requirements**

- (1) The lowest floor (including basement) shall be elevated to or above the base flood elevation plus 12 inches or the structure shall be dry floodproofed in accordance with Section 5.3(B).
- (2) In areas of shallow flooding (Zone AO), if not dry floodproofed, the lowest floor (including basement) shall be elevated at least as high above the highest adjacent grade as the depth number specified in feet on the Flood Insurance Rate Map plus 12 inches, or at least 2 feet plus 12 inches if a depth number is not specified; adequate drainage paths shall be provided to guide floodwaters around and away from the structure.
- (3) Enclosures below the lowest floor, if not dry floodproofed, shall meet the requirements of Section 5.2(B).

**(B) Dry Floodproofing Requirements**

Dry floodproofed structures, together with attendant utility and sanitary facilities, shall:

- (1) Be designed to be dry floodproofed such that the structure is watertight with walls and floors substantially impermeable to the passage of water to the level of the base flood elevation plus 12 inches. In areas of shallow flooding (Zone AO), the structure shall be dry floodproofed at least as high above the highest adjacent grade as the depth number specified in feet on the Flood Insurance Rate Map plus 12 inches /, or at least 2 feet plus 12 inches if a depth number is not specified.
- (2) Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy.
- (3) Be certified by a licensed professional engineer or licensed professional architect with a Floodproofing Certificate, that the design and methods of construction meet the requirements of this section. Refer to FEMA Technical Bulletin #3 – *Non-Residential Floodproofing – Requirements and Certification* for guidance.

**§80.5.4 Accessory Structures**

Accessory structures shall meet the requirements of these regulations. Accessory structures that have a footprint of no more than 200 square feet may be allowed without requiring elevation or floodproofing provided such structures meet all of the following requirements:

- (A) Useable only for parking or limited storage;
- (B) Constructed with flood damage-resistant materials below the base flood elevation;
- (C) Constructed and placed to offer the minimum resistance to the flow of flood waters;
- (D) Firmly anchored to prevent flotation, collapse, and lateral movement;
- (E) Electrical service and mechanical equipment elevated to or above the level of the base flood elevation plus 12 inches ; and
- (F) Equipped with flood openings that meet the requirements of Section 5.2(B).
- (G) For guidance, see FEMA Technical Bulletin #7 – *Wet Floodproofing Requirements*.

**§80. 5.5 Protection of Flood-Carrying Capacity**

**(A) Development in Floodways**

Within any floodway area designated on the Flood Insurance Rate Map, no

encroachments, including fill, new construction, substantial improvements, or other development shall be permitted unless it has been demonstrated through hydrologic and hydraulic engineering analysis that the proposed encroachment would not result in any increase in flood levels within the community during the occurrence of the base flood discharge. Such technical data shall be submitted to the Floodplain Administrator and to FEMA. The analyses shall be prepared by a licensed professional engineer in a format required by FEMA for a Conditional Letter of Map Revision or Letter of Map Revision. Submittal requirements and processing fees shall be the responsibility of the applicant.

The proposed development activity may be permitted if the analyses demonstrate that the activity:

- (1) Will not result in any increase in the base flood elevation; or
- (2) Will result in an increase in the base flood elevation, provided a Conditional Letter of Map Revision has been issued by FEMA and the applicant completes all of the following:
  - (a) Submits technical data required in Section 3.4(A)(8)(d);
  - (b) Evaluates alternatives which would not result in increased base flood elevations and an explanation why these alternatives are not feasible;
  - (c) Certifies that no structures are located in areas which would be impacted by the increased base flood elevation;
  - (d) Documents that individual legal notices have been delivered to all impacted property owners to explain the impact of the proposed action on their properties;
  - (e) Requests and receives concurrence of the Mayor and Council of Town of Laurel and the Chief Executive Officer of any other community impacted by the proposed actions; and
  - (f) Notifies the Delaware Department of Natural Resources and Environmental Control (Division of Watershed Stewardship).

**(B) Development in Areas with Base Flood Elevations but No Floodways**

For development activities in a special flood hazard area with base flood elevations but no designated floodways, the applicant shall develop hydrologic and hydraulic engineering analyses and technical data reflecting the proposed activity and shall submit such analyses and data to the Floodplain Administrator and to FEMA. The analyses shall be prepared by a licensed professional engineer in a format required by FEMA for a Conditional Letter of Map Revision or Letter of Map Revision. Submittal requirements and processing fees shall be the responsibility of the applicant.

The proposed development activity may be permitted if the analyses demonstrate that the cumulative effect of the proposed development activity, when combined with all other existing and potential special flood hazard area encroachments will not increase the base flood elevation more than 1.0 (one) foot at any point.

**(C) Deliberate Alterations of a Watercourse**

For the purpose of these regulations, a watercourse is deliberately altered when a person causes a change to occur within its banks. Deliberate changes to a watercourse include, but are not limited to: widening, deepening or relocating of the channel; installation of culverts; construction of bridges, and excavation or filling of the channel or watercourse banks.

For any proposed deliberate alteration of a watercourse, the applicant shall develop hydrologic and hydraulic engineering analyses and technical data reflecting such changes and submit such technical data to the Floodplain Administrator and to FEMA. The analyses shall be prepared by a licensed professional engineer in a format required by FEMA for a Conditional Letter of Map Revision or Letter of Map Revision. Submittal requirements and processing fees shall be the responsibility of the applicant.

The proposed alteration of a watercourse may be permitted upon submission, by the applicant, of the following:

- (1) Documentation of compliance with Section 5.5(A) if the alteration is in a floodway or Section 5.5(B) if the alteration is in a watercourse with base flood elevations but no floodway.
- (2) A description of the extent to which the watercourse will be altered or relocated as a result of the proposed development.
- (3) A certification by a licensed professional engineer that the bankful flood-carrying capacity of the watercourse will not be diminished.
- (4) Evidence that adjacent communities, the U.S. Army Corps of Engineers, and the Delaware Department of Natural Resources and Environmental Control (Division of Watershed Stewardship) have been notified of the proposal and evidence that such notifications have been submitted to the Federal Emergency Management Agency.
- (5) Evidence that the applicant shall be responsible for providing the necessary maintenance for the altered or relocated portion of the watercourse so that the flood carrying capacity will not be diminished. The Floodplain Administrator may require the permit holder to enter into an agreement with Town of Laurel specifying the maintenance responsibilities; if an agreement is required, the permit shall be conditioned to require that the agreement be recorded on the deed of the property which shall be binding on future owners.

## Section 80. 6.0

### **Variances**

#### **§80.6.1 Variances**

The Town of Laurel's Board of Adjustments shall have the power to authorize, in specific cases, such variances from the requirements of these regulations, not inconsistent with Federal regulations, as will not be contrary to the public interest where, owing to special conditions of the lot or parcel, a literal enforcement of the provisions of these regulations would result in unnecessary hardship.

#### **(A) Application for a Variance**

- (1)** Any owner, or agent thereof, of property for which a variance is sought shall submit an application for a variance to the Floodplain Administrator.
- (2)** At a minimum, such application shall contain the following information: Name, address, and telephone number of the applicant; legal description of the property; parcel map; description of the existing use; description of the proposed use; location of the floodplain; description of the variance sought; and reason for the variance request. Each variance application shall specifically address each of the considerations in Section 6.1(B) and the limitations and conditions of Section 6.1(C).

#### **(B) Considerations for Variances**

In considering variance applications, the Board of Adjustments shall consider and make findings of fact on all evaluations, all relevant factors, requirements specified in other sections of these regulations, and the following factors:

- (1)** The danger that materials may be swept onto other lands to the injury of others.
- (2)** The danger to life and property due to flooding or erosion damage.
- (3)** The susceptibility of the proposed development and its contents (if applicable) to flood damage and the effect of such damage on the individual owner.
- (4)** The importance of the services provided by the proposed development to the community.
- (5)** The availability of alternative locations for the proposed use which are not subject to, or are subject to less, flooding or erosion damage.
- (6)** The necessity to the facility of a waterfront location, where applicable, or if the facility is a functionally dependent use.

- (7) The compatibility of the proposed use with existing and anticipated development.
- (8) The relationship of the proposed use to the comprehensive plan for that area.
- (9) The safety of access to the property in times of flood for ordinary and emergency vehicles.
- (10) The expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site.
- (11) The costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.

**(C) Limitations for Variances**

- (1) An affirmative decision on a variance request shall only be issued upon:
  - (a) A showing of good and sufficient cause. A “good and sufficient” cause is one that deals solely with the physical characteristics of the property and cannot be based on the character of the planned construction or substantial improvement, the personal characteristics of the owner or inhabitants, or local provisions that regulate standards other than health and public safety standards.
  - (b) A determination that failure to grant the variance would result in exceptional hardship due to the physical characteristics of the property.
  - (c) Increased cost or inconvenience of meeting the requirements of these regulations does not constitute an exceptional hardship to the applicant.
  - (d) A determination that the granting of a variance for development within any designated floodway, or special flood hazard area with base flood elevations but no floodway, will not result in increased flood heights beyond that which is allowed in these regulations.
  - (e) A determination that the granting of a variance will not result in additional threats to public safety; extraordinary public expense, nuisances, fraud on or victimization of the public, or conflict with existing local laws.
  - (f) A determination that the structure or other development is protected by methods to minimize flood damages.
  - (g) A determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.

- (2) Upon consideration of the individual circumstances, the limitations and conditions, and the purposes of these regulations, the Board of Adjustments may attach such conditions to variances as it deems necessary to further the purposes of these regulations.
- (3) The Board of Adjustments shall notify, in writing, any applicant to whom a variance is granted for a building or structure with a lowest floor elevation below the base flood elevation that the variance is to the floodplain management requirements of these regulations only, and that the cost of federal flood insurance will be commensurate with the increased risk.

## Section 80.7.0

### **Enforcement**

#### **§80.7.1 Compliance Required**

- (A) No structure or land development shall hereafter be located, erected, constructed, reconstructed, repaired, extended, converted, enlarged or altered without full compliance with these regulations and all other applicable regulations which apply to uses within the jurisdiction of these regulations.
- (B) Failure to obtain a permit shall be a violation of these regulations and shall be punishable in accordance with Section 7.3.
- (C) Permits issued on the basis of plans and applications approved by the Floodplain Administrator authorize only the specific activities set forth in such approved plans and applications or amendments thereto. Use, arrangement, or construction of such specific activities that is contrary to that authorized shall be deemed a violation of these regulations.

#### **§80.7.2 Notice of Violation**

Service of Notice of Violation. Service shall be deemed to be properly served upon the owner or occupant or both of them as follows. (A) By delivery to the owner personally or to the occupant personally or both of them, by leaving the notice at the usual place of abode of the owner with a person of suitable age and discretion. (B) By depositing the notice in the U. S. Post Office addressed to the owner at his last known address by certified mail with return receipt requested and postage prepaid: or (C) By posting and keeping posted for twenty-four (24) hours a copy of the notice in placard form in a conspicuous place on the premises and by publication of such notice in a newspaper of general circulation in the Town of Laurel

### **§80.7.3 Violations and Penalties**

Any person who fails to comply with any or all of the requirements or provisions of this chapter shall be deemed guilty of a misdemeanor and, upon conviction, shall pay a fine of not less than fifty dollars (\$50.00), nor more than five hundred dollars (\$500.00), or be imprisoned for thirty (30) days, or both, and shall pay the cost of prosecution. Each day during the which any violation of this chapter continues shall constitute a separate offense. In addition to the above penalties, all other actions are hereby reserved, including an action in equity for the proper enforcement of this chapter. The imposition of a fine or penalty for any violation or noncompliance with this chapter or permit it to continue; and all such persons shall be required to correct or remedy such violations or non compliances. Any structure constructed, reconstructed, enlarged, altered or relocated in non compliance with this chapter are hereby declared to be a public nuisance.

#### **SECTION 2. APPLICABILITY.**

For the purposes of jurisdictional applicability, this ordinance shall apply in Town of Laurel . This ordinance shall apply to all applications for development, including building permit applications and subdivision proposals, submitted on or after INSERT DATE

#### **SECTION 3. REPEALER.**

Any and all ordinances and regulations in conflict herewith are hereby repealed to the extent of any conflict. This ordinance specifically repeals and replaces the following ordinance(s) and regulation(s): Ordinance 2008-3

#### **SECTION 4. INCLUSION INTO THE CODE OF ORDINANCES.**

It is the intent of the Mayor and Council that the provisions of this ordinance shall become and be made a part of the Town of Laurel Code of Ordinances, and that the sections of this ordinance may be renumbered or relettered and the word “ordinance” may be changed to “section,” “article,” “regulation,” or such other appropriate word or phrase in order to accomplish such intentions.







**8003**

**80019**